



AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING
April 16, 2026
Closed Session 3:00 P.M.
Open Session 4:30 P.M.
Library - Room 14

1. CALL TO ORDER
A. ROLL CALL

2. CLOSED SESSION

2.1 Announcement of Closed Session Items

2.2 Closed Session Agenda

2.2A Public Employee Performance Evaluation (Pursuant to Government Code §54957)
Superintendent/Principal

2.2B Conference with Labor Negotiator (Pursuant to Government Code §54957.6)
Name of Agency Negotiator: Josh Wilson
Name of organization representing employees: CSEA

2.2C Public Employment - Certificated employee, confidential leave request (Pursuant to Government Code §54957)

3. RECONVENE TO PUBLIC MEETING

Report of any actions taken during Closed Session (if necessary).

Action

Motion: Second: Aye: Nay:

4. RECOGNITION

5. ADOPTION AND APPROVAL OF AGENDA

5.1 Approval of the Agenda for April 16, 2026.

Action

Motion: Second: Aye: Nay:

Board of Trustees

6. PUBLIC COMMENT

Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

7. CONSENT ITEMS

ACTION

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

Background: Routine items presented for approval.
Plan: Routine process.
Public Comment:
Board Discussion:
Recommended motion: Approval of Consent Agenda.

- 7.1 Approval of the Accounts Payable Reports; March 2026 **PG.**
- 7.2 Review and Approval of Minutes from meeting on March 12, 2026 **PG.**
- 7.3 Personnel Addendum, April 2026 **PG.**

Action

Motion: Second: Aye: Nay:

8. REPORTS/PRESENTATIONS:

- 8.1 TREA Representative:
- 8.2 CSEA Representative:
- 8.3 TRSEF Representative:
- 8.4 USCG Representative:
- 8.5 Superintendent's Report:
 - Enrollment Update:
 - Facilities Update:
 - Curriculum Update:
 - Other Updates:
 - Upcoming Events:
 - Student of the Month Assembly- April 23rd @ 8:30am
 - ELAC/School Site Council Meeting- April 23rd @ 3:15pm
 - Month of the Military Child- April 23rd @ 8:45am
 - CAASPP Testing- April 27 - May 1st
 - Day of the Child Friday- May 1st
 - 6th Grade Outdoor Ed trip (Mendo Woodlands) May 4th – 8th
 - Staff Appreciation Week May 4th – 8th
 - Westside Relays- May 18th
 - Open House- May 13th @ 4:30pm

9. DISCUSSION ITEMS

Board of Trustees

10. ACTION ITEMS

10.1 Approval of Williams Quarterly Report, Quarter 2, 2025-2026 PG.

Background: On September 29, 2004, the Governor signed Senate Bill (SB) 550 (Chapter 900, Statutes of 2004). This urgency measure, which took effect immediately, implemented portions of the settlement agreement in the case of *Williams, et al. v. State of California, et al.* that impacted the School Accountability Report Card (SARC).

With respect to the SARCs published in the 2004–05 school year, SB 550 added additional reporting requirements relating to (1) any needed maintenance to ensure "good repair" of school facilities, (2) the number of teacher "misassignments" and "vacant teacher positions," and (3) the availability of "sufficient textbooks and other instructional materials."

California Department of Education staff developed reporting formats and data definitions to address the additional SARC requirements included in SB 550. The proposed reporting formats and data definitions were approved by the State Board of Education (SBE) at its November 2004 meeting and modified somewhat at the SBE's January 2005 meeting. The SARC template and data elements continue to be reviewed and approved by the SBE at their annual July board meeting.

10.2 Discussion and Consideration of Action to Cast Vote of CSBA Delegate Assembly Run-Off Election, Region 3A PG.

Background: The Governing Board is asked to review and discuss the candidates and consider taking action to cast its vote for one candidate in the CSBA Delegate Assembly Run-off Election for Region 3A, and authorize the Superintendent or Board Clerk to submit the official ballot on behalf of the Board.

The California School Boards Association (CSBA) has notified member boards in Region 3A (Sonoma County) that a tie vote occurred during the 2026 Delegate Assembly election, requiring a run-off election. Each member board is required to cast one vote to select a representative for Subregion 3A.

The elected delegate will serve a two-year term from April 1, 2026 through March 31, 2028, representing local governance interests at the state level through the CSBA Delegate Assembly.

10.3 Adoption of Board Policy/Administrative Regulation 5145.13- Safe Haven School Procedures PG.

Background: The Governing Board is asked to review and adopt Board Policy (BP) 5145.13 and Administrative Regulation (AR) 5145.13 – Safe Haven School Procedures, in order to comply with Education Code §234.7, AB 49 (2025), and SB 98.

Board of Trustees

Gayleen Maas, President ◊ John Silvestrini, Clerk ◊ Joel Ruiz ◊ John Martin ◊ Nicolas Noyes
Josh Wilson, Superintendent/Principal

10.4 Adoption of Mathematics Curriculum for Grades K-5

PG.

Background: Approve the three year adoption of Bridges in Mathematics, published by The Math Learning Center (MLC), as the core mathematics curriculum for students in grades K–5.

10.5 Approval of HVAC Maintenance Service Agreement with Petaluma Mechanical, Inc.

PG.

Background: Two Rock Union School District currently contracts with Petaluma Mechanical, Inc. (PMI) for maintenance and repair services on HVAC units. PMI has performed quarterly maintenance of all units, ensuring timely repairs and preventative maintenance for optimal operations. The district is seeking to renew the annual service agreement for routine service and repair of existing HVAC systems from quarterly to semi-annually for the 2026-2027 fiscal year.

11. ADJOURNMENT TO CLOSED SESSION (if necessary)

12. RECONVENE TO PUBLIC MEETING Report of any actions taken during Closed Session (if necessary)

13. DATES AND FUTURE AGENDA ITEMS

Next Regular Board Meeting - May 14, 2026

14. SIGNING OF PAPERS

15. ADJOURNMENT

ACTION

Motion: Second: Aye: Nay:

Posted By:



Josh Wilson, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less

Board of Trustees

Gayleen Maas, President ◊ John Silvestrini, Clerk ◊ Joel Ruiz ◊ John Martin ◊ Nicolas Noyes
Josh Wilson, Superintendent/Principal

than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

Board of Trustees

Gayleen Maas, President ◊ John Silvestrini, Clerk ◊ Joel Ruiz ◊ John Martin ◊ Nicolas Noyes
Josh Wilson, Superintendent/Principal

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

REGULAR MEETING OF APRIL 16, 2026

ITEM: APPROVAL OF THE MINUTES FOR MARCH 12, 2026

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: CONSENT

PURPOSE: For the Board of Trustees to approve the minutes of March 12, 2026, Board of Trustees Regular Meeting.

BACKGROUND INFORMATION: The California education code 35145 states that in meetings of the governing board of any school district "All minutes shall be taken at all of those meetings, recording all actions taken by the governing board. The minutes are public records and shall be available to the public."

DETAILS: The Board Approve the minutes attached, which have been drafted in accordance with California education code 35145.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

Recommendation: For the Board of Trustees to approve the minutes of March 12, 2026, Board of Trustees Regular Meeting.

