



Two Rock Union School District
5001 Spring Hill Road • Petaluma, CA • 94952
Phone: (707) 762-6617 • Fax: (707) 762-1923
www.trusd.org

AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING
January 8, 2026
Closed Session 3:30 P.M.
Open Session 4:30 P.M.
STEAM Room 12

- 1. CALL TO ORDER**
A. ROLL CALL
- 2. CLOSED SESSION**
 - 2.1 Announcement of Closed Session Items**
 - 2.2 Closed Session Agenda**
 - 2.2A** Public Employee Performance Evaluation (Pursuant to Government Code §54957)
Superintendent/Principal
 - 2.2B** Conference with Labor Negotiator (Pursuant to Government Code §54957.6)
Name of Agency Negotiator: Josh Wilson
Name of organization representing employees: TREA
 - 2.2C** Conference with Labor Negotiator (Pursuant to Government Code §54957.6)
Name of Agency Negotiator: Josh Wilson
Name of organization representing employees: CSEA
 - 2.2D** Public Employee Discipline/Dismissal/Release (Pursuant to Government Code §54957.6)
- 3. RECONVENE TO PUBLIC MEETING**
Report of any actions taken during Closed Session (if necessary).
- 4. RECOGNITION**
- 5. ADOPTION AND APPROVAL OF AGENDA**
 - 5.1** Approval of the Agenda for January 8, 2026
- 6. PUBLIC COMMENT**
Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item. .

Board of Trustees

Gayleen Maas, President • John Silvestrini, Clerk • Nicholas Noyes • John Martin • Joel Ruiz
Josh Wilson, Superintendent/Principal

7. CONSENT ITEMS		ACTION
Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.		

Background: Routine items presented for approval.

Plan: Routine process.

Public Comment:

Board Discussion:

Recommended motion: Approval of Consent Agenda.

7.1	Approval of the Accounts Payable Reports; December, 2025.	PG.
7.2	Review and Approval of Minutes from meeting on December 11, 2025.	PG.
7.3	Personnel Addendum, January 2026	PG.
7.4	Extension of Contract for SPED Director, January-June 2026	PG.

Action

Motion:

Second:

Aye:

Nay:

7. REPORTS/PRESENTATIONS:

7.1 TREA Representative		
7.2 CSEA Representative		
7.3 TRSEF Representative		
7.4 USCG Representative		
7.5 Superintendent's Report		PG.
7.5A Enrollment Update		
7.5B Facilities Update		
7.5C Curriculum Update		
7.5D Other Updates		
7.5E Upcoming Events		

8. DISCUSSION ITEMS

8.1 Audit Review

Background: School districts are required to submit a financial statement of the General Fund. The audit is conducted annually by an independent auditing firm. Christy White and Associated conducted an audit of Two Rock Union School Districts general fund. The audit review has been postponed until February.

Background: The Principal Apportionment (PA) includes funding for the Local Control Funding Formula (LCFF), which is the primary source of an LEA's general-purpose funding; Special Education (AB 602); Expanded Learning Opportunities Program; Arts and Music for Schools (Proposition 28); Equity Multiplier and funding for several other programs. In general, programs are included in the Principal Apportionment if they are state funded, on-going, driven by average daily attendance (ADA), or compatible with the Principal Apportionment data collection and payment schedule timelines.

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9. ACTION ITEMS

9.1 Request for Unpaid Leave of Absence PG.

Background: Under article 13.6.1 "Parental Leave" of the Collective Bargaining Agreement between Two Rock Union School District and the Two Rock Educators Association, a certificated unit member may request an unpaid leave of absence for the purpose of rearing his/her natural or adopted child up to one year (12 months). If granted, the member shall be allowed to continue health and welfare benefits at their own expense per Article 13.1.2 following the pay period they go on unpaid leave.

9.2 Approval and Ratification of Proposal from Ellis Flooring for Purchase and Installation of New Carpet Flooring in Room 4 PG.

Background: In October, the YWCA gave notice to the District that they would be ending their program effective 12/31/2025, and would be moving out of Room 4. Since Room 4 was specifically designed to be a TK/Kindergarten classroom with built in student restrooms, it was determined that TK would be moved from Room 3 to Room 4. In preparation for that, the District assessed the needs of room 4 and identified that there was a need for new window coverings, flooring replacement, minor repairs, and interior paint. The carpet was over 10 years old and in disrepair. The District reached out to the vendor to provide a proposal to replace the existing carpet. The carpet was installed over Winter Break.

9.3 Approval of Proposal from Hendrickson's Window Fashions & Upholstery for Purchase and Installation of Electric Window Coverings for Rooms 4, 8, 9, and 10 PG.

Background: In October, the YWCA gave notice to the District that they would be ending their program effective 12/31/2025, and would be moving out of Room 4. Since Room 4 was specifically designed to be a TK/Kindergarten classroom with built in student restrooms, it

was determined that TK would be moved from Room 3 to Room 4. In preparation for that, the District assessed the needs of room 4 and identified that there was a need for new window coverings, flooring replacement, minor repairs, and interior paint. The District reached out to the vendor to provide a proposal to replace the existing YWCA curtains with electric window coverings. The District also identified 8,9, and 10 were also in need of replacement window coverings as the existing blinds were broken and disrepair. Having effective window coverings that can be closed at the push of a button creates an important safety upgrade for these classrooms.

9.4 Williams Act Reporting, Q2

PG.

Background: Schools report the overall condition of their facilities, the number of teacher mis assignments and vacant teacher positions, and the availability of textbooks or instructional materials. This information is presented in an annual SARC report. There were no complaints in Q2 2025-2026.

9.5 School Accountability Report Card (SARC)

PG.

