



Two Rock Union School District
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**AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING**

**April 13, 2023
Closed Session 3:30 P.M.
Open Session 4:30 P.M.
STEAM Room 12**

- 1. CALL TO ORDER**
 - A. ROLL CALL**

- 2. CLOSED SESSION**
 - 2.1 Announcement of Closed Session Items**
 - 2.1a Negotiations with TREA and chief negotiator - Stephen Owens**
 - 2.2 Personnel- Employment**
 - 2.3 Public Employee Performance- Superintendent**

- 3. RECONVENE TO PUBLIC MEETING**

Report of any actions taken during Closed Session (if necessary).

- 4. Adoption and Approval of Agenda**
 - 4.1 Approval of the Agenda for April 13, 2023.**

Action

Motion: Second: Aye: Nay:

- 5. PUBLIC COMMENT**

Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

- 6. CONSENT ITEMS** **ACTION**

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

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Stephen Owens, Superintendent/Principal

Background: Routine items presented for approval.

Plan: Routine process.

Public Comment:

Board Discussion:

Recommended motion: Approval of Consent Agenda.

6.1 Approval of the Accounts Payable Reports; March 2023. **PG. 1**

6.2 Review and Possible Approval of Minutes from meeting on March 9, 2023. **PG. 5**

Action

Motion:

Second:

Aye:

Nay:

7. REPORTS/PRESENTATIONS:

7.1 TREA Representative

7.2 CSEA Representative

7.3 TRSEF Representative

7.4 USCG Representative

7.5 Superintendent's Report

Enrollment Update

Facilities Update

Staffing Update

Curriculum Update

Other Updates

Upcoming Events

PG.

8. DISCUSSION ITEMS

8.1 Board of Trustee Opening

Background: Board of Trustee Opening.

Plan: The opening has been advertised in local newspapers, parent emails and social media.

Voter rolls have been sent to the District for mailers sent to community members.

Public Comment:

Board Discussion:

8.2 Change Order for Play Structure **PG. 9**

Background: Change order to play structure installation. Creative Builders, the installation contractor, changed the order for \$5,181 to remove footings from the old play structure. The removal was not in the original bid.

Plan: Submit payment

Public Comment:

Board Discussion:

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8.3 Walker Creek Outdoor Education PG. 10

Background: Walker Creek Outdoor Ed Invoice for sixth-grade camp was \$5,878.

Plan: The payment for the camp will be paid from donations from the tamale sales, parent donations and funds set aside from the 2019 camp fund.

Public Comment:

Board Discussion:

8.4 Champions After School Program PG. 11

Background: The Expanded Learning Opportunities Program funding requires school districts to offer summer and after school enrichment programs to students. Champions an organization that provides a turn-key program for districts. The District has \$115,000 that needs to be spent on a program.

Plan: Discuss and explore the options for the 2023-2024 school year for an after school program.

Public Comment:

Board Discussion:

9. ACTION ITEMS

9.1 Employee Resignation PG. 18

Background: First grade teacher Amy Jones is resigning from her position.

Plan: The District will fly the opening for a first grade teacher.

Public Comment:

Board Discussion:

Recommended motion: Accept the letter of resignation.

Motion: Second: Aye: Nay:

9.2 TREA Sunshine Letter PG. 19

Background: Pursuant to the provisions of the Educational Employment Relations Act, the Two Rock Education Association is hereby providing notice that it intends to open the collective bargaining negotiations process for the 2022-2023 school year in order to address the following priorities: TREA submitted their reopeners for Article 16 Fringe Benefits

Plan: RESIG and SISC will submit any increases to the insurance plans later this month and the district will review increases and meet with the TREA Reps.

Public Comment:

Board of Trustees

Board Discussion:
Recommended motion:

Motion: Second: Aye: Nay:

9.3 District Response to TREA Sunshine Letter PG. 20

Background: District response to the TREA Sunshine Letter to Article 16, Fringe Benefits (Health Benefits)

Plan: The District is waiting for any increases in Health Benefits from SICS or RESIG.

Public Comment:

Board Discussion:

Recommended motion:

Motion: Second: Aye: Nay:

9.4 Job Description for TK-Intervention Teacher PG. 21

Background: For the 2023-2024 school year Two Rock will have TK class in the AM and an intervention section after lunch. A new job description for the position needs to be Board approved.

Plan: Review job description for TK/intervention position.

Public Comment:

Board Discussion:

Recommended motion: It is recommended that the job description is approved.

Motion: Second: Aye: Nay:

9.5 Public Single Agreement PG. 25

Background: The California Department of Education (CDE) has revised its Permanent Single Agreement (PSA). The PSA is the written agreement that is required by the Child Nutrition Program (CNP) federal regulations (Code of Federal Regulations Title 7, sections 210.7(a), 210.9(a), 215.7(a), 220.7(a), 220.10, 225.9(d), 225.14(a), 226.11(a).

Each Program Operator approved to participate in the Child Nutrition Programs (CNP) administered by the CDE must have a signed current PSA on file with CDE.

Within the past year there have been two significant changes that require issuing a new PSA.

- The Early Childhood Development Act of 2020 (Senate Bill 98, Chapter 24, Statutes 2020) authorized the transfer of child care and development programs administered by the CDE to the California Department of Social Services (CDSS) effective July 1, 2021. With regards to CNPs, this transferred the administration of the Child and Adult Care Program (CACFP) from the CDE to CDSS.
- Assembly Bill 130 (McGuire) Education finance, education omnibus budget trailer bill,

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signed into law on July 9, 2021, established the California Universal Meals Program beginning School Year 2022-23, revising the state meal mandate and creating new requirements regarding participation in provisions programs.

Plan: To approve the Permanent Single Agreement and addendums with the California Department Education Nutrition Services Division as required. This PSA fulfills the U.S. Department of Agriculture's (USDA) requirement for state agencies to provide each Program Operator with a PSA when a state agency administers any combination of the Child Nutrition Programs (CNP).

Public Comment:

Board Discussion:

Recommended motion: It is recommended that the Board approve the Permanent Single Agreement and addendums with the California Department of Education Nutrition Services Division.

Motion: Second: Aye: Nay:

9.6 June Board Meeting Changes

PG. 61

Background: To avoid scheduling conflict with CBO Chris Thomas, June Board Meetings are recommended to be changed to the following:

06/15/23- Preliminary Budget / LCAP presentation

06/22/23- Public Hearing

06/29/23- Adoption of Budget / LCAP

At the pleasure of the Board, a decision shall be made to hold the 6/29/23 Adoption Meeting at either 8:30am or 4:30pm.

Public Comment:

Board Discussion:

Recommended motion: It is recommended that the date changes be approved.

Motion: Second: Aye: Nay:

10. **ADJOURNMENT TO CLOSED SESSION** (if necessary)

11. **RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)

12. **DATES AND FUTURE AGENDA ITEMS**

Next Regular Board Meeting - May 11, 2023

13. **SIGNING OF PAPERS**

14. **ADJOURNMENT**

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ACTION

Motion:

Second:

Aye:

Nay:

Posted By:



Stephen Owens, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

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