FINANCIAL INFORMATION: None

RECOMMENDATION: That the Board approves minutes of March 12, 2026, Board of Trustees Regular Meeting.



AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING
March 12, 2026
Closed Session 3:00 P.M.
Open Session 4:30 P.M.
Library - Room 14

1. **CALL TO ORDER 3:00pm**
A. ROLL CALL Present: Gayleen Maas, Nicolas Noyes, John Silvestrini. Not Present: Joel Ruiz, John Martin
2. **CLOSED SESSION**
 - 2.1 **Announcement of Closed Session Items**
 - 2.2 **Closed Session Agenda**
 - 2.2A Public Employee Performance Evaluation (Pursuant to Government Code §54957) Superintendent/Principal
 - 2.2B Conference with Labor Negotiator (Pursuant to Government Code §54957.6)
Name of Agency Negotiator: Josh Wilson
Name of organization representing employees: TREA
 - 2.2C Conference with Labor Negotiator (Pursuant to Government Code §54957.6)
Name of Agency Negotiator: Josh Wilson
Name of organization representing employees: CSEA
 - 2.2D Public Employee Discipline/Dismissal/Release (Pursuant to Government Code §54957.6)
3. **RECONVENE TO PUBLIC MEETING 4:32pm**
Report of any actions taken during Closed Session (if necessary). **No actions were taken during closed session.**
4. **RECOGNITION**
5. **ADOPTION AND APPROVAL OF AGENDA**
 - 5.1 Approval of the Agenda for March 12, 2026.

Action
Motion: **JS** Second: **NN** Aye: **3** Nay: **0**
6. **PUBLIC COMMENT**
Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

Board of Trustees

Public Comment from Members of the Public:

1- Grace Anderson, Parent- Mrs. Anderson asked the Board what financial support is available to support special education students, and instructional staff.

2- Sylvester Sanchez, Parent- Mr. Sanchez asked the Board about the use of funds for capital improvements while facing a reduction in the classified workforce. He expressed concerns that families may look elsewhere if they feel that students and staff are not supported.

7. CONSENT ITEMS

ACTION

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

Background: Routine items presented for approval.

Plan: Routine process.

Public Comment: No public comment on consent items.

Board Discussion: No board discussion on consent items.

Recommended motion: Approval of Consent Agenda.

- 7.1 Approval of the Accounts Payable Reports; February 2026 **PG. 7-9**
- 7.2 Review and Approval of Minutes from meeting on February 12, 2026 **PG. 10-18**
- 7.3 Personnel Addendum, March 2026- N/A **PG. 19-20**

Action

Motion: **NN** Second: **JS** Aye: **3** Nay: **0**

8. REPORTS/PRESENTATIONS:

8.1 TREA Representative- TREA President Perry Gray presented the Kindergarten teacher requesting a full year of unpaid leave to best support the District in finding a qualified teacher for the absence.

8.2 CSEA Representative- No Report

8.3 TRSEF Representative- No Report

8.4 USCG Representative- The US Coast Guard announced the purchase of a training center in another state. While there are anticipated shifts, there is no immediate impact to Training Center Petaluma. If that changes, the school could be impacted with enrollment fluctuations.

8.5 Superintendent's Report

8.5A Enrollment Update- 146 students

8.5B Facilities Update- No Report

8.5C Curriculum Update- Mr. Wilson presented about Math Curriculum Bridges pilot program, and Amplify/DIBELS for interventions and dyslexia screening.

8.5D Other Updates - The Spaghetti Dinner and Silent Auction raised \$5,556. Two Rock is currently working on gathering information for enrollment outlooks for 2026-27.

8.5E Upcoming Events- 3/21- Volunteer Campus Beautification Day

4/6-4/10- Spring Break

4/15- Petaluma City Spelling Bee

5/4- Teacher/Staff Appreciation Week

5/27- Field Day

9. DISCUSSION ITEMS

Board of Trustees

9.1 Board Policy Update: 5145.13- Safe Haven School Procedures (first read) PG. 21-30

Background: In accordance with state law, best practices, and guidance from the California School Boards Association (CSBA), the District has developed Board Policy 5145.13 and Administrative Regulation 5145.13- Safe Have School Procedures. California Education Code §234.7, as amended by AB 49 (2025), and SB 98 require local educational agencies to:

- Affirm students’ right to a free public education regardless of immigration status.
- Prohibit immigration enforcement access to nonpublic school areas without a valid judicial warrant, subpoena, or court order.
- Protect the confidentiality of student educational records under FERPA (34 C.F.R. §99.31(a)(9)(ii)).
- Establish procedures for responding to immigration enforcement actions on school campuses, school buses, and district property.
- Provide timely notification to families and staff if immigration enforcement officers are present on campus for enforcement purposes.
- Train relevant staff annually on Safe Haven procedures.

Additionally, AB 49 requires that all LEAs submit an updated, Board-approved policy to the California Department of Education by March 1, 2026, consistent with the most current California Attorney General model guidance.

Public Comment: [No Public Comment](#)

Board Discussion: [No Board Discussion](#)

10. ACTION ITEMS

10.1 Approval of the Second Interim Report and Budget Revision #2 for the 2025-202 Fiscal Year with a Positive Certification. PG. 31-161

Background: The Second Interim Report is the second of two interim budget reports required by AB 1200, which was passed into law in 1991 and became effective on January 1, 1992. AB 1200 was enacted to establish a process of fiscal monitoring to ensure fiscal solvency for school districts and county offices. Districts are required by Education Code 42130 to submit a report on their financial status as of October 31. The purpose of this report is to determine an appropriate certification to the State of California regarding the District’s ability to meet its financial obligations for the current and two subsequent fiscal years. The Sonoma County Office of Education is responsible for either accepting or changing the District’s certification (positive, qualified or negative). Once the County Office completes their review, they forward to the California Department of Education a report confirming the certification of each District in the county.

Public Comment: [No Public Comment](#)

Board Discussion: [CBO Consultant Chris Thomas presented the Second Interim and Budget Revision #2. Deficit spending is mainly restricted funds due to categorical monies expiring.](#)

Board of Trustees

Gayleen Maas, President ♦ John Silvestrini, Clerk ♦ Nicolas Noyes ♦ John Martin ♦ Joel Ruiz
Josh Wilson, Superintendent/Principal

Recommended motion: It is recommended that the Board of Trustees review and approve the Second Interim Report and Budget Revision #2 for the 2025-26 Fiscal Year with a Positive Certification.

Motion: JS Second: NN Aye: 3 Nay: 0

10.2 Approval of Board Policy Update: 4119.24, 4219.24, 4319.24- Preventing Adult Sexual Misconduct & Child Sexual Abuses (Second Reading) PG.162-178

Background: In accordance with state law, best practices, and guidance from the California School Boards Association (CSBA), the District has developed and updated Board Policies 4119.24, 4219.24, and 4319.24 to strengthen safeguards against adult sexual misconduct and child sexual abuse in schools.