Background: The SARC contains information about Two Rock Elementary School such as funding, number of students and teachers, and the facilities. Note: Some information has not been provided by the state of California Department of Education. The CDE recommends that the Board of Trustees approve the SARC before the February 1, 2026 deadline and have information entered into the report once made available from CDE.

10. ADJOURNMENT TO CLOSED SESSION (if necessary)

11. RECONVENE TO PUBLIC MEETING Report of any actions taken during Closed Session (if necessary)

12. DATES AND FUTURE AGENDA ITEMS

Next Regular Board Meeting - February 12, 2026.

13. SIGNING OF PAPERS

14. ADJOURNMENT

ACTION

Motion: Second: Aye: Nay:

Board of Trustees

Gayleen Maas, President • John Silvestrini, Clerk • Nicholas Noyes • John Martin • Joel Ruiz
Josh Wilson, Superintendent/Principal

Posted By:

Josh Wilson, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

Board of Trustees

*Gayleen Maas, President • John Silvestrini, Clerk • Nicholas Noyes • John Martin • Joel Ruiz
Josh Wilson, Superintendent/Principal*

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

REGULAR MEETING OF JANUARY 8, 2026

ITEM: RATIFICATION OF THE WARRANT REGISTER FOR WARRANTS ISSUED DECEMBER 1, 2025 THROUGH DECEMBER 31, 2025 FOR TWO ROCK UNION SCHOOL DISTRICT

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: CONSENT

PURPOSE: For the Board of Trustees to ratify the Warrant Register for Warrants issued from December 1, 2025 through December 31, 2025.

BACKGROUND INFORMATION: The Warrant Register reflects the vendor's name, date paid, amount of warrant, and budgetary account charged.

DETAILS: The Board ratifies the minutes attached, which have been drafted in accordance with California Education Code 35145.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

Recommendation: For the Board of Trustees to approve the warrants issued by the Two Rock Union School District from December 1, 2025 through December 31, 2025.

FINANCIAL INFORMATION: Warrants are paid in accordance with the Board-adopted budget and generally accepted accounting methods. A detailed listing of monthly warrants is available in the Business Office.

RECOMMENDATION: For the Board of Trustees to approve the warrants issued by the Two Rock Union School District from December 1, 2025 through December 31, 2025.

Checks Dated 12/01/2025 through 12/31/2025			Board Meeting Date January 8, 2026		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
2131805	12/03/2025	Causbrook, Robin V	01-4390		13.10
2131806	12/03/2025	ACSA	01-5200		3,000.00
2131807	12/03/2025	Amazon Capital Services, Inc.	01-4310	53.51	
			01-4350	23.08	
			01-4390	19.47	96.06
2131808	12/03/2025	Nature Science Pest Control	01-5800		225.00
2131809	12/03/2025	Charles Wattenburg DBA Petaluma Learning & Guid.	01-5830		24,990.00
2133326	12/10/2025	Ameriprints	01-5862		250.00
2133327	12/10/2025	AT&T	01-5911		50.97
2133328	12/10/2025	Cagwin & Dorward, LLC	01-5800		1,399.00
2133329	12/10/2025	Pacific Gas & Electric	01-5520		28.94
2133330	12/10/2025	Pylon Communications LLC	01-5600		346.76
2133331	12/10/2025	Recology Sonoma Marin	01-5560		530.46
2133332	12/10/2025	Revolution Foods PBC	01-4710		9,200.23
2133333	12/10/2025	Shred-It USA	01-5800		49.84
2133334	12/10/2025	Whole Child Occupational Therapy PC	01-5830		2,971.50
2134324	12/12/2025	Wilson, Joshua	01-4390		34.32
2134325	12/12/2025	Amazon Capital Services, Inc.	01-4350		238.95
2134326	12/12/2025	AT&T CALNET 3	01-5911		587.12
2134327	12/12/2025	Brady Industries NorCal, LLC.	01-4300		227.60
2134328	12/12/2025	National Academy of Athletics	01-5830		1,960.00
2134329	12/12/2025	STLR	01-5830		3,200.00
2134981	12/17/2025	Amazon Capital Services, Inc.	01-4310		61.80
2134982	12/17/2025	Brady Industries NorCal, LLC.	01-4300		326.10
2134983	12/17/2025	US Bank Corporate Payment Systems	01-4300	153.99	
			01-4340	29.25	
			01-5800	320.00	503.24
2134984	12/17/2025	Corner to Corner Cleaning	01-5830		4,080.00
2134985	12/17/2025	Mendocino Outdoor Science School	01-5800		3,960.00
2134986	12/17/2025	Petaluma Schools - Business	01-5839		2,980.00
2134987	12/17/2025	Reyff Electric	40-6200		8,830.00
2134988	12/17/2025	U.S. Bank Equipment Finance	01-5631	892.21	
			01-5881	39.62	931.83
2135840	12/19/2025	Jeskey, Alexandra	01-5860		102.65
2135841	12/19/2025	Amazon Capital Services, Inc.	01-4351	616.08	
			01-4390	17.46	633.54
2135842	12/19/2025	US Bank Corporate Payment Systems	01-4300		1,034.94
2135843	12/19/2025	Christy White Accountancy Corp dba Christy White Associates	01-5821		1,100.00
2135844	12/19/2025	Nature Science Pest Control	01-5800		225.00
2135845	12/19/2025	Sonoma Technology Partners	01-4345	626.75	
			01-4445	1,643.78	2,270.53
Total Number of Checks			34		76,439.48

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ERP for California

Page 1 of 2

Checks Dated 12/01/2025 through 12/31/2025			Board Meeting Date January 8, 2026		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
Fund Recap					
Fund	Description		Check Count	Expensed Amount	
01	General Fund		33	67,609.48	
40	Spec Rsrve For Cap Outlay Proj		1	8,830.00	
	Total Number of Checks		34	76,439.48	
	Less Unpaid Tax Liability			.00	
	Net (Check Amount)			76,439.48	

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

REGULAR MEETING OF JANUARY 8, 2026

ITEM: APPROVAL OF THE MINUTES FOR DECEMBER 11, 2025

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: CONSENT

PURPOSE: For the Board of Trustees to approve the minutes of the December 11, 2025 Board of Trustees Regular Meeting.

