

**Two Rock Union School District**

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www.trusd.org

**AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
SPECIAL MEETING**

June 19, 2025

Closed Session 3:30 PM

Open Session 4:30 PM

Library, Room 14

1. **CALL TO ORDER 3:30PM**
A. ROLL CALL Present: Gayleen Maas, John Martin, Joel Ruiz, Nick Noyes. Not Present: John Silvestrini
2. **CLOSED SESSION**
 - 2.1 **Announcement of Closed Session Items**
With respect to every item of business to be discussed in closed session (Gov. Code §54957.6)
 - 2.2 **Closed Session Agenda**
 - 2.2A Personnel- Employment (Pursuant to Government Code §54947 b)
 - 2.2B Conference with Labor Negotiator (Pursuant to Government Code §54957.6)
Name of Agency Negotiator: John Markatos
Name of organization representing employees: TREA
 - 2.2C Public Employee Appointment (Gov. Code §54954.5)
Superintendent/Principal**Action** No Action Taken in Closed Session. Nothing to report
3. **Adoption and Approval of Agenda**
 - 3.1 Approval of the Agenda for June 19, 2025.

Action
Motion: JR Second: NN Aye: 4 Nay: 0
4. **PUBLIC COMMENT**
Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

Board of Trustees

Gayleen Maas, President ◊ John Silvestrini, Clerk ◊ John Martin ◊ Nick Noyes ◊ Joel Ruiz

John Markatos, Interim Superintendent/Principal

5. CONSENT ITEMS

ACTION

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

Background: Routine items presented for approval.

Plan: Routine process.

Public Comment: None

Board Discussion: None

Recommended motion: Approval of Consent Agenda.

5.1 Approval of Minutes from meetings on June 12, 2025

Action

Motion: JR

Second: NN

Aye: 4

Nay: 0

6. REPORTS/PRESENTATIONS:

7 DISCUSSION ITEMS

8. ACTION ITEMS

8.1 REVIEW AND ACTION – Approval of the 2025-2026 Local Control Accountability Plan (LCAP) and Local Indicators for the Two Rock Union School District

Background: The Local Control Accountability Plan (LCAP) is a tool for local educational agencies to set goals, plan actions, and leverage resources to improve student outcomes. Under the Local Control Funding Formula (LCFF), all LEAs including school districts, COEs, and charter schools are required to prepare an LCAP, which describes how they intend to meet annual goals for all pupils, with specific activities to address state and local priorities identified pursuant to EC sections 52060(d), 52066(d), and 47605. The school held a public hearing in June 12, 2025 to gather input from stakeholders.

This year's LCAP includes:

- 2025-26 LCAP
- 2024-25 LCAP Annual Update
- Budget Overview for Parents
- LCAP Action Tables
- LCAP Template
- LCAP Instructions

Plan: The plan is for the Board to approve the LCAP as the “Public Hearing” was held on June 12th where the community had an opportunity to provide input in advance of this June

19th Board Meeting. Upon approval, the budget and LCAP will be submitted to the Sonoma County Office of Education prior to June 30th.

Public Comment:

Board Discussion:

Recommended motion: It is respectfully recommended that the Board review and approve the LCAP for the Two Rock Union School District for the 2025-26 Fiscal Year.

Motion: **JM**

Second: **JR**

Aye: **4**

Nay: **0**

8.2 **REVIEW AND ACTION – Approval of the Adopted Budget for the Two Rock Union School District for the 2025-26 Fiscal Year**

Background: The District is required to adopt a budget for all funds prior to June 30th each year. During the months prior to June, staff works diligently to collect data necessary to be included in the upcoming budget. This information comes from several sources, including the State, the Federal Government, the Sonoma County Office of Education, the SELPA, the County of Sonoma, Redwood Empire Schools Insurance Group (RESIG), and other various local sources. This information is incorporated into the budget in the form of budget assumptions. Some of these assumptions are preliminary and may change once information is finalized at the State, Federal & local levels.