Public Comment: No Public Comment

Board Discussion: No Board Discussion

Recommended motion: It is recommended that the Board of Trustees review and approve the Board Policy Update for 4119.24, 4219.24, and 4319.24- Preventing Adult Sexual Misconduct & Child Sexual Abuses.

Motion: NN Second: JS Aye: 3 Nay: 0

10.3 Approval of Request for Leave of Absence for 2026-2027 PG. 179-180

Background: Under Article 13.6.1, Parental Leave, of the Collective Bargaining Agreement between the Two Rock Union School District and the Two Rock Educators Association, a certificated unit member may request an unpaid leave of absence for the purpose of rearing his or her natural or adopted child for up to one (1) year, not to exceed twelve (12) months. If such leave is granted, the unit member may elect to continue health and welfare benefits at their own expense in accordance with Article 13.1.2, beginning with the pay period following the commencement of unpaid leave.

Ms. Anna O’Shea, a certificated unit member, has submitted a formal request for Parental Leave pursuant to Article 13.6.1 for the purpose of bonding with and raising her newborn son. She is requesting a leave of absence for the 2026–2027 school year.

In her request, Ms. O’Shea respectfully asks that past district precedent be considered in the review and determination of her leave request.

Public Comment: No Public Comment

Board Discussion: No Board Discussion

Recommended motion: It is recommended that the Board of Trustees review and approve the request for a one year unpaid leave of absence by a certificated staff member for the 2026-27 school year.

Motion: NN Second: JS Aye: 3 Nay: 0

10.4 Approval- Purchase of Copiers and Fax Equipment with Maintenance Agreement PG. 181-186

Background: The district contracts Kyocera Document Solutions for leasing and maintenance of two copiers and a fax machine. The current lease contract has expired as of January 31, 2026. Kyocera provided the District with options to continue leasing the three pieces of equipment as is, to buy the three pieces of equipment and pay for a maintenance agreement, to lease three new pieces of equipment with a maintenance agreement, and to purchase three new pieces of equipment and pay for a maintenance agreement.

Public Comment: [No Public Comment](#)

Board Discussion: [No Board Discussion](#)

Recommended motion: [It is recommended that the Board of Trustees review and approve the Kyocera Document Solutions quotes to purchase new printer and fax equipment with maintenance agreements.](#)

Motion: [JS](#)

Second: [NN](#)

Aye: [3](#)

Nay: [0](#)

10.5 **Approval- MOU Agreement with Cinnabar School District for Shared SLP Services** **PG. 187-190**

Background: The Two Rock Union School District contracts with neighboring districts when necessary to ensure continuity of specialized services required under students' Individualized Education Programs (IEPs). In order to meet mandated speech and language service obligations for the 2026–2027 school year, the District has negotiated a contracted services agreement with the Cinnabar Elementary School District.

Under this agreement, a certificated Speech-Language Pathologist (SLP), **Erica Stevens**, will provide speech and language services to eligible students.

Public Comment: [No Public Comment](#)

Board Discussion: [No Board Discussion](#)

Recommended motion: [It is recommended that the Board of Trustees review and approve the MOU Agreement with Cinnabar School District for Shared SLP Services during the 2026-2027 Fiscal Year.](#)

Motion: [JS](#)

Second: [NN](#)

Aye: [3](#)

Nay: [0](#)

10.6 **Approval of Revision to Regular Board Meeting Calendar for April 2026.** **PG.191-192**

Background: The Board of Trustees meet on the second Thursday of each month to hold a Regular Board Meeting. The District prepared and approved the Regular Board Meeting Calendar for the 2025-2026 Fiscal Year.

Public Comment: [No Public Comment](#)

Board Discussion: [No Board Discussion](#)

Recommended motion: [It is recommended that the Board of Trustees review and approve the revision to the Regular Board Meeting Calendar for the month of April during the 2025-2026 Fiscal Year.](#)

Motion: [NN](#)

Second: [JS](#)

Aye: [3](#)

Nay: [0](#)

Board of Trustees

Gayleen Maas, President ♦ John Silvestrini, Clerk ♦ Nicolas Noyes ♦ John Martin ♦ Joel Ruiz
Josh Wilson, Superintendent/Principal

10.7 Approval of Home to School Transportation Plan 2025-26

PG. 193-197

Background: Home-to-School (HTS) Transportation Reimbursement was implemented by Assembly Bill (AB) 181 (Chapter 52, Statutes of 2022) and amended by AB 185 (Chapter 571, Statutes of 2022). It provides for a limited amount of reimbursement (up to 60%) funding for school districts and county office of education based on a calculation that includes the prior year eligible transportation expenditures and prior year Local Control Funding Formula transportation related add-on funding. As a condition of receiving these reimbursements, and in accordance with California Education Code (EC) Section 39800, each Local Educational Agency (LEA) must develop and bring a Transportation Plan for review and approval by the Governing Board no later than April 1 of each year beginning in 2023.

Public Comment: [No Public Comment](#)

Board Discussion: [No Board Discussion](#)

Recommended motion: [It is recommended that the Board of Trustees review and approve the Home to School Transportation Plan for 2025-2026 Fiscal Year.](#)

Motion: [NN](#)

Second: [JS](#)

Aye: [3](#)

Nay: [0](#)

10.8 Approval of Contract with Two Rock Union School District and HY Architects, Inc. for Architectural and Engineering Design Services for the Generator Project PG. 198-220

Background: Reyff Electric submitted Proposal #1051, dated November 5, 2025, to provide and deliver a 100kW backup generator for Two Rock Elementary School, located at 5001 Spring Hill Road, Petaluma, CA. The Board approved the proposal at the December 11, 2025, Regular Meeting.

Next Steps:

Two Rock Union School District needs to contract with an architect firm for architectural and engineering design services that must be submitted to the Division of State Architect for the installation of the generator. HY Architects, Inc. has submitted a proposal for Architectural and Engineering Design Services to complete the next step in the Generator Project.

Public Comment: [No Public Comment](#)

Board Discussion: [The Board would like to clarify if the generator is diesel or natural gas.](#)

Recommended motion: [It is recommended that the Board of Trustees review and approve the contract with Two Rock Union School District and HY Architects, Inc. For the Architectural and Engineering Design Services for the Generator Project.](#)

Motion: [JS](#)

Second: [NN](#)

Aye: [3](#)

Nay: [0](#)

10.9 Approval of Childcare Services Agreement with KCE Champions, LLC for Summer Program Dates June 8, 2026-July 22, 2026 PG. 221-227

Board of Trustees

Gayleen Maas, President ♦ John Silvestrini, Clerk ♦ Nicolas Noyes ♦ John Martin ♦ Joel Ruiz
Josh Wilson, Superintendent/Principal

Background: The Expanded Learning Opportunities Program funding requires school districts to offer summer and after school enrichment programs to students. The District has partnered with KCE Champions LLC, an organization that provides a turn-key program for districts. Extended Learning Opportunity Programs must be run for 30 calendar days outside of the school year schedule. The District would like to run “Champ Camp” during the same time summer school will be offered in the month of June and run through July to meet the 30-day minimum. Those dates are June 8, 2026-July 22, 2026.