BACKGROUND INFORMATION: The California education code 35145 states that in meetings of the governing board of any school district "All minutes shall be taken at all of those meetings, recording all actions taken by the governing board. The minutes are public records and shall be available to the public."

DETAILS: The Board Approve the minutes attached, which have been drafted in accordance with California education code 35145.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

Recommendation: For the Board of Trustees to approve the minutes of December 11, 2025, Board of Trustees Regular Meeting.

FINANCIAL INFORMATION: None

RECOMMENDATION: That the Board approve minutes of the December 11, 2025 Board of Trustees Regular Meeting.



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**AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING**

**December 11, 2025
Closed Session 3:30PM
Open Session 4:30 PM
STEAM Room 12**

- 1. CALL TO ORDER 3:30pm**
A. ROLL CALL **Gayleen Maas, Nicolas Noyes, Joel Ruiz, John Martin**
Not Present John Silvestrini
- 2. CLOSED SESSION**
2.1 Announcement of Closed Session Items
2.2 Closed Session Agenda
 - 2.2A** Public Employee Performance Evaluation
Superintendent/Principal (Pursuant to Government Code §54957)
 - 2.2B** Conference with Labor Negotiator (Pursuant to Government Code §54957.6)
Name of Agency Negotiator: Josh Wilson
Name of organization representing employees: TREA
 - 2.2C** Conference with Labor Negotiator (Pursuant to Government Code §54957.6)
Name of Agency Negotiator: Josh Wilson
Name of organization representing employees: CSEA
- 3. RECONVENE TO PUBLIC MEETING 4:29pm**
Report of any actions taken during Closed Session (if necessary) **None Taken**
- 4. RECOGNITION**
4.1 Principal Award- Student of the Month for November
4.1A Austin Riesberg, 4th grade **Board presented Austin with a book and gift certificate**
- 5. ADOPTION AND APPROVAL OF AGENDA**
5.1 Approval of the Agenda for December 11, 2025
Action
Motion:**NN** Second:**JM** Aye:**4** Nay: **0**
- 6. PUBLIC COMMENT**

Board of Trustees

Gayleen Maas, President • John Silvestrini, Clerk • John Martin • Nicolas Noyes • Joel Ruiz
Josh Wilson, Superintendent/Principal

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7. CONSENT ITEMS

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

- 7.1 Approval of Board Minutes from November 13, 2025
- 7.2 Approval of the Accounts Payable Reports; November 2025
- 7.3 Approval of 6th Grade Outdoor Education Contract Renewal
- 7.4 Approval of the Personnel Addendum, December 2025

Action

Motion:JR Second:JM Aye:4 Nay: 0

8. REPORTS/PRESENTATIONS:

- 7.1 TREA Representative - Not Present
- 7.2 CSEA Representative - Not Present
- 7.3 TRSEF Representative - Not Present
- 7.4 USCG Representative - Not Present
- 7.5 Superintendent's Report -
 - Enrollment Update - 147 students
 - Other Updates -
 - Upcoming Events - Winter Performance Concert- December 19, 2025 11:30am

9. ORGANIZATIONAL MEETING

- 9.1 Certificate of Election Gayleen Maas is reelected to Board President, John Silvestrini is reelected to Board Clerk. Gayleen is the District Rep for SCOE Board of Trustees.

10. DISCUSSION ITEMS

- 10.1 Curriculum Update Math: Bridges Teacher Kits arrived in house. Teachers will roll math curriculum to students in January.
- 10.2 CDE Dashboard Update Mr. Wilson presented on CDE Dashboard. Overall, the District is below state standards, but there is improvement in below grade level markers for ELA.
- 10.3 Facilities Update Mr. Wilson presented that Room 4 is going to be worked on over the Winter Break with the goal for TK to move into the classroom by end of January.

11. ACTION ITEMS

- 11.1 Approval of 2025-26 First Interim and Budget Revision #1

Background: CBO Consultant Chris Thomas will present 2025-26 First Interim and Budget Revision #1.

Action

Motion:NN Second:JR Aye:4 Nay: 0

11.2 Approval of site Generator Quote

Background: Reyff Electric has submitted a proposal for the purchase of a generator that qualifies for the PG&E rebate offer.

Action

Motion:JR Second:JM Aye:4 Nay: 0

11.3 Approval of Board Meeting Calendar for 2026-2027 School Year

Background: Annual approval of Board of Trustees Regular Meeting Calendar for 2026-27 school year.

Action

Motion:JR Second:JM Aye:4 Nay: 0

11.4 Approval of After School Programs Contract with Kodely, January through April 2026

Background: Kodely to provide a 12-week after school enrichment program for Two Rock Union School District.

Action

Motion:JM Second:NN Aye:4 Nay: 0

11.5 Approval of ASES Grant Program Plan Renewal

Background: After School Education and Safety (ASES) grant renewal for Two Rock Union School District. The ASES Program Plan was developed through a collaborative process with our after school program provider, Champions.

Action

Motion:JR Second:JM Aye:4 Nay: 0

12. ADJOURNMENT TO CLOSED SESSION (if necessary)

13. RECONVENE TO PUBLIC MEETING Report of any actions taken during Closed Session (if necessary)

14. DATES AND FUTURE AGENDA ITEMS -
Regular Board Meeting January 8, 2026

15. SIGNING OF PAPERS -

Board of Trustees

Gayleen Maas, President • John Silvestrini, Clerk • John Martin • Nicolas Noyes • Joel Ruiz
Josh Wilson, Superintendent/Principal

16.