In addition, The District must complete a Local Control Accountability Plan (LCAP). Essentially, the LCAP is a three-year plan with various sections that describes highlights and performance gaps as well a budget summary; It is designed to describe the **Goals, Actions, and Services** for the upcoming 3 years as well as a **Demonstration of Increased or Improved Services for Unduplicated Pupils**, which calculates the proportionality both in terms of dollars and percentage.

A "Public Hearing" was held by the Board on June 12, 2025 for both the LCAP and Adopted Budget.

It is important to remember that this plan must be affordable and developed in compliance with the State regulations, which require the use of the template that changes annually. The assumptions, which include the expenditures identified in the **Goals, Actions, and Services** section of the LCAP and other major assumptions have been incorporated into the Budget for the upcoming school year (2025-26) and will be provided at the Board meeting for the final Budget Adoption.

Staff has prepared the Adopted Budget in accordance with the May Revise including a Cost of Living Adjustment (COLA) of 2.3%. This year, the LCFF calculations for 2025-26 continue to include the 3-year average ADA as an additional option for the LCFF calculations. This option is in addition to the greater of Prior Year ADA or Current Year ADA and is intended to lessen the dramatic impact on school districts experiencing a significant decline in both enrollment and attendance rates. Due to the enrollment projections of 135 TK-6th grade, the LCFF Calculations are funded based on projected 25-26 P-2 ADA of 129.34, which is slightly higher than the 128.11 in the current year.

Currently, the Multi-year projections assume flat continued enrollment of 135, but that in combination with lower COLA years creates some ongoing “deficit” spending in the budget year and both subsequent fiscal years.

Some of the other major assumptions that impact the Adopted Budget are as follows:

REVENUES:

1. UNRESTRICTED

- Interest Earnings remains flat at the higher interest rate/earnings projections
- 2.3% COLA on LCFF
- Projected ADA rather than PY ADA or the 3-year Average ADA ,
- Assume ongoing Federal Impact Aid at \$475,000
- Assume Home-to-School Transportation reimbursement \$17,170

2. RESTRICTED

- Reduction of \$57K in AB602 Special Education Funds
- Increase ELOP Grant from \$89K to \$100K per May Revise
- Eliminate one-time carryover for Federal & STATE and grants (Title III; Title IV)
- Eliminate Prior Year Carryover and Deferred Revenue from 2024-25
- Add COLA to Federal & State Categorical

EXPENDITURES:

- Step & Column Costs
- Continue the added 1.0 FTE teacher to reduce class size and reduce/eliminate need for combo
 - Improve student achievement, retention, and recruitment efforts
 - Using one-time Art, Music, Instructional Materials Block Grant
- Bilingual clerk funded with carryover using Learning Recovery Funds from Supplemental
- Eliminate Library Clerk at .10 FTE
- STRS rate 19.1%
- Increases in PERS rate from 27.05% to 26.81%
- No change in SUI Rate at .5%
- Eliminate one-time math pilot costs (Supplemental)
- Add Math Adoption Costs (Res 6300) Restricted
- Reduce Software Licensing costs due to 3-year renewals in 24-25 (\$10K – 4340)
- Reduce Furniture replacement costs for one-time purchases of classroom Furniture (\$6K)
- Reduce one-time Computer Replacement costs (\$5K)
- Eliminate unappropriated contracts (unrestricted and restricted)
- Slight Increases in Utility Costs – water and sewer and garbage pickup
- Eliminate one-time expenditures related to Insurance Repairs (\$9K)
- Reduce one-time contract related to Interim Superintendent/Principal
- Increase RSP/Intervention to 1.0 using REAP Carryover for .20 FTE
- Update Budget for SOCC cost estimates Increase \$56K – estimated pupil counts increased to 5 Intensive and 1 non-intensive (5100/5800)
- Maintain Transfer from Fund 01 to Fund 40 to \$100K