Public Comment: [No Public Comment](#)

Board Discussion: [No Board Discussion](#)

Recommended motion: [It is recommended that the Board of Trustees review and approve the Childcare Services Agreement with KCE Champions, LLC for Summer Program Dates 6/8/26-7/22/26.](#)

Motion: [NN](#)

Second: [JS](#)

Aye: [3](#)

Nay: [0](#)

10.10 Approval of the Addendum to Agreement with Revolution Foods PBC to Provide Food Service for 2026-2027 Fiscal Year. PG. 228-236

Background: Two Rock Union School District contracts with Revolution Foods to provide vended meals under the National School Lunch Program (NSLP) and the School Breakfast Program (SBP) to students for the school years 2024-2025 through 2026-2027. Revolution Foods PBC has submitted an addendum to the agreement for the 2026-2027 Fiscal Year.

Public Comment: [No Public Comment](#)

Board Discussion: [No Board Discussion](#)

Recommended motion: [It is recommended that the Board of Trustees review and approve the addendum to the agreement with Revolution Food PBC to provide food services for the 2026-2027 Fiscal Year.](#)

Motion: [NN](#)

Second: [JS](#)

Aye: [3](#)

Nay: [0](#)

10.11 Approval of Proposal from Jacobson Fence Co. Inc. for Purchase and Installation of Chain Link Fencing and Gate PG. 237-240

Background: In October, the YWCA gave notice to the District that they would be ending their program effective 12/31/2025 and would be moving out of Room 4. Since Room 4 was specifically designed to be a TK/Kindergarten classroom with built in student restrooms, it was determined that TK would be moved from Room 3 to Room 4. In preparation for that, the District assessed the safety needs of Room 4 and the surrounding playground. The District reached out to the vendor to provide a proposal to replace the existing artistic rebar fencing with safety-compliant chain link fence, as well as install a new gate where there is a gap in fencing from the exterior wall of the school site and the current playground fence.

Board of Trustees

Gayleen Maas, President ♦ John Silvestrini, Clerk ♦ Nicolas Noyes ♦ John Martin ♦ Joel Ruiz
Josh Wilson, Superintendent/Principal

Public Comment: No Public Comment

Board Discussion: No Board Discussion

Recommended motion: It is recommended that the Board of Trustees review and approve the proposal from Jacobson Fence Co. Inc. for purchase and installation of chain link fencing and gate between playground and parking lot.

Motion: JS

Second: NN

Aye: 3

Nay: 0

11. **ADJOURNMENT TO CLOSED SESSION** (if necessary) No adjournment to Closed Session
12. **RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)
13. **DATES AND FUTURE AGENDA ITEMS**
Next Regular Board Meeting - April 16, 2026.
14. **SIGNING OF PAPERS**
15. **ADJOURNMENT 5:15pm**

ACTION

Motion: JS

Second: NN

Aye: 3

Nay: 0+

Posted By:



Josh Wilson, Superintendent

Accessibility Accommodations

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Public Records

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Board of Trustees

Gayleen Maas, President ♦ John Silvestrini, Clerk ♦ Nicolas Noyes ♦ John Martin ♦ Joel Ruiz
Josh Wilson, Superintendent/Principal

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of April 16, 2026

ITEM: APPROVAL OF THE PERSONNEL ADDENDUM FOR THE TWO ROCK UNION SCHOOL DISTRICT

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: CONSENT

PURPOSE: For the Board of Trustees to approve the Administration's recommended personnel transactions for the Two Rock Union School District.

BACKGROUND INFORMATION: This agenda item presents for Board approval the Administration's recommended personnel transactions for the Two Rock Union School District, as shown on the attached Exhibit.

All changes to personnel since the previous board meeting including resignations, leaves of absence, retirements, reassignments, new hires, changes of contract, returns from leave, releases and short-term assignments are included for Board approval.

DETAILS: The Board approval of all hiring, terminations, transfers, and retirements of employees in the Two Rock Union School District. See below.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

RECOMMENDATION: For the Board of Trustees to approve the Personnel Addendum for the Two Rock Union School District

New Hires:

Assignment change:

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

REGULAR MEETING OF APRIL 16, 2026

ITEM: **RATIFICATION OF THE WARRANT REGISTER FOR WARRANTS
ISSUED MARCH 1, 2026 THROUGH MARCH 31, 2026 FOR TWO
ROCK UNION SCHOOL DISTRICT**

PREPARED BY: **SARAH DAUGHERTY, ASSISTANT BUSINESS MANAGER**

TYPE OF ITEM: **CONSENT**

PURPOSE: For the Board of Trustees to ratify the Purchase Order and Warrant Register for Warrants issued from March 1, 2026, through March 31, 2026.

BACKGROUND INFORMATION: The Warrant Register reflects the vendor's name, date paid, amount of warrant, and budgetary account charged.

DETAILS: The Board ratifies the minutes attached, which have been drafted in accordance with California Education Code 35145.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

Recommendation: For the Board of Trustees to approve the warrants issued by the Two Rock Union School District from March 1, 2026, through March 31, 2026.

FINANCIAL INFORMATION: Warrants are paid in accordance with the Board-adopted budget and generally accepted accounting methods. A detailed listing of monthly warrants is available in the Business Office.

RECOMMENDATION: : For the Board of Trustees to approve the warrants issued by the Two Rock Union School District from March 1, 2026, through March 31, 2026.

Checks Dated 03/01/2026 through 03/31/2026			Board Meeting Date April 16, 2026		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
2146679	03/04/2026	Lyons, Abilene R	01-4310		197.21
2146680	03/04/2026	Amazon Capital Services, Inc.	01-4310	4.18	
			01-4351	524.28	528.46
2146681	03/04/2026	Ameriprints	01-5862		125.00
2146682	03/04/2026	AT&T CALNET 3	01-5911		577.99
2146683	03/04/2026	AT&T	01-5911		50.79
2146684	03/04/2026	Corner to Corner Cleaning	01-5830		11,623.92
2146685	03/04/2026	Document Tracking Service, LLC	01-5840		590.00
2146686	03/04/2026	Hendrickson's Window Fashions & Upholstery	40-6200		16,554.17
2146687	03/04/2026	Nature Science Pest Control	01-5800		225.00
2146688	03/04/2026	Reyff Electric	40-6200		35,320.00
2146689	03/04/2026	Roy's Sewer Service, Inc	01-5800		625.02
2146690	03/04/2026	CA Department of Justice Accounting Office / RMU	01-5862		160.00
2148849	03/13/2026	Sonoma Technology Partners	01-4310	175.13	
			01-4345	117.99	293.12
2148850	03/13/2026	Amazon Capital Services, Inc.	01-4300		241.60
2148851	03/13/2026	AT&T CALNET 3	01-5911		577.40
2148852	03/13/2026	Brady Industries NorCal, LLC.	01-4300		77.40
2148853	03/13/2026	The Math Learning Center	01-4110		304.85
2148854	03/13/2026	Cagwin & Dorward, LLC	01-5800		1,399.00
2148855	03/13/2026	Free to Be	01-5830		1,200.00
2148856	03/13/2026	McPhail Fuel Co.	01-5510		1,477.91
2148857	03/13/2026	National Benefit Services	01-5839		250.00
2148858	03/13/2026	Office Depot	01-4352		460.98
2148859	03/13/2026	Pacific Gas & Electric	01-5520		28.56
2148860	03/13/2026	Charles Wattenburg DBA Petaluma Learning & Guid.	01-4310		101.98
2148861	03/13/2026	Petaluma Mechanical, Inc.	01-5630		1,742.64
2148862	03/13/2026	Petaluma Wildlife and Natural Science Museum	01-5855		295.00
2148863	03/13/2026	Pylon Communications LLC	01-5600		350.06
2148864	03/13/2026	Recology Sonoma Marin	01-5560		530.46
2148865	03/13/2026	Revolution Foods PBC	01-4710		10,176.80
2148866	03/13/2026	Roy's Sewer Service, Inc	01-5800		500.00
2148867	03/13/2026	STLR	01-5830		3,200.00
2148868	03/13/2026	School and College Legal Services	01-5823		1,091.60
2148869	03/13/2026	Shred-It USA	01-5800		103.68
2148870	03/13/2026	Sonoma Technology Partners	01-5800		4,281.55
2148871	03/13/2026	Whole Child Occupational Therapy PC	01-5830		2,886.60
2150068	03/20/2026	Magana, Guillermo	01-5201		81.45
2150069	03/20/2026	Wilson, Joshua	01-4390		57.72
2150070	03/20/2026	Amazon Capital Services, Inc.	01-4300	30.32	
			01-4345	301.19	
			01-4390	45.84	377.35

