



Two Rock Union School District
5001 Spring Hill Road • Petaluma, CA • 94952
Phone: (707) 762-6617 • Fax: (707) 762-1923
www.trusd.org

**MINUTES
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING**

**January 13, 2022
Closed Session 4:00 P.M.
Open Session 4:30 P.M.
STEAM Room 12**

1. CALL TO ORDER- 4:00

1.1 ROLL CALL Present- Mazetta, Wilson, Maas
Phoned in- Silvestrini Absent- Martin

2. CLOSED SESSION

2.1 Announcement of Closed Session Items

3. RECONVENE TO PUBLIC MEETING

Report of any actions taken during Closed Session (if necessary).

4. Adoption and Approval of Agenda

4.1 Approval of the Agenda for January 13, 2022.

Action

Motion: Mazetta Second: Maas Aye: 4 Nay: 0 **PASS**

5. PUBLIC COMMENT

Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

6. CONSENT ITEMS

ACTION

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

Board of Trustees

John Silvestrini, President ◊ Ken Mazetta, Clerk ◊ Gayleen Maas ◊ Kathy Wilson ◊ John Martin
Stephen Owens, Superintendent/Principal

Background: Routine items presented for approval.

Plan: Routine process.

Public Comment: None

Board Discussion: None

Recommended motion: Approval of Consent Agenda.

- 6.1 Approval of the Accounts Payable Reports; December, 2021. **PG. 5**
6.2 Review and Possible Approval of Minutes from meeting on December 9th and 16th, 2021.
6.3 Review and Approval of Updating Board Policy Titles, Policy Deletions, and Updating of Policy Numbers on GAMUT Policy Plus – a service provided by CSBA. **PG. 13**

Action

Motion: Wilson Second: Mazetta Aye: 4 Nay: 0 **PASS**

7. REPORTS/PRESENTATIONS:

- 7.1 TREA Representative - Opening negotiations for next year.
7.2 CSEA Representative - None
7.3 TRSEF Representative - None
7.4 USCG Representative- Ashley Inman - COVID-19 Shut down a challenge for all.
7.5 Superintendent's Report
 Enrollment Update 135 **PG. 17**
 Facilities Update - Wes, general landscape, sand to do. Need door handles replaced. Multi floor needs strip and wax
 Staffing Update- looking for an instructional aid.
 Curriculum Update
 Other Updates - CASP test practice, and ELPAC testing. We picked up 444 N95 masks for staff. Have antigen tests for students to aid a quicker return to school.
 Upcoming Events

8. ACTION ITEMS

- 8.1 **School Accountability Report Card (SARC)** **PG. 18**

Background: The SARC contains information about Two Rock Elementary School such as, funding, number of students and teachers and condition of the building. Note: Some information has not been provided by the state of California. The state recommends that the Board approve the SARC before the February 1, 2022 deadline and have information entered into the report once made available by CDE.

Plan: The report is presented to the Board.

Public Comment: None

Board Discussion: Do not have all the information from the CDE

Recommended motion: It is recommended that the Board of Governors approve the 2020-2021 SARC.

Motion: Silvestrini Second: Maas Aye: 4 Nay: 0 **PASS**

8.2 Comprehensive School Safety Plan PG. 40

Background: The CDE, public school districts, county offices of education (COEs), and schools and their personnel are responsible for creating learning environments that are safe and secure. First responders, community partners, and families play an essential role, as well.

Plan: None

Public Comment: None

Board Discussion: None

Recommended motion: It is recommended that the Board of Governors approve the Comprehensive School Safety Plan.

Motion: Wilson Second: Maas Aye: 4 Nay: 0 **PASS**

8.3 Audit Review PG. 71

Background: School districts are required to submit to a financial audit of the General Fund. The audit is conducted annually by an independent auditing firm. Christy White and Associates conducted an audit of Two Rock Union School District General Fund.

Plan: To review and discuss the audit.

Public Comment: None

Board Discussion: Received audit for the lunches misreported, submitted for reimbursement.

Recommended motion: It is recommended The Board approve the audit.

Motion: Maas Second: Wilson Aye: 4 Nay: 0 **PASS**

8.4 Williams Settlement Quarterly Reporting PG. 135

Background: No complaints received for the 4th quarter of 2021, October 1- December 31, 2021

Plan: Present the Quarterly Williams Report for approval.

Public Comment: None

Board Discussion: None

Recommended motion: That the Board considers approval of the presented report for Williams Reporting Q4 of 2021.

Motion: Silvestrini Second: Wilson Aye: 4 Nay: 0 **PASS**

9. ADJOURNMENT TO CLOSED SESSION - None

Board of Trustees

John Silvestrini, President ◊ Ken Mazetta, Clerk ◊ Gayleen Maas ◊ Kathy Wilson ◊ John Martin
Stephen Owens, Superintendent/Principal

10. **RECONVENE TO PUBLIC MEETING** - None

11. **DATES AND FUTURE AGENDA ITEMS**

Next Regular Board Meeting - February 10, 2022 .

12. **SIGNING OF PAPERS**

None

13. **ADJOURNMENT**

ACTION

Motion: Wilson Second: Maas Aye: 4 Nay: 0

Posted By:



Stephen Owens, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

Board of Trustees

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Stephen Owens, Superintendent/Principal