ADJOURNMENT

Action

Motion:JR

Second:NN

Aye:4

Nay: 0

Posted By:



Josh Wilson, Superintendent

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Board of Trustees

Gayleen Maas, President • John Silvestrini, Clerk • John Martin • Nicolas Noyes • Joel Ruiz
Josh Wilson, Superintendent/Principal

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of January 8, 2026

**ITEM: APPROVAL OF THE PERSONNEL ADDENDUM FOR THE TWO
ROCK UNION SCHOOL DISTRICT**

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: CONSENT

PURPOSE: For the Board of Trustees to approve the Administration's recommended personnel transactions for the Two Rock Union School District.

BACKGROUND INFORMATION: This agenda item presents for Board approval the Administration's recommended personnel transactions for the Two Rock Union School District, as shown on the attached Exhibit.

All changes to personnel since the previous board meeting including resignations, leaves of absence, retirements, reassessments, new hires, changes of contract, returns from leave, releases and short-term assignments are included for Board approval.

DETAILS: The Board approval of all hiring, terminations, transfers, and retirements of employees in the Two Rock Union School District. See below.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

RECOMMENDATION: For the Board of Trustees to approve the Personnel Addendum for the Two Rock Union School District

Leave of Absence:

Geena Lima – Maternity leave, requesting leave March 23, 2026 through June 1, 2026.

Resignation:

Susan Power, Speech and Language Pathologist

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of January 8, 2026

ITEM: APPROVAL OF AGREEMENT EXTENSION WITH BARBARA BATES STOKES FOR SPECIAL EDUCATION DIRECTOR SERVICES DURING THE 2025-2026 SCHOOL YEAR

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: CONSENT

PURPOSE: Approval the Agreement Extension with Barbara Bates-Stokes for 2025-2026 School Year

BACKGROUND INFORMATION: The District contracts with Barbara Bates-Stokes to provide Special Education Director Services through June 1, 2026.

DETAILS: The District would like to extend the contract with Barbara Bates-Stokes to provide Special Education Director services from January 1, 2026, until June 1, 2026. Employee's salary will be \$110 per hour. See below.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

RECOMMENDATION: For the Board of Trustees to approve the agreement extension with Special Education Director Barbara Bates-Stokes for the 2025-2026 School Year



Two Rock Union School District

5001 Spring Hill Road ▪ Petaluma, CA ▪ 94952

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www.trusd.org

TWO ROCK UNION SCHOOL DISTRICT

EMPLOYMENT AGREEMENT

This agreement is between the Two Rock Union School District ("District") and **Barbara Bates-Stokes** ("Employee") who agree as follows:

1. **TERM OF AGREEMENT:** The term of this contract is for the dates commencing January 1, 2026, until June 1, 2026.
2. **CLASSIFICATION AND SALARY:** Employee's salary will be at \$110.00 per hour for 8 hours per week, for 23 weeks for the position of Special Education Director. Salary not to exceed \$20,240.00 for the 2025-2026 school year. A timesheet will be submitted at the end of each month, and the Employee will be paid on or before the 10th of the subsequent month.
3. **LAWS:** This Agreement is made subject to the laws of California, applicable rules of the state Board of Education and the Governing Board of the Two Rock Union School District.
4. **CREDENTIAL:** Employee certifies that she holds the appropriate credential, as required by law for the specific services provided, and is authorized to provide service in the classification stated.
5. **NO OTHER AGREEMENT:** Employee certifies that she has not entered into a valid contract with the Governing Board of another school district which will in any way conflict with the services to be provided to Two Rock Unified School District.
6. **RELEASE FROM AGREEMENT :** Regardless of term indicated in this contract, you may be released from service to the District at any time at the Governing Board's discretion pursuant to Education Code Section 44951.

TWO ROCK UNION SCHOOL DISTRICT:

Employee:

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

REGULAR MEETING JANUARY 8, 2026

**ITEM: REVIEW OF THE FIRST PRINCIPAL APPORTIONMENT DATA
SUBMITTED FOR 2025-2026**

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: DISCUSSION

PURPOSE: Review the data submission for the First Principal Apportionment Data Submission for 2025-2026.

BACKGROUND INFORMATION: The Principal Apportionment (PA) includes funding for the Local Control Funding Formula (LCFF), which is the primary source of an LEA's general-purpose funding; Special Education (AB 602); Expanded Learning Opportunities Program; Arts and Music for Schools (Proposition 28); Equity Multiplier and funding for several other programs. In general, programs are included in the Principal Apportionment if they are state funded, on-going, driven by average daily attendance (ADA), or compatible with the Principal Apportionment data collection and payment schedule timelines.

The Principal Apportionment is a series of apportionment calculations that adjust the flow of state funds throughout the fiscal year as information becomes known pursuant to *Education Code* (EC) sections 41330, 41332, 41335, and 41336. For each fiscal year there are four apportionment certifications, the Advance Principal Apportionment, the First Principal Apportionment (P-1), the Second Principal Apportionment (P-2), and the Annual Apportionment (AN).

DETAILS: Each fiscal year, the Principal Apportionment calculates and provide funding for the following apportionment certifications. Two Rock School submitted and certified P1 data on December 29, 2025. The next apportionment window will be in the Spring.

SUBMITTED BY: Josh Wilson, Principal/Superintendent

FINANCIAL INFORMATION: None

RECOMMENDATION: That the Board of Trustees Review the data submission for the First Principal Apportionment Data Submission for 2025-2026 Fiscal Year.