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/01/2026 through 03/31/2026			Board Meeting Date April 16, 2026		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
2150071	03/20/2026	US Bank Corporate Payment Systems	01-4340	269.13	
			01-5200	355.00	624.13
2150072	03/20/2026	National Academy of Athletics	01-5830		1,470.00
2150073	03/20/2026	Office Depot	01-4350		444.94
2150074	03/20/2026	Petaluma Schools - Business	01-5800	86,914.30	
			01-5830	5,490.18	92,404.48
2150075	03/20/2026	U.S. Bank Equipment Finance	01-5631	911.92	
			01-5881	40.50	952.42
2150605	03/25/2026	Nature Science Pest Control	01-5800		225.00
2150606	03/25/2026	Pacific Gas & Electric	01-5520		4,926.83
Total Number of Checks			45		199,713.07

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	43	147,838.90
40	Spec Rsrve For Cap Outlay Proj	2	51,874.17
	Total Number of Checks	45	199,713.07
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		199,713.07

Includes Purchase Orders dated 03/01/2026 - 03/31/2026 **Board Meeting Date April 16, 2026**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B26-00026	Charles Wattenburg DBA Petalum a Learning & Guid.	TWRK	2025-26 Counseling Services	01-5800	5,000.00
				01-5830	50,860.00
B26-00036	KUEHG Corp.	TWRK	SUMMER ELOP- Champions June 2026	01-5800	18,000.00
B26-00037	Kyocera Document Solutions	TWRK	2025-2026 Copier and Fax Maintenance Agreement	01-5632	1,474.88
B26-00038	Petaluma Schools - Business	TWRK	2025-2026 SOCC Fee for Service Intensives	01-5100	6,922.00
				01-5800	180,767.00
				01-5830	13,356.00
B26-00039	Petaluma Schools - Business	TWRK	2025-2026 SOCC NIPP Fee for Service	01-5800	22,170.00
B26-00040	Redwood Lock, Inc	TWRK	Door and Lock Repair and Maintenance 2025-2026	01-5800	546.25
B26-00041	Sonoma County Office Of Educ.	TWRK	2025-26 NCSOE SCOE Induction Fees	01-5800	7,000.00
P26-00136	Office Depot	TWRK	Medical Billing Forms 2025-2026	01-4350	45.96
P26-00137	Roy's Sewer Service, Inc	TWRK	2025-2026 Sewer Servicing January - June	01-5800	500.00
P26-00138	Sonoma Technology Partners	TWRK	Computer Replacement- Registrar and ABM	01-4400	1,216.17
				01-4445	1,216.17
P26-00139	Sonoma Technology Partners	TWRK	Student Headphones w/ Mics for Lexia EL program	01-4300	117.45
P26-00140	Sonoma Technology Partners	TWRK	Charging Station Set Up for 1st Grade and STEAM	01-4310	175.13
				01-4345	117.99
P26-00141	Amazon Capital Services, Inc.	TWRK	Butter and Eggs Parade supplies	01-4390	45.84
P26-00142	Amazon Capital Services, Inc.	TWRK	Emergency Bags	01-4300	241.60
P26-00143	Free to Be	TWRK	Free to Be Workshops- 5 & G Grades 2025-26	01-5830	1,200.00
P26-00144	ParentSquare, Inc.	TWRK	ParentSquare Application	01-5840	3,000.00
P26-00145	National Benefit Services	TWRK	403b Maintenance Fee for 2026	01-5839	250.00
P26-00146	WOW, LLC	TWRK	2025-2026 Music Classes Feb 20-May 1	01-5830	5,305.00
P26-00147	Office Depot	TWRK	Business Office Supplies	01-4350	85.21
P26-00148	Office Depot	TWRK	Business Office Toner	01-4350	313.77
P26-00149	Sonoma Technology Partners	TWRK	Student Tech Materials- 3rd Grade Lexia Pilot	01-4300	38.43
P26-00150	Amazon Capital Services, Inc.	TWRK	Business Office Desktop Scanner	01-4345	301.19
P26-00151	Petaluma Wildlife and Natural Science Museum	TWRK	Petaluma Wildlife Museum Campus Visit	01-5855	295.00
P26-00154	School and College Legal Services	TWRK	SCLS Leaves Workshop - Sarah Daugherty	01-5202	600.00
P26-00155	Redwood Lock, Inc	TWRK	Hallway Staff Bathroom Door Repair	01-5800	942.15

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



Includes Purchase Orders dated 03/01/2026 - 03/31/2026 **Board Meeting Date April 16, 2026**

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P26-00156	Hibser Yamauchi Architects Inc .	TWRK	A&E Design Services for Generator Project	40-6210	33,320.00
P26-00157	Discovery Office Systems	TWRK	Copiers and Fax Purchase Agreement	01-6520	34,144.91
P26-00158	Amazon Capital Services, Inc.	TWRK	Playground jump ropes	01-4300	30.32
P26-00159	Amazon Capital Services, Inc.	TWRK	air compressor playground	01-4300	56.03
P26-00160	Follett School Solutions	TWRK	Library Software Annual Renewal 4/1/26-3/31/27	01-4340	1,022.44
P26-00161	Jakob Boisclair	TWRK	2025-2026 Plumbing Needs	01-5800	772.00
P26-00162	Sonoma Technology Partners	TWRK	Registrar Monitor Replacements	01-4345	223.69
P26-00163	Jacobson Fence Company Inc.	TWRK	Playground Fence and Gate Installation	40-6100	18,765.00
P26-00164	Amazon Capital Services, Inc.	TWRK	Porter- classroom supplies	01-4310	221.49
P26-00165	Amazon Capital Services, Inc.	TWRK	Grounds Materials and Supplies	01-4300	187.39
P26-00166	Amazon Capital Services, Inc.	TWRK	Lyons - classroom supplies	01-4310	94.54
P26-00167	Amazon Capital Services, Inc.	TWRK	Navarro classroom supplies	01-4310	66.37
P26-00168	Amazon Capital Services, Inc.	TWRK	Lyons display stands testing	01-4310	28.38
Total Number of POs				38	
				Total	411,035.75

