



Two Rock Union School District
5001 Spring Hill Road • Petaluma, CA • 94952
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**MINUTES
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
SPECIAL MEETING**

**December 16 , 2021
Open Session 4:30 P.M.
STEAM Room 12**

1. **CALL TO ORDER - 4:32pm**
A. **ROLL CALL - Absent: Mazetta**

2. **Adoption and Approval of Agenda** **ACTION**
4.1 Approval of the Agenda for December 16, 2021.

Motion: Silvestrini Second: Martin Aye: 4 Nay: 0 **PASS**

3. **PUBLIC COMMENT**
None

4. **CERTIFICATE OF ELECTION** **ACTION**

Background: Each year, the Board of Trustees must complete and approve a Certificate of Election. The Trustees must identify the President and Clerk, as well as the Voting Representative for Vacancies on the Sonoma County Committee on School District Organization. Changes in the timeline for School Board Elections require a second meeting in December to complete this process

Plan: Routine process

Public Comment: None

Board Discussion: All members confirm they are okay with keeping the same officers

Recommended motion: That the Board approve the completed Certificate of Election.

Motion: Martin Second: Maas Aye: 4 Nay: 0 **PASS**

Board of Trustees

John Silvestrini, President ◊ Ken Mazetta, Clerk ◊ Gayleen Maas ◊ Kathy Wilson ◊ John Martin
Stephen Owens, Superintendent/Principal

5. PERSONNEL

ACTION

Background: Notice of resignation. The Superintendent received a letter of retirement from Instructional Assistant, Janice MacKinnon. Effective December 31, 2021.

Plan: Routine process

Public Comment: None

Board Discussion: None

Recommended motion: That the Board approve the resignation.

Motion: Wilson

Second: Maas

Aye: 4

Nay: 0

PASS

6. ADJOURNMENT TO CLOSED SESSION - None

7. RECONVENE TO PUBLIC MEETING - Not necessary

8. DATES AND FUTURE AGENDA ITEMS

Next Regular Board Meeting - January 13, 2021 .

9. SIGNING OF PAPERS - Certificate of Election

10. ADJOURNMENT - 4:40

ACTION

Motion: Wilson

Second: Maas

Aye: 4

Nay: 0

PASS

Posted By:



Stephen Owens, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

Board of Trustees

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