Record Information	
Entity Information	
County	Sonoma
District	Two Rock Union
CDS Code	49 70979 0000000
Data ID	E12E62EF

Entity Information	
Details	
Last Saved By	enulf
Last Saved Date	12/23/2025 10:13:47 AM
Last Validation By	enulf
Last Validation Date	12/23/2025 11:03:15 AM

Validation Information	
Certification Information	
Number of Records	1
Number of Errors	0
Number of Warnings	0
Passed Data Validation	Yes

School District: [sdaugherty](#) - 12/29/2025 11:05:55 AM
County Office of Education: None
[View Certification](#)

Regular ADA**Data ID**

Does the school district have Transitional Kindergarten (TK) ADA to report?

YES (include TK ADA on Line A-1 and report TK ADA only on Line B-5)

NO

E12E62EF
	A-0	A-1	A-2a	A-2b	A-3a	A-4a	A-4b	A-5a	A-5b	A-6a	A-6b	A-7a	A-7b	A-8a	A-8b	A-9a	A-9b	A-10a	A-10b	A-11a	A-11b	A-12a	A-12b	A-13a	A-13b	A-14a	A-14b	A-15a	A-15b	A-16a	A-16b	A-17a	A-17b	A-18a	A-18b	A-19a	A-19b	A-20a	A-20b	A-21a	A-21b	A-22a	A-22b	A-23a	A-23b	A-24a	A-24b	A-25a	A-25b	A-26a	A-26b	A-27a	A-27b	A-28a	A-28b	A-29a	A-29b	A-30a	A-30b	A-31a	A-31b	A-32a	A-32b	A-33a	A-33b	A-34a	A-34b	A-35a	A-35b	A-36a	A-36b	A-37a	A-37b	A-38a	A-38b	A-39a	A-39b	A-40a	A-40b	A-41a	A-41b	A-42a	A-42b	A-43a	A-43b	A-44a	A-44b	A-45a	A-45b	A-46a	A-46b	A-47a	A-47b	A-48a	A-48b	A-49a	A-49b	A-50a	A-50b	A-51a	A-51b	A-52a	A-52b	A-53a	A-53b	A-54a	A-54b	A-55a	A-55b	A-56a	A-56b	A-57a	A-57b	A-58a	A-58b	A-59a	A-59b	A-60a	A-60b	A-61a	A-61b	A-62a	A-62b	A-63a	A-63b	A-64a	A-64b	A-65a	A-65b	A-66a	A-66b	A-67a	A-67b	A-68a	A-68b	A-69a	A-69b	A-70a	A-70b	A-71a	A-71b	A-72a	A-72b	A-73a	A-73b	A-74a	A-74b	A-75a	A-75b	A-76a	A-76b	A-77a	A-77b	A-78a	A-78b	A-79a	A-79b	A-80a	A-80b	A-81a	A-81b	A-82a	A-82b	A-83a	A-83b	A-84a	A-84b	A-85a	A-85b	A-86a	A-86b	A-87a	A-87b	A-88a	A-88b	A-89a	A-89b	A-90a	A-90b	A-91a	A-91b	A-92a	A-92b	A-93a	A-93b	A-94a	A-94b	A-95a	A-95b	A-96a	A-96b	A-97a	A-97b	A-98a	A-98b	A-99a	A-99b	A-100a	A-100b	A-101a	A-101b	A-102a	A-102b	A-103a	A-103b	A-104a	A-104b	A-105a	A-105b	A-106a	A-106b	A-107a	A-107b	A-108a	A-108b	A-109a	A-109b	A-110a	A-110b	A-111a	A-111b	A-112a	A-112b	A-113a	A-113b	A-114a	A-114b	A-115a	A-115b	A-116a	A-116b	A-117a	A-117b	A-118a	A-118b	A-119a	A-119b	A-120a	A-120b	A-121a	A-121b	A-122a	A-122b	A-123a	A-123b	A-124a	A-124b	A-125a	A-125b	A-126a	A-126b	A-127a	A-127b	A-128a	A-128b	A-129a	A-129b	A-130a	A-130b	A-131a	A-131b	A-132a	A-132b	A-133a	A-133b	A-134a	A-134b	A-135a	A-135b	A-136a	A-136b	A-137a	A-137b	A-138a	A-138b	A-139a	A-139b	A-140a	A-140b	A-141a	A-141b	A-142a	A-142b	A-143a	A-143b	A-144a	A-144b	A-145a	A-145b	A-146a	A-146b	A-147a	A-147b	A-148a	A-148b	A-149a	A-149b	A-150a	A-150b	A-151a	A-151b	A-152a	A-152b	A-153a	A-153b	A-154a	A-154b	A-155a	A-155b	A-156a	A-156b	A-157a	A-157b	A-158a	A-158b	A-159a	A-159b	A-160a	A-160b	A-161a	A-161b	A-162a	A-162b	A-163a	A-163b	A-164a	A-164b	A-165a	A-165b	A-166a	A-166b	A-167a	A-167b	A-168a	A-168b	A-169a	A-169b	A-170a	A-170b	A-171a	A-171b	A-172a	A-172b	A-173a	A-173b	A-174a	A-174b	A-175a	A-175b	A-176a	A-176b	A-177a	A-177b	A-178a	A-178b	A-179a	A-179b	A-180a	A-180b	A-181a	A-181b	A-182a	A-182b	A-183a	A-183b	A-184a	A-184b	A-185a	A-185b	A-186a	A-186b	A-187a	A-187b	A-188a	A-188b	A-189a	A-189b	A-190a	A-190b	A-191a	A-191b	A-192a	A-192b	A-193a	A-193b	A-194a	A-194b	A-195a	A-195b	A-196a	A-196b	A-197a	A-197b	A-198a	A-198b	A-199a	A-199b	A-200a	A-200b	A-201a	A-201b	A-202a	A-202b	A-203a	A-203b	A-204a	A-204b	A-205a	A-205b	A-206a	A-206b	A-207a	A-207b	A-208a	A-208b	A-209a	A-209b	A-210a	A-210b	A-211a	A-211b	A-212a	A-212b	A-213a	A-213b	A-214a	A-214b	A-215a	A-215b	A-216a	A-216b	A-217a	A-217b	A-218a	A-218b	A-219a	A-219b	A-220a	A-220b	A-221a	A-221b	A-222a	A-222b	A-223a	A-223b	A-224a	A-224b	A-225a	A-225b	A-226a	A-226b	A-227a	A-227b	A-228a	A-228b	A-229a	A-229b	A-230a	A-230b	A-231a	A-231b	A-232a	A-232b	A-233a	A-233b	A-234a	A-234b	A-235a	A-235b	A-236a	A-236b	A-237a	A-237b	A-238a	A-238b	A-239a	A-239b	A-240a	A-240b	A-241a	A-241b	A-242a	A-242b	A-243a	A-243b	A-244a	A-244b	A-245a	A-245b	A-246a	A-246b	A-247a	A-247b	A-248a	A-248b	A-249a	A-249b	A-250a	A-250b	A-251a	A-251b	A-252a	A-252b	A-253a	A-253b	A-254a	A-254b	A-255a	A-255b	A-256a	A-256b	A-257a	A-257b	A-258a	A-258b	A-259a	A-259b	A-260a	A-260b	A-261a	A-261b	A-262a	A-262b	A-263a	A-263b	A-264a	A-264b	A-265a	A-265b	A-266a	A-266b	