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	36	358,950.75
40	Spec Rsrve For Cap Outlay Proj	2	52,085.00
		Total	411,035.75

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 03/01/2026 - 03/31/2026

Board Meeting Date April 16, 2026

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B26-00003	8,092.50	01-5632	General Fund/Copier Repairs & Maintenance	1,092.50
B26-00018	22,317.90	01-5830	General Fund/Professional/consultant Srvcs	7,137.90
			Total PO Changes	8,230.40

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

REGULAR MEETING April 16, 2026

ITEM: **APPROVAL OF 3rd QUARTERLY REPORT- WILLIAMS UNIFORM COMPLAINTS (ED CODE 35186)**

PREPARED BY: **JOSH WILSON, PRINCIPAL/SUPERINTENDENT**

TYPE OF ITEM: **ACTION**

PURPOSE: Approval the 3rd Quarter Williams Quarterly Report: December 2025 to April 2026.

BACKGROUND INFORMATION: On September 29, 2004, the Governor signed Senate Bill (SB) 550 (Chapter 900, Statutes of 2004). This urgency measure, which took effect immediately, implemented portions of the settlement agreement in the case of *Williams, et al. v. State of California, et al.* that impacted the School Accountability Report Card (SARC).

With respect to the SARCs published in the 2004–05 school year, SB 550 added additional reporting requirements relating to (1) any needed maintenance to ensure "good repair" of school facilities, (2) the number of teacher "misassignments" and "vacant teacher positions," and (3) the availability of "sufficient textbooks and other instructional materials."

California Department of Education staff developed reporting formats and data definitions to address the additional SARC requirements included in SB 550. The proposed reporting formats and data definitions were approved by the State Board of Education (SBE) at its November 2004 meeting and modified somewhat at the SBE's January 2005 meeting. The SARC template and data elements continue to be reviewed and approved by the SBE at their annual July board meeting.

DETAILS: The District is required to submit the 3rd Quarter Report for any complaints received from December 2025 to April 2026.

SUBMITTED BY: Josh Wilson, Principal/Superintendent

FINANCIAL INFORMATION: None

RECOMMENDATION: That the Board of Trustees approve 3rd Quarter Report for any complaints received from December 2025 to April 2026.

WILLIAMS COMPLAINT FORM

(Uniform Complaint Procedures for California Education Code Section 35186 Complaints)

Anyone may use this form to file a complaint regarding one or more of the following problems: (1) insufficient instructional materials; (2) an unsafe or unhealthy school facility condition; (3) a teacher vacancy or misassignment, and/or (4) a restroom that is closed, not fully operational, or not cleaned, maintained, or stocked regularly. After completing this form, file it with the School Principal. If the Principal does not have sufficient authority to fix the problem, he or she will forward this form to the appropriate school district official for resolution.

RECEIVED
1/30/26 SL

► Do you want to receive a written response describing how the problem was fixed?

Yes, I request a written response.

Name: Kali Sanchez Address: 4016 Utah Ave
City, State, and Zip Code: Petaluma, CA 94952 Phone Number (optional): 360 244 2120

No, I do not request a written response. I am filing this complaint anonymously.

► I request immediate action to correct the following problem(s): *Please check all that apply and provide supporting details (attach additional pages if needed).*

I. Textbooks and Instructional Materials:

- A student does not have required textbooks or instructional materials to use in class.
- A student does not have textbooks or instructional materials to use at home or after school.
- Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name. _____

II. Teacher Vacancy or Misassignment:

- A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: include (1) the course or grade level and (2) the teacher's full name. _____

III. School Building and Facility Conditions:

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety.

There are currently exposed water hoses protruding from the rock area of TK/K playground. → (more on back)

IV. Restrooms:

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school is not keeping all restrooms open during school hours when pupils are not in classes.
- The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: include location of the restroom. _____

► **IMPORTANT:** I am mailing / hand-delivering (circle one) this form on January 28, 2026 (date) to

Principal Mr. Wilson (name) at Two Rock Elementary School (school name & address).

Please make and keep a copy of this completed form for your records.

For more information, visit www.decentsschools.org or call toll-free 1-877-532-2533. Form updated Feb. 25, 2008.

Rec'd
1/30/26
SL

These hoses are not properly buried, creating a significant tripping hazard in a high traffic zone where students run and play.

② Structural/Equipment Damage

The dome play equipment in the TK/K playground has two specific areas where the metal has rusted through completely. These spots present a dual risk; the potential for the equipment to fail/break while in use, and the immediate risk of students suffering lacerations from the jagged, rusted edges.



Two Rock Union School District

5001 Spring Hill Road ▪ Petaluma, CA ▪ 94952

Phone: (707) 762-6617 ▪ Fax: (707) 762-1923

www.trusd.org

Date: February 2, 2026

To: Kali Sanchez / 401G Utah Ave. Petaluma, Ca. 94952

RE: Resolution of Williams Uniform Complaint – Facility Condition at Two Rock School

Dear Mrs. Sanchez,

On January 30th, 2026, the Two Rock Union School District received your Williams Uniform Complaint regarding structural/equipment damage at the TK/K playground.

Investigation Findings:

An investigation was conducted on January 30th, 2026, by the Superintendent and Director of Maintenance and Facilities. We found that there were hoses exposed above the ground in the TK/K playground. We also found that dome play equipment in the TK/K playground had two rusted areas.

Resolution/Remedy:

To resolve this matter, the following actions have been taken:

- The exposed hoses have been protected with ground cover
- The dome equipment has been close for use and secured with caution tape until repairs can be made.

This complaint is now considered resolved with the next step of dome equipment repair.

Appeal Rights:

If you are dissatisfied with this resolution regarding a school facility condition, you may file an appeal with the State Superintendent of Public Instruction within 15 days of receiving this letter. For other matters, you may present your concerns to the Local Governing Board at the next scheduled meeting.

Sincerely,

A handwritten signature in black ink that reads "jw Wilson".

Josh Wilson, Superintendent/Principal

Board of Trustees

Gayleen Maas, President ♦ John Silvestrini, Clerk ♦ Joel Ruiz ♦ Nicholas Noyes ♦ John Martin

Josh Wilson, Superintendent/Principal

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of April 16, 2026

ITEM: **ADOPTION OF MATHEMATICS CURRICULUM FOR GRADES K–5**

PREPARED BY: **JOSH WILSON, PRINCIPAL/SUPERINTENDENT**

TYPE OF ITEM: **ACTION**

PURPOSE: Approve the adoption of Bridges in Mathematics, published by The Math Learning Center (MLC), as the core mathematics curriculum for students in grades K–5.