Multi-Year Assumptions

· REVENUES

- Flat Enrollment at 135 both subsequent years
- SSC Dartboard for COLA, etc
- Eliminate Estimated PY carryover included in the Adopted Budget
 - \$17,996 UPK
- No COLA for subsequent years

· EXPENDITURES

- ☐ Assume Step & Column
 - Certificated \$8K 1%
 - CSEA 1%
 - Eliminate 1.0 FTE Teacher for class size reduction funded by AMIDBG and UPK carryover
- ☐ Books & Supplies
 - Eliminate \$26K one-time lottery (26-27)
 - CPI 2%
- ☐ Services & Other Operating Expenditures
 - Eliminate \$25K ELOP Contract (5899) (26-27)
 - Eliminate \$14K in Educator Effectiveness Travel & Conferences (Restricted) (26-27)
 - Eliminate other one-time costs \$60K (Locally Restricted Resources) (26-27)
 - Add CPI 2%

The following is a list of the various funds included in the Preliminary Budget, all of which are projected to have a positive ending fund balance:

- ☐ General Fund 01
- ☐ Deferred Maintenance Fund 14
- ☐ Fund 17
- ☐ Special Reserve for Capital Outlay Projects Fund 40

Plan: The plan is for the Board to approve the Adopted Budget for 2025-26. Upon approval, it will be submitted to the Sonoma County Office of Education prior to June 30th. For more detailed information on the Governor's May Revise, see The Common Message issued by the Sonoma County Office of Education (attached).

The District is not obligated to provide documentation of the "Substantiation of the Need for Reserves greater than the State Minimum Reserve for Economic Uncertainty" as the State Budget does not meet the criteria for this requirement.

Within this dynamic and ever-changing fiscal environment, staff continues to work to identify changes or modifications in information both from the State and Federal Governments that will then be incorporated into the budget during the 1st budget revision being brought to the Board in the Fall.

As the Adopted Budget indicates (Spreadsheets attached), based on the assumptions included in the Governor's May Revise and in the School Services of California Dartboard (detailed assumptions will be provided), the Two Rock Union School District will be able to meet its financial obligations for the current year.

This agenda item presents the Adopted Budget to the Board for review and approval of both the final budget and the LCAP for the 2025-26 Fiscal Year.

Board of Trustees

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John Markatos, Interim Superintendent/Principal

DISTRICT REPORTS:

- ☐ 2025-26 Budget Adoption Reserves Document (Final Budget Adoption)
- ☐ Comparative Spreadsheets

STATE REPORTS:

- ☐ Budget Certifications
- ☐ Workers Compensation Certification
- ☐ Table of Contents
- ☐ General Fund 01 Unrestricted and Restricted
- ☐ Fund forms for All Other Funds
- ☐ Average Daily Attendance
- ☐ Multi-year Projections
- ☐ Schedule of Capital Assets
- ☐ Schedule of Long-Term Liabilities
- ☐ Lottery Report
- ☐ Cash-Flow worksheet
- ☐ Current Expense Formula (Form CEB/CEA)
- ☐ Indirect Cost Rate Worksheet
- ☐ Criteria & Standards for the General Fund 01
- ☐ Technical Review Checklists (2025-26 Budget and 202-25 Estimated Actuals)

Public Comment: [None](#)

Board Discussion: [No changes to current deficit spending.](#)

Recommended motion: It is respectfully recommended that the Board review and approve the Adopted Budget for the Two Rock Union School District for the 2025-26 Fiscal Year.

Motion: [JM](#)

Second: [NN](#)

Aye: [4](#)

Nay: [0](#)

8.3 **Approval of Resolution 2025-06 of the Board of Education of the Two Rock Union School District of the County of Sonoma, State of California, Determining the Use of Education Protection Account Funds for Fiscal Year 2024-2025 for Two Rock Union Elementary School**

Background: On November 6th, 2012, California voters approved Proposition 30, which added Article XIII, Section 36 to the California Constitution. This ballot measure created an Education Protection Account to receive and disburse revenue derived from the incremental increases in taxes imposed by Article XIII, Section, 36(f.)

