



**Two Rock Union School District**  
5001 Spring Hill Road • Petaluma, CA • 94952  
Phone: (707) 762-6617 • Fax: (707) 762-1923  
[www.trusd.org](http://www.trusd.org)

**AGENDA**  
**BOARD OF TRUSTEES**  
**TWO ROCK UNION SCHOOL DISTRICT**  
**REGULAR MEETING**

**December 15, 2022**  
**Closed Session 4:00pm**  
**Open Session 4:30 PM**  
**STEAM Room 12**

- 1. CALL TO ORDER**  
**A. ROLL CALL**
  
- 2. CLOSED SESSION**  
**2.1 Announcement of Closed Session Items** - With respect to every item of business to be discussed in closed session GOV. Code Section 54957.6  
  
**2.2 Closed Session Agenda**  
**2.2a. Resignation of Employee**
  
- 3. RECONVENE TO PUBLIC MEETING**  
Report of any actions taken during Closed Session (if necessary).
  
- 4. Adoption and Approval of Agenda**  
**4.1** Approval of the Agenda for December 15, 2022.  
  
**Action**  
Motion: **KM**                      Second: **GM**                      Aye: **ALL**                      Nay:
  
- 5. PUBLIC COMMENT**  
Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.
  
- 6. CONSENT ITEMS** **ACTION**  
Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.
  
- 7. REPORTS/PRESENTATIONS:**  
**7.1** TREA Representative - Eliza Zindler & Megan Jordan - 6th Grade Tamale fundraiser, Report Cards due 12/21/22  
**7.2** CSEA Representative -

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**Board of Trustees**

John Silvestrini, President ♦ Ken Mazetta, Clerk ♦ Gayleen Maas ♦ Kathy Wilson ♦ John Martin  
Stephen Owens, Superintendent/Principal

- 7.3 TRSEF Representative - Ashley Innman - Almost a full exec board for TRSEF, Prepping spring events,
- 7.4 USCG Representative - Ashley Innman - Santa Breakfast 12/17, 7 CG Officers to help give out food bank groceries
- 7.5 Superintendent's Report - Stephen Owens
  - Enrollment Update - 130 - Projected for 3 - 4 more in January
  - Facilities Update - Elvia to deep clean over Winter Break
  - Staffing Update -
  - Curriculum Update - Want to update S.S., Math and English Cir. with Arts Grant
  - Other Updates - Empire Food Bank will begin monthly drive through grocery pick up, Covid tests going home for break
  - Upcoming Events - Winter Show 12/21 @ 12:45,

## 8. Discussion Items

### 8.1 LCAP CA Dashboard Update - Stephen to explain Dashboard Report

**Background:** The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. Information from a recent update for the CA Dashboard for Two Rock will be shared.

**Public Comment:**

**Board Discussion:**

## 9. ACTION ITEMS

### 9.1 Certificate of Election

**PG. 1**

**Background:** Each year, the Board of Trustees must complete and approve a Certificate of Election. The Trustees must identify the President and Clerk, as well as the Voting Representative for Vacancies on the Sonoma County Committee on School District Organization. Changes in the timeline for School Board Elections require a second meeting in December to complete this process.

**Plan:** Routine Process - John Martin, President & Gayleen Maas, Clerk

**Public Comment:**

**Board Discussion:**

**Recommended motion:**

Motion: KM

Second: KW

Aye: All

Nay:

### 9.2 2022/23 1st Interim Financial Report

**PG. 3**

**Background:** Per California ED Code 42130, school districts must prepare two interim reports each year to provide the Board and community with an update on the district's financial health. The 1st Interim report provides financial information as of October 31, 2022.

**Plan:** To review, discuss and vote on the adoption of the 1st Interim Report Chris Thomas to explain report.

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is recommended that the Board approved the 1st Interim Financial Report.

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Stephen Owens, Superintendent/Principal

Motion: [KW](#)

Second: [KM](#)

Aye: [All](#)

Nay:

**9.3 Establish Board Calendar for Upcoming School Year for 2023-2024 PG. 112**

**Background:** The Board of Trustees must establish the meeting and action calendar for the upcoming school year.

**Plan:** Review and discuss the proposed calendar for the 2023-2024 school year.

**Public Comment:**

**Board Discussion:** [Board would like to combine December meeting when it gets closer](#)

**Recommended motion:** It is recommended that the Board of Trustees approve the calendar for 2023-2024.

Motion: [GM](#)

Second: [KW](#)

Aye: [All](#)

Nay:

**9.4 Appointment of a Board Member PG. 113**

**Background:** Two Rock Union School District has a five member school board. Currently there is a vacancy and the Board shall appoint a member for the

**Plan:** Discuss the potential appointment of a Board Member.

**Public Comment:**

**Board Discussion:** [Kathy Accepted Appointment, Stephen read Oath](#)

**Recommended motion:** It is recommended that the Board appoint a School Board member.

Motion: [KM](#)

Second: [JM](#)

Aye: [All](#)

Nay:

**9.5 First Apportionment for the Arts, Music, and Instructional Materials Discretionary Block Grant Fiscal Year 2022-2023 PG. 114**

**Background:** Pursuant to Section 134 of AB 181 (Chapter 52, Statutes 2022), as amended by Section 56 of AB 185 (Chapter 571, Statutes 2022) in support of Arts, Music, and Instructional Materials Block Grant, funding is provided to school districts to obtain professional development, instructional materials culturally relevant book collections, and purchase COVID personal protective equipment. The District shall receive \$84,072.

**Plan:** The governing Board shall discuss and approve a spending plan for the 2022-2023 school year.

**Public Comment:**

**Board Discussion:** It is recommended that the board approve and adopt the plan.

Motion: [KW](#)

Second: [GM](#)

Aye: [All](#)

Nay:

**10. ADJOURNMENT TO CLOSED SESSION (if necessary)**

**11. RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)

**12. DATES AND FUTURE AGENDA ITEMS -**

**13. SIGNING OF PAPERS - Certificate of Appointment**

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Stephen Owens, Superintendent/Principal

14. ADJOURNMENT

ACTION


Motion: KW

Second: GM

Aye: All

Nay:

Posted By:



Stephen Owens, Superintendent

**Accessibility Accommodations**

*If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.*

**Public Records**

*In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.*

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