A-267a	A-267b	A-268a	A-268b	A-269a	A-269b	A-270a	A-270b	A-271a	A-271b	A-272a	A-272b	A-273a	A-273b	A-274a	A-274b	A-275a	A-275b	A-276a	A-276b	A-277a	A-277b	A-278a	A-278b	A-279a	A-279b	A-280a	A-280b	A-281a	A-281b	A-282a	A-282b	A-283a	A-283b	A-284a	A-284b	A-285a	A-285b	A-286a	A-286b	A-287a	A-287b	A-288a	A-288b	A-289a	A-289b	A-290a	A-290b	A-291a	A-291b	A-292a	A-292b	A-293a	A-293b	A-294a	A-294b	A-295a	A-295b	A-296a	A-296b	A-297a	A-297b	A-298a	A-298b	A-299a	A-299b	A-300a	A-300b	A-301a	A-301b	A-302a	A-302b	A-303a	A-303b	A-304a	A-304b	A-305a	A-305b	A-306a	A-306b	A-307a	A-307b	A-308a	A-308b	A-309a	A-309b	A-310a	A-310b	A-311a	A-311b	A-312a	A-312b	A-313a	A-313b	A-314a	A-314b	A-315a	A-315b	A-316a	A-316b	A-317a	A-317b	A-318a	A-318b	A-319a	A-319b	A-320a	A-320b	A-321a	A-321b	A-322a	A-322b	A-323a	A-323b	A-324a	A-324b	A-325a	A-325b	A-326a	A-326b	A-327a	A-327b	A-328a	A-328b	A-329a	A-329b	A-330a	A-330b	A-331a	A-331b	A-332a	A-332b	A-333a	A-333b	A-334a	A-334b	A-335a	A-335b	A-336a	A-336b	A-337a	A-337b	A-338a	A-338b	A-339a	A-339b	A-340a	A-340b	A-341a	A-341b	A-342a	A-342b	A-343a	A-343b	A-344a	A-344b	A-345a	A-345b	A-346a	A-346b	A-347a	A-347b	A-348a	A-348b	A-349a	A-349b	A-350a	A-350b	A-351a	A-351b	A-352a	A-352b	A-353a	A-353b	A-354a	A-354b	A-355a	A-355b	A-356a	A-356b	A-357a	A-357b	A-358a	A-358b	A-359a	A-359b	A-360a	A-360b	A-361a	A-361b	A-362a	A-362b	A-363a	A-363b	A-364a	A-364b	A-365a	A-365b	A-366a	A-366b	A-367a	A-367b	A-368a	A-368b	A-369a	A-369b	A-370a	A-370b	A-371a	A-371b	A-372a	A-372b	A-373a	A-373b	A-374a	A-374b	A-375a	A-375b	A-376a	A-376b	A-377a	A-377b	A-378a	A-378b	A-379a	A-379b	A-380a	A-380b	A-381a	A-381b	A-382a	A-382b	A-383a	A-383b	A-384a	A-384b	A-385a	A-385b	A-386a	A-386b	A-387a	A-387b	A-388a	A-388b	A-389a	A-389b	A-390a	A-390b	A-391a	A-391b	A-392a	A-392b	A-393a	A-393b	A-394a	A-394b	A-395a	A-395b	A-396a	A-396b	A-397a	A-397b	A-398a	A-398b	A-399a	A-399b	A-400a	A-400b	A-401a	A-401b	A-402a	A-402b	A-403a	A-403b	A-404a	A-404b	A-405a	A-405b	A-406a	A-406b	A-407a	A-407b	A-408a	A-408b	A-409a	A-409b	A-410a	A-410b	A-411a	A-411b	A-412a	A-412b	A-413a	A-413b	A-414a	A-414b	A-415a	A-415b	A-416a	A-416b	A-417a	A-417b	A-418a	A-418b	A-419a	A-419b	A-420a	A-420b	A-421a	A-421b	A-422a	A-422b	A-423a	A-423b	A-424a	A-424b	A-425a	A-425b	A-426a	A-426b	A-427a	A-427b	A-428a	A-428b	A-429a	A-429b	A-430a	A-430b	A-431a	A-431b	A-432a	A-432b	A-433a	A-433b	A-434a	A-434b	A-435a	A-435b	A-436a	A-436b	A-437a	A-437b	A-438a	A-438b	A-439a	A-439b	A-440a	A-440b	A-441a	A-441b	A-442a	A-442b	A-443a	A-443b	A-444a	A-444b	A-445a	A-445b	A-446a	A-446b	A-447a	A-447b	A-448a	A-448b	A-449a	A-449b	A-450a	A-450b	A-451a	A-451b	A-452a	A-452b	A-453a	A-453b	A-454a	A-454b	A-455a	A-455b	A-456a	A-456b	A-457a	A-457b	A-458a	A-458b	A-459a	A-459b	A-460a	A-460b	A-461a	A-461b	A-462a	A-462b	A-463a	A-463b	A-464a	A-464b	A-465a	A-465b	A-466a	A-466b	A-467a	A-467b	A-468a	A-468b	A-469a	A-469b	A-470a	A-470b	A-471a	A-471b	A-472a	A-472b	A-473a	A-473b	A-474a	A-474b	A-475a	A-475b	A-476a	A-476b	A-477a	A-477b	A-478a	A-478b	A-479a	A-479b	A-480a	A-480b	A-481a	A-481b	A-482a	A-482b	A-483a	A-483b	A-484a	A-484b	A-485a	A-485b	A-486a	A-486b	A-487a	A-487b	A-488a	A-488b	A-489a	A-489b	A-490a	A-490b	A-491a	A-491b	A-492a	A-492b	A-493a	A-493b	A-494a	A-494b	A-495a	A-495b	A-496a	A-496b	A-497a	A-497b	A-498a	A-498b	A-499a	A-499b	A-500a	A-500b	A-501a	A-501b	A-502a	A-502b	A-503a	A-503b	A-504a	A-504b	A-505a	A-505b	A-506a	A-506b	A-507a	A-507b	A-508a	A-508b	A-509a	A-509b	A-510a	A-510b	A-511a	A-511b	A-512a	A-512b	A-513a	A-513b	A-514a	A-514b	A-515a	A-515b	A-516a	A-516b	A-517a	A-517b	A-518a	A-518b	A-519a	A-519b	A-520a	A-520b	A-521a	A-521b	A-522a	A-522b	A-523a	A-523b	A-524a	A-524b	A-525a	A-525b	A-526a	A-526b	A-527a	A-527b	A-528a	A-528b	A-529a	A-529b	A-530a	A-530b	A-531a	A-531b	A-532a	A-532b	A-533a	A-533b	A-534a	A-534b	A-535a	A-535b	A-536a	A-536b	A-537a	A-537b	A-538a	A-538b	A-539a	A-539b	A-540a	A-540b	A-541a	A-541b	A-542a	A-542b	A-543a	A-543b	A-544a	A-544b	A-545a	A-545b	A-546a	A-546b	A-547a	A-547b	A-548a	A-548b	A-549a	A-549b	A-550a	A-550b	A-551a	A-551b	A-552a	A-552b	A-553a	A-553b	A-554a	A-554b	A-555a	A-555b	A-556a	A-556b	A-557a	A-557b	A-558a	A-558b	A-559a	A-559b	A-560a	A-560b	A-561a	A-561b	A-562a	A-562b	A-563a	A-563b	A-564a	A-564b	A-565a	A-565b	A-566a	A-566b	A-567a	A-567b	A-5