Under Prop 30, the governing board of the district shall annually determine the spending of the received monies from the Education Protection Account (EPA) in open session of a regularly scheduled public meeting of the governing board. In addition, each school district shall publish an account of how the monies were spent on their website annually.

The Board shall certify at this meeting the funds provided from the Education Protection Account have been properly discussed and expended as required by Article XIII, Section 36 of the California Constitution. All expenses incurred by the School District must comply with the additional audit requirement of Article XIII, Section 36 and may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article

Board of Trustees

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XIII, Section 36.

Plan: The Resolution and the attached expenditure report verifying the expenditures under the EPA (resource 1400) for Two Rock Union School District, have all been used to support teacher salaries and benefits. No EPA funds were used to support any administrative costs. This information is in compliance with the requirements of Proposition 30.

Once the Board approves the resolution, it will be posted on the District web-site along with the supporting documentation in compliance with Article XIII, Section 36 of the California Constitution.

Public Comment: No Comment

Board Discussion: No Comment

Recommended motion: It is recommended that the Board move to approve the 2024-25 Education Protection Account reports, which authorizes the district to determine spending of the Educational Protection Account funds.

Motion: JM Second: JR Aye: 4 Nay: 0

8.4 **Approval of Resolution 2025-07 of the Board of Education of the Two Rock Union School District of the County of Sonoma, State of California, Determining the Use of Education Protection Account Funds for Fiscal Year 2025-2026 for Two Rock Union Elementary School**

Background: On November 6th, 2012, California voters approved Proposition 30, which added Article XIII, Section 36 to the California Constitution. This ballot measure created an Education Protection Account to receive and disburse revenue derived from the incremental increases in taxes imposed by Article XIII, Section, 36(f.)

Under Prop 30, the governing board of the district shall annually determine the spending of the received monies from the Education Protection Account (EPA) in open session of a regularly scheduled public meeting of the governing board. In addition, each school district shall publish an account of how the monies were spent on their website annually.

The Board shall certify at this meeting the funds provided from the Education Protection Account have been properly discussed and expended as required by Article XIII, Section 36 of the California Constitution. All expenses incurred by the School District must comply with the additional audit requirement of Article XIII, Section 36 and may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

Plan: The Resolution and the attached expenditure report verifying the expenditures under the EPA (resource 1400) for Two Rock Union School District, have all been used to support teacher salaries and benefits. No EPA funds were used to support any administrative costs. This information is in compliance with the requirements of Proposition 30.

Once the Board approves the resolution, it will be posted on the District web-site along with the supporting documentation in compliance with Article XIII, Section 36 of the California Constitution.

Public Comment: No Comment

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John Markatos, Interim Superintendent/Principal

Board Discussion: [No Comment](#)

Recommended motion: It is recommended that the Board move to approve the 2025-26 Education Protection Account reports, which authorizes the district to determine spending of the Educational Protection Account funds.

Motion: [NN](#) Second: [JM](#) Aye: [4](#) Nay: [0](#)

8.5 Approval of annual Proposition 28 report

Background: As a condition of receipt of AMS funds, each LEA shall annually do all the following:

- ☐ Certify that all funds will be used to provide arts education programs and that funds expended in the prior fiscal year were, in fact, used for those purposes, except as provided in
- ☐ For LEAs with an enrollment of 500 or more pupils, the certification shall also ensure that at least 80 percent of funds to be expended will be used to employ certificated or classified employees to provide arts education program instruction and that the remaining funds will be used for training, supplies and materials, and arts educational partnership programs, unless a waiver of this requirement has been granted.
- ☐ Certify that such funds received will be used to supplement funding for arts education programs and that funds expended in the prior fiscal year were, in fact, used to supplement arts education programs.
- ☐ Certify that no more than 1 percent of funds received will be used for an LEA's administrative expenses, including indirect costs, to implement this chapter and that funds received in the prior fiscal year were, in fact, used within that limit.
- ☐ Submit an annual board- or body-approved report in a manner determined by the Superintendent, that shall be posted on the LEA's and the California Department of Education's (CDE's) internet websites and details the type of arts education programs funded by the program; the number of full-time equivalent teachers, classified personnel, and teaching aides; the number of pupils served; and the number of school sites providing arts education programs with those funds.

