



AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING
January 8, 2026
Closed Session 3:30 P.M.
Open Session 4:30 P.M.
STEAM Room 12

1. **CALL TO ORDER 3:30PM**
A. ROLL CALL Present: Gayleen Maas, Joel Ruiz (Trustee left meeting at 4:34pm), John Silvestrini, Nicolas Noyes, John Martin

2. **CLOSED SESSION**
 - 2.1 **Announcement of Closed Session Items**
 - 2.2 **Closed Session Agenda**
 - 2.2A Public Employee Performance Evaluation (Pursuant to Government Code §54957) Superintendent/Principal
 - 2.2B Conference with Labor Negotiator (Pursuant to Government Code §54957.6) Name of Agency Negotiator: Josh Wilson Name of organization representing employees: TREA
 - 2.2C Conference with Labor Negotiator (Pursuant to Government Code §54957.6) Name of Agency Negotiator: Josh Wilson Name of organization representing employees: CSEA
 - 2.2D Public Employee Discipline/Dismissal/Release (Pursuant to Government Code §54957.6)

3. **RECONVENE TO PUBLIC MEETING 4:30 PM**
Report of any actions taken during Closed Session (if necessary). **None Taken**

4. **RECOGNITION**

5. **ADOPTION AND APPROVAL OF AGENDA**
 - 5.1 Approval of the Agenda for January 8, 2026

Action
Motion:JM Second:NN Aye:4 Nay: 0

6. **PUBLIC COMMENT**

Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item. .

7. CONSENT ITEMS

ACTION

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

Background: Routine items presented for approval.
Plan: Routine process.
Public Comment:
Board Discussion:
Recommended motion: Approval of Consent Agenda.

- 7.1 Approval of the Accounts Payable Reports; December, 2025. **PG.**
- 7.2 Review and Approval of Minutes from meeting on December 11, 2025. **PG.**
- 7.3 Personnel Addendum, January 2026- [Updated to reflect new resignation](#) **PG.**
- 7.4 Extension of Contract for SPED Director, January-June 2026 **PG.**

Action

Motion:[JS](#) Second:[NN](#) Aye:[4](#) Nay: [0](#)

7. REPORTS/PRESENTATIONS:

- 7.1 TREA Representative
- 7.2 CSEA Representative
- 7.3 TRSEF Representative
- 7.4 USCG Representative
- 7.5 Superintendent's Report **PG.**
 - 7.5A Enrollment Update
 - 7.5B Facilities Update
 - 7.5C Curriculum Update
 - 7.5D Other Updates
 - 7.5E Upcoming Events

8. DISCUSSION ITEMS

8.1 Audit Review

Background: School districts are required to submit a financial statement of the General Fund. The audit is conducted annually by an independent auditing firm. Christy White and Associated conducted an audit of Two Rock Union School Districts general fund. The audit review has been postponed until February.

8.2 First Principal Apportionment Data Collection (P1) Submission for 2025-2026 PG.

Background: The Principal Apportionment (PA) includes funding for the Local Control Funding Formula (LCFF), which is the primary source of an LEA's general-purpose funding; Special Education (AB 602); Expanded Learning Opportunities Program; Arts and Music for Schools (Proposition 28); Equity Multiplier and funding for several other programs. In general, programs are included in the Principal Apportionment if they are state funded, on-going, driven by average daily attendance (ADA), or compatible with the Principal Apportionment data collection and payment schedule timelines.

The Principal Apportionment is a series of apportionment calculations that adjust the flow of state funds throughout the fiscal year as information becomes known pursuant to *Education Code (EC)* sections 41330, 41332, 41335, and 41336. For each fiscal year there are four apportionment certifications, the Advance Principal Apportionment, the First Principal Apportionment (P-1), the Second Principal Apportionment (P-2), and the Annual Apportionment (AN).

9. ACTION ITEMS

9.1 Request for Unpaid Leave of Absence PG.

Background: Under article 13.6.1 “Parental Leave” of the Collective Bargaining Agreement between Two Rock Union School District and the Two Rock Educators Association, a certificated unit member may request an unpaid leave of absence for the purpose of rearing his/her natural or adopted child up to one year (12 months). If granted, the member shall be allowed to continue health and welfare benefits at their own expense per Article 13.1.2 following the pay period they go on unpaid leave.

Action

Motion:JM Second:NN Aye:4 Nay: 0

9.2 Approval and Ratification of Proposal from Ellis Flooring for Purchase and Installation of New Carpet Flooring in Room 4 PG.

Background: In October, the YWCA gave notice to the District that they would be ending their program effective 12/31/2025, and would be moving out of Room 4. Since Room 4 was specifically designed to be a TK/Kindergarten classroom with built in student restrooms, it was determined that TK would be moved from Room 3 to Room 4. In preparation for that, the District assessed the needs of room 4 and identified that there was a need for new window coverings, flooring replacement, minor repairs, and interior paint. The carpet was over 10

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years old and in disrepair. The District reached out to the vendor to provide a proposal to replace the existing carpet. The carpet was installed over Winter Break.

Action

Motion:JS

Second:JM

Aye:4

Nay: 0

9.3 Approval of Proposal from Hendrickson’s Window Fashions & Upholstery for Purchase and Installation of Electric Window Coverings for Rooms 4, 8, 9, and 10 PG.

Background: In October, the YWCA gave notice to the District that they would be ending their program effective 12/31/2025, and would be moving out of Room 4. Since Room 4 was specifically designed to be a TK/Kindergarten classroom with built in student restrooms, it was determined that TK would be moved from Room 3 to Room 4. In preparation for that, the District assessed the needs of room 4 and identified that there was a need for new window coverings, flooring replacement, minor repairs, and interior paint. The District reached out to the vendor to provide a proposal to replace the existing YWCA curtains with electric window coverings. The District also identified 8,9, and 10 were also in need of replacement window coverings as the existing blinds were broken and disrepair. Having effective window coverings that can be closed at the push of a button creates an important safety upgrade for these classrooms.

The Board of Trustees approved the option with valances.

Action

Motion:NN

Second:JM

Aye:4

Nay: 0

9.4 Williams Act Reporting, Q2 PG.

Background: Schools report the overall condition of their facilities, the number of teacher mis assignments and vacant teacher positions, and the availability of textbooks or instructional materials. This information is presented in an annual SARC report. There were no complaints in Q2 2025-2026.

Action

Motion:NN

Second:JS

Aye:4

Nay: 0

9.5 School Accountability Report Card (SARC) PG.

Background: The SARC contains information about Two Rock Elementary School such as funding, number of students and teachers, and the facilities. Note: Some information has not been provided by the state of California Department of Education. The CDE recommends that the Board of Trustees approve the SARC before the February 1, 2026 deadline and have information entered into the report once made available from CDE.

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Action

Motion:JS

Second:JM

Aye:4

Nay: 0

10. **ADJOURNMENT TO CLOSED SESSION** (if necessary) 5:14pm
11. **RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary) 5:24pm, no action taken.
12. **DATES AND FUTURE AGENDA ITEMS**
Next Regular Board Meeting - February 12, 2026.
13. **SIGNING OF PAPERS**
14. **ADJOURNMENT**

Action

Motion:JM

Second:NN

Aye:4

Nay: 0

Posted By:

Josh Wilson, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

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