BACKGROUND INFORMATION: *Bridges in Mathematics* is a state-approved, standards-based curriculum designed to build strong mathematical thinkers. The program is inquiry-based and student-centered, emphasizing the development of mathematical reasoning while fostering an inclusive and equitable learning environment for all students.

Widely regarded as a top-tier K–5 curriculum, *Bridges in Mathematics* effectively balances conceptual understanding, procedural fluency, and real-world problem-solving. Its strength lies in hands-on, engaging instruction that uses visual models and manipulatives to ensure that students deeply understand mathematical concepts rather than relying solely on memorization.

DETAILS:

Key Features of the Program

- Evidence-Based and Rigorous: *Bridges* is grounded in research and aligned with state standards. Studies indicate that students using this program demonstrate strong performance on state assessments compared to peers.
- Focus on Conceptual Understanding: Students learn the “why” behind mathematics through visual models (e.g., number racks) and hands-on strategies, promoting deeper comprehension beyond algorithmic procedures.
- High Student Engagement: The program incorporates “Work Places” (interactive math games), collaborative activities, and discourse-based learning, helping to increase engagement and reduce math anxiety.
- Support for Diverse Learners: Multiple entry points and differentiated strategies ensure access for all learners, encouraging student voice, growth mindset, and equitable participation.
- Comprehensive Instructional Design: Includes *Number Corner*, a daily skill-building routine that reinforces key concepts and strengthens retention over time.
- Highly Rated: The *Bridges in Mathematics Third Edition* has received an “All-Green” rating from EdReports for alignment, usability, and instructional quality.

Additional Considerations

1. **Prior Investment:** The district has already invested approximately \$10,000 in *Bridges* instructional materials. Adopting the program ensures responsible use of existing resources and avoids unnecessary replacement costs.

2. **Importance of Instructional Consistency:** Consistency is especially critical in early grades (TK–2, and extending into grade 3). The *Bridges* curriculum is designed as a coherent progression of skills. Discontinuing or replacing it midstream would:
 - Disrupt foundational learning
 - Create gaps in number sense development
 - Require students to adjust to new systems rather than deepen understanding
3. **Strong Foundation in Essential Skills**
The program emphasizes:
 - Number sense
 - Problem-solving
 - Visual models and hands-on learningThese elements are essential for long-term success in mathematics, particularly in the primary grades.
4. **Alignment with Developmental Needs of Young Learners**
Bridges reflects best practices in early childhood education by incorporating:
 - Manipulatives
 - Math discourse (“math talks”)
 - Exploration and inquiryReplacing this approach with a more traditional, worksheet-driven model may reduce engagement and comprehension, particularly for struggling learners.
5. **Focus on Student Impact**
The adoption of *Bridges in Mathematics* prioritizes:
 - Strong early math understanding
 - Minimizing disruption to student learning
 - Responsible stewardship of district resources
6. **Professional Development Needs**
Feedback from staff indicates that concerns are primarily related to pacing and implementation rather than the curriculum itself. With targeted professional development and ongoing support, teachers will be better equipped to implement *Bridges* with fidelity and confidence.

Adopting *Bridges in Mathematics* aligns with the district’s commitment to high-quality, equitable instruction that supports all learners. The program’s research-based design, strong emphasis on conceptual understanding, and alignment with how students learn best in the primary grades make it a sound and strategic choice for mathematics instruction.

FINANCIAL INFORMATION: Utilizes existing materials and prior investments; minimizes additional costs associated with adopting a new program.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

<p>RECOMMENDATION: For the Board of Trustees to approve the adoption of Bridges in Mathematics, published by The Math Learning Center (MLC), as the core mathematics curriculum for students in grades K–5.</p>
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Sales Order Quote

Quote Number **Q-47127** Quote Date **4/2/2026**
 Customer Name *Two Rock Union Elementary School* Expiration Date **9/20/2026**
 District
 Customer Number **0704384**

Bill To Name *Two Rock Union Elementary School* Ship To Name *Two Rock Union Elementary School*
 District District
 Bill To *5001 Spring Hill Rd* Ship To *5001 Spring Hill Rd*
Petaluma *Petaluma*
CA *CA*
94952-4634 *94952-4634*
US *US*

Contact Name *Josh Wilson*
 Email *jwilson@trusd.org*
 Phone

Notes *This quote reflects the purchase of an estimated 3 years of student consumables.*

Digital access on the MLC Educator Site is included with purchase, so there are no annual fees for digital access to the curriculum. The MLC Educator Site is for educators only with no student logins. Licenses for the MLC Educator Site should only be distributed to educators needing access to the curriculum for implementation purposes.

Product Code	Product	Quantity	Sales Price	Discount	Total Price
3NC0SB5	Number Corner 3rd Edition Grade K Student Book (5 Pack)	15	\$20.00		\$300.00
3B0SB5	Bridges 3rd Edition Grade K Student Book (5 Pack)	15	\$20.00		\$300.00
3B0HC5	Bridges 3rd Edition Grade K Home Connections (5 Pack)	15	\$40.00		\$600.00
RRNRS10	Student Number Rack Kit	8	\$10.00		\$80.00
3NC1SB5	Number Corner 3rd Edition Grade 1 Student Book (5 Pack)	15	\$20.00		\$300.00
3B1SB5	Bridges 3rd Edition Grade 1 Student Book (5 Pack)	15	\$20.00		\$300.00



Product Code	Product	Quantity	Sales Price	Discount	Total Price
3B1HC5	Bridges 3rd Edition Grade 1 Home Connections (5 Pack)	15	\$40.00		\$600.00
RRNRS10	Student Number Rack Kit	8	\$10.00		\$80.00
3NC2SB5	Number Corner 3rd Edition Grade 2 Student Book (5 Pack)	15	\$20.00		\$300.00
3B2SB5	Bridges 3rd Edition Grade 2 Student Book (5 Pack)	15	\$20.00		\$300.00
3B2HC5	Bridges 3rd Edition Grade 2 Home Connections (5 Pack)	15	\$40.00		\$600.00
RRNRS10	Student Number Rack Kit	8	\$10.00		\$80.00
3NC3SB5	Number Corner 3rd Edition Grade 3 Student Book (5 Pack)	15	\$20.00		\$300.00
3B3SB5	Bridges 3rd Edition Grade 3 Student Book (5 Pack)	15	\$40.00		\$600.00
3B3HC5	Bridges 3rd Edition Grade 3 Home Connections (5 Pack)	15	\$40.00		\$600.00
3NC4SB5	Number Corner 3rd Edition Grade 4 Student Book (5 Pack)	15	\$20.00		\$300.00
3B4SB5	Bridges 3rd Edition Grade 4 Student Book (5 Pack)	15	\$40.00		\$600.00
3B4HC5	Bridges 3rd Edition Grade 4 Home Connections (5 Pack)	15	\$40.00		\$600.00
3NC5SB5	Number Corner 3rd Edition Grade 5 Student Book (5 Pack)	15	\$20.00		\$300.00
3B5SB5	Bridges 3rd Edition Grade 5 Student Book (5 Pack)	15	\$40.00		\$600.00
3B5HC5	Bridges 3rd Edition Grade 5 Home Connections (5 Pack)	15	\$40.00		\$600.00
English Subtotal:					\$8,340.00