Prior Year ADA Adjustments

	Total	Grades 9-12	Grades 7-8	Grades 4-6	TK/K-3	
PRIOR YEAR ADA ADJUSTMENT (P-1 AND P-2 ONLY)						
Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051 (a)(2)(B)(iii)].						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-1	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 55345 (b)(3)] (Divisor 175)	C-2	0.00	0.00	0.00	0.00	0.00
ADA Totals [C-1 + C-2]	C-3	0.00	0.00	0.00	0.00	0.00
Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051 (a)(2)(B)(iii)].						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-4	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 55345 (b)(3)] (Divisor 175)	C-5	0.00	0.00	0.00	0.00	0.00
ADA Totals [C-4 + C-5]	C-6	0.00	0.00	0.00	0.00	0.00
GAIN OR LOSS OF ADA DUE TO A REORGANIZATION OR TRANSFER OF TERRITORY [EC 42238.05 (a)(3)]. IF THE ADA ADJUSTMENT IS A LOSS, REPORT THE LOSS AS A NEGATIVE NUMBER IN LINES C-7 THROUGH C-14.						
Third Prior Year						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-7	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 55345 (b)(3)] (Divisor 175)	C-8	0.00	0.00	0.00	0.00	0.00
ADA Totals [C-7 + C-8]	C-9	0.00	0.00	0.00	0.00	0.00
Second Prior Year						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-10	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 55345 (b)(3)] (Divisor 175)	C-11	0.00	0.00	0.00	0.00	0.00
ADA Totals [C-10 + C-11]	C-12	0.00	0.00	0.00	0.00	0.00
Prior Year						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-13	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 55345 (b)(3)] (Divisor 175)	C-14	0.00	0.00	0.00	0.00	0.00
ADA Totals [C-13 + C-14]	C-15	0.00	0.00	0.00	0.00	0.00

Record Information	
Entity Information	
County	Sonoma
District	Two Rock Union
CDS Code	49 70979 0000000
Data ID	50001359

Details	
Validation Information	Certification Information
<p>Last Saved By: eruliz Last Saved Date: 12/23/2025 11:01:21 AM Last Validation By: eruliz Last Validation Date: 12/23/2025 11:03:34 AM</p>	<p>Number of Records: 1 Number of Errors: 0 Number of Warnings: 0 Passed Data Validation: Yes</p>

School District: [staugherity](#) - 12/29/2025 11:08:55 AM
County Office of Education: None
[View Certification](#)

COE Selection

Record 1 of 1

Data ID:

500001359

EC Section 2875 requires transfer of funds from the school district of residence to the COE served by the COE but related to the district of residence. The transfer shall occur at the rate equal to the school district's LCFF base, supplemental and concentration grant per ADA, unless the COE reports an alternative rate to COE and selects the types of ADA for transfer at the alternative rate.