Plan: The District contracted with Shari Cohen for music instruction for the 2023-24 and 2024-25 fiscal years. Approximately 136 students were served in Two Rock Elementary School. No certificated or classified staff were employed for music instruction. The District has less than 500 pupils enrolled, and therefore is not required to spend at least 80% of the funds to employ certificated or classified employees to provide arts education program instruction under Ed Code 8820(g)(1).

This annual report is to fulfill the requirement under Education Code section 8820(g)(1).

Public Comment: [No Comment](#)

Board Discussion: [No Comment](#)

Recommended motion: It is recommended that the Board approve the 2024-2025 Proposition 28 annual report.

Motion: [NN](#) Second: [JR](#) Aye: [4](#) Nay: [0](#)

8.6 Approval of AB 1200 - Disclosure of Proposed Tentative Agreement to the Collective Bargaining Agreements between the Two Rock Union School District and the Two Rock California Schools Employees Association (CSEA) for the 2024-25 Fiscal Year

Background: To provide the required “Public Disclosure” of the proposed settlement between Two Rock Union School District and the Two Rock California Schools Employees Association (CSEA) in order to be in compliance with AB 1200, Government Code 35547.5, CCR, Title V, Section 15449 for the 2024-24 Fiscal Year.

In addition, the disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure, who must certify that the District can meet the costs incurred under the Collective Bargaining Agreement for the current year and two (2) subsequent years.

Plan: The information provided in the “Disclosure of Collective Bargaining Agreement” document summarizes the financial implications of the proposed agreement and is submitted to the Board of Trustees for “Public Disclosure” of the major provisions of the agreement. This is in accordance with the requirements of AB 1200 (Statutes of 1991, Chapter 1213, Government Code 3547.5, and CCR, Title V, Section 15449.)

Once it has been reviewed and approved by the Board of Trustees, it will be submitted to the Sonoma County Office of Education for review and comment.

Public Comment: [No Comment](#)

Board Discussion: [No Comment](#)

Recommended motion: It is respectfully recommended that the Board approve the AB 1200-Disclosure of Collective Bargaining agreement for the Tentative Agreement (TA) between Two Rock Union School District and the Two Rock California Schools Employees Association (CSEA) for the 2024-25 Fiscal Year.

Motion: [JR](#) Second: [JM](#) Aye: 4 Nay: 0

8.7 Approval of Replacement and Upgrade for All-Guard Fire Alarm Control Panel for Two Rock Union School District

Background: Two Rock Union School District contracts with All-Guard Security Systems for Burglary and Fire Alarm management. The existing fire alarm panel for the District is outdated and unable to connect to the monitoring station operated by All Guard. Currently, the District receives many error and false alarm notifications, as well as daily calls by the monitoring station that the panel is not sending any communication to their station.

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John Markatos, Interim Superintendent/Principal

Plan: The information provided in the fire alarm proposal by All Guard recommends a replacement and upgrade of the existing panel to current technology requirements.

Public Comment:

Board Discussion:

Recommended motion: It is respectfully recommended that the Board approve the fire alarm recommendation proposal of \$14,110.00 to bring Two Rock's security systems current with modern technology requirements.

otion: **JM** Second: **JR** Aye: **4** Nay: **0**

9. **ADJOURNMENT TO CLOSED SESSION** (if necessary) **n/a**
10. **RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)
11. **DATES AND FUTURE AGENDA ITEMS**
Regular Board Meeting August 12, 2025 at 3:30pm
12. **SIGNING OF PAPERS**
13. **ADJOURNMENT** **4:57PM**

ACTION

Motion: **JM** Second: **JR** Aye: **4** Nay: **0**

Posted By: John Markatos, Interim Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

Board of Trustees

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