Product Code	Product	Quantity	Sales Price	Discount	Total Price
3B0SB5-S	Bridges 3rd Edition Grade K Student Book - Spanish (5 Pack)	3	\$20.00		\$60.00
3B1SB5-S	Bridges 3rd Edition Grade 1 Student Book - Spanish (5 Pack)	3	\$20.00		\$60.00
3B2SB5-S	Bridges 3rd Edition Grade 2 Student Book - Spanish (5 Pack)	3	\$20.00		\$60.00
3B3SB5-S	Bridges 3rd Edition Grade 3 Student Book - Spanish (5 Pack)	3	\$40.00		\$120.00
3B4SB5-S	Bridges 3rd Edition Grade 4 Student Book - Spanish (5 Pack)	3	\$40.00		\$120.00
3B5SB5-S	Bridges 3rd Edition Grade 5 Student Book - Spanish (5 Pack)	3	\$40.00		\$120.00
3NC0SB5-S	Number Corner 3rd Edition Grade K Student Book - Spanish (5 Pack)	3	\$20.00		\$60.00
3NC1SB5-S	Number Corner 3rd Edition Grade 1 Student Book - Spanish (5 Pack)	3	\$20.00		\$60.00
3NC2SB5-S	Number Corner 3rd Edition Grade 2 Student Book - Spanish (5 Pack)	3	\$20.00		\$60.00
3NC3SB5-S	Number Corner 3rd Edition Grade 3 Student Book - Spanish (5 Pack)	3	\$20.00		\$60.00
3NC4SB5-S	Number Corner 3rd Edition Grade 4 Student Book - Spanish (5 Pack)	3	\$20.00		\$60.00
3NC5SB5-S	Number Corner 3rd Edition Grade 5 Student Book - Spanish (5 Pack)	3	\$20.00		\$60.00
3B0HC5-S	Bridges 3rd Edition Grade K Home Connections - Spanish (5 Pack)	3	\$40.00		\$120.00



Product Code	Product	Quantity	Sales Price	Discount	Total Price
3B1HC5-S	Bridges 3rd Edition Grade 1 Home Connections - Spanish (5 Pack)	3	\$40.00		\$120.00
3B2HC5-S	Bridges 3rd Edition Grade 2 Home Connections - Spanish (5 Pack)	3	\$40.00		\$120.00
3B3HC5-S	Bridges 3rd Edition Grade 3 Home Connections - Spanish (5 Pack)	3	\$40.00		\$120.00
3B4HC5-S	Bridges 3rd Edition Grade 4 Home Connections - Spanish (5 Pack)	3	\$40.00		\$120.00
3B5HC5-S	Bridges 3rd Edition Grade 5 Home Connections - Spanish (5 Pack)	3	\$40.00		\$120.00
Spanish Subtotal:					\$1,620.00

Shipping & Taxes

Total Amount:	\$9,960.00
Shipping Fee:	\$996.00
Taxes:	\$921.30
NET TOTAL:	\$11,877.30

- A standard shipping/handling fee of 13% is applied to the order total.
- The shipping and handling fee is reduced to 10% for purchase orders paid by check or ACH.
- All orders are subject to a minimum \$10 fee.

Please note: above quote does not reflect taxes that may be incurred on freight. This will be included in your final invoices.

Student Books

Student books are a critical and required curriculum component. Student books may be purchased as consumable books, or individual pages may be downloaded via the PDF files on the Bridges Educator Site at no cost. Districts in the first year of adoption who choose to purchase pre-printed student books may be eligible for a 50% discount, up to 30 books per classroom. Student books purchased in subsequent years will be available at full price. Student books are sold in packages of five copies.

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of March 12, 2026

ITEM: **APPROVAL OF MAINTENANCE AGREEMENT WITH TWO ROCK UNION SCHOOL DISTRICT AND PETALUMA MECHANICAL, INC. FOR 2026-2027 FISCAL YEAR**

PREPARED BY: **JOSH WILSON, PRINCIPAL/SUPERINTENDENT**

TYPE OF ITEM: **ACTION**

PURPOSE: Approval of the agreement with Petaluma Mechanical, Inc for HVAC maintenance and repair services for Two Rock Union School District.

BACKGROUND INFORMATION: Two Rock Union School District currently contracts with Petaluma Mechanical, Inc. (PMI) for maintenance and repair services on HVAC units. PMI has performed quarterly maintenance of all units, ensuring timely repairs and preventative maintenance for optimal operations.

DETAILS: The district is seeking to renew the annual service agreement for routine service and repair of existing HVAC systems from quarterly to semi-annually for the 2026-2027 fiscal year.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

Recommendation: For the Board of Trustees to approve the maintenance agreement proposal with Petaluma Mechanical, Inc for the 2026-2027 fiscal year.

FINANCIAL INFORMATION: See details.

RECOMMENDATION: For the Board of Trustees to approve the maintenance agreement proposal with Petaluma Mechanical, Inc for the 2026-2027 fiscal year.



Petaluma Mechanical, Inc.

2040 Petaluma Blvd. North
Petaluma, CA. 94952
Ph: 707-762-2025, Fax: 707-762-2083

PMI Maintenance Agreement

March 12, 2026

We propose to furnish maintenance service on the equipment located at 5001 Spring Hill Rd, Petaluma Ca. 94952 tenant or customer, Two Rock School,

Which includes the following equipment:

Wall Units, Split Systems, Package Systems

Agreement Pricing

The customer agrees to pay \$ 1,490.00 per Quarterly Maintenance, 2 times per year. And Yearly Condenser Cleaning agrees to pay \$ 790.00. These service shall be done Monday through Friday, during normal working hours of 7:00am – 4:00pm, Except for legal holidays. **Total Labor cost per year: \$ 3,770.00**

Filters, Taxes, Approximate cost per quarter: \$510.00

Total for the year in material approximately: \$ 1,020.00

All other Materials and Belts, Cleaning supplies and Solvents will be provided at additional cost if needed.

Labor Rates

Normal time rate service will be done at the rate of \$180.00 per hour, for normal working hours Monday through Friday, 7:00am – 4:00pm, excluding legal holidays, and at an emergency overtime rate of \$270.00 for hours other than what is specified. 75.00 Truck Fee Per tag, Fuel Surcharge 20.00 Fee Per Tag

Maintenance consists of the following general items but is not limited to:

Operational check of equipment	Lubrication of all accessible bearings
Leak check of refrigeration	Abnormal noises or vibration.
Belt check	Quarterly Filter Replacement
Annual Cleaning of indoor coil	Annual Condenser Cleaning
Electrical Connections and Components	Check Thermostats.
Drain pan for proper drainage.	

The customer agrees to operate the equipment per our instructions, notify us of any unusual operating conditions, permit our personnel to work on the equipment, permit our personnel access to the equipment, and the building.

Petaluma Mechanical, Inc. shall not be held liable for damages caused by obsolescence, acts of god and nature, material shortages, labor problems, strikes, riots or floods.