To enable the transfer of funds at the alternative rate, the district of residence must select the COE on this screen. To determine if the COE reported an alternative rate, contact the COE.

If the school district does not select the COE on this screen, funds will be transferred to the COE at the school district's LCFF base, supplemental and concentration grant per ADA.

School district agrees to transfer funds at the alternative per-ADA rate, as reported by the COE.

Sonoma Co. Office of Education

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of January 8, 2026

ITEM: REQUEST FOR UNPAID LEAVE OF ABSENCE

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: ACTION

PURPOSE: Approve the request for an unpaid Parental Leave of Absence for the remainder of the 2025–2026 school year.

BACKGROUND INFORMATION: Under Article 13.6.1, Parental Leave, of the Collective Bargaining Agreement between the Two Rock Union School District and the Two Rock Educators Association, a certificated unit member may request an unpaid leave of absence for the purpose of rearing his or her natural or adopted child for up to one (1) year, not to exceed twelve (12) months. If such leave is granted, the unit member may elect to continue health and welfare benefits at their own expense in accordance with Article 13.1.2, beginning with the pay period following the commencement of unpaid leave.

Ms. Geena Lima, a certificated unit member, has submitted a formal request for Parental Leave pursuant to Article 13.6.1 for the purpose of bonding with and raising her newborn son. Ms. Lima's originally estimated return-to-work date was March 23, 2026. She is now requesting a leave of absence for the remainder of the 2025–2026 school year.

In her request, Ms. Lima respectfully asks that past district precedent be considered in the review and determination of her leave request.

Submitted/Recommended: Josh Wilson, Principal/Superintendent

RECOMMENDATION: For the Board of Trustees to approve the Parental Leave of Absence request for Ms. Geena Lima for the remainder of the 2025–2026 school year, consistent with Article 13.6.1 of the Collective Bargaining Agreement.

December 16th, 2025

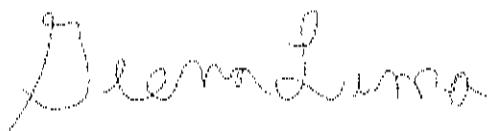
Mr. Josh Wilson
Principal & Superintendent
Two Rock Elementary School
5001 Spring Hill Rd, Petaluma, CA 94952

Dear Mr. Wilson,

I am writing to formally request a Parental Leave (article 13.6.1) for the purpose of bonding with and raising my newborn son. My return to work date was estimated to be March 23rd, 2026. I am requesting a leave for the remainder of the 2025-2026 school year. I hope past precedent will be taken into account as a reference in making your decision for my request.

I appreciate your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Geena Lima". The signature is fluid and cursive, with "Geena" on the top line and "Lima" on the bottom line.

Geena Lima

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of January 8, 2026

ITEM: APPROVAL AND RATIFICATION OF PROPOSAL FROM ELLIS FLOORING FOR PURCHASE AND INSTALLATION OF CARPET FLOORING FOR ROOM 4

PREPARED BY: SARAH DAUGHERTY, ASSISTANT BUSINESS MANAGER

TYPE OF ITEM: ACTION

PURPOSE: Approval and Ratification of Proposal from Ellis Flooring for Purchase and Installation of New Carpet Flooring for Room 4.

BACKGROUND INFORMATION: In October, the YWCA gave notice to the District that they would be ending their program effective 12/31/2025 and would be moving out of Room 4. Since Room 4 was specifically designed to be a TK/Kindergarten classroom with built in student restrooms, it was determined that TK would be moved from Room 3 to Room 4. In preparation for that, the District assessed the needs of room 4 and identified that there was a need for new window coverings, flooring replacement, minor repairs, and interior paint. The carpet was over 10 years old and in disrepair. The District reached out to the vendor to provide a proposal to replace the existing carpet. The carpet was installed over Winter Break.

DETAILS: The District has received a proposal from Ellis Flooring for the purchase and installation of new carpet flooring for Room 4. The proposal includes removal of existing carpet and glue, and the installation of new carpet tile flooring with new baseboards. Staff is recommending the ratification and approval of installation of new carpet flooring for Room 4.

Submitted/Recommended: Sarah Daugherty, Assistant Business Manager

Recommendation: Staff recommends the approval and ratification of installation of new carpet flooring for Room 4.

FINANCIAL INFORMATION: Funded through Capitol Reserves (Fund 40)

RECOMMENDATION: That the Board of Trustees approve and ratify the purchase and installation of new carpet flooring for Room 4.



Ellis Flooring Inc.
515 Frazier Avenue
Santa Rosa, CA 95404
Tel: (707) 792-2151
Fax: (707) 521-9333
CA Contractor Lic. #1007271
CA.DIR # 1000035456

PROPOSAL

CUSTOMER: Chris Thomas
COMPANY: Two Rock USD
ADDRESS: 5001 Spring Hill Rd.
Petaluma, Ca. 94952
TELEPHONE: (707) 762-6617

FAX:

DATE: December 12, 2025
PROJECT: **Two Rock ES Classroom 4 New Carpet**
LOCATION: 5001 Spring Hill Rd.
Petaluma, Ca. 94952
MEASURED DATE: December 12, 2025

We herewith submit proposal for labor and materials to be supplied at the request of above party and at premises set forth above.

AREA INCLUDED IN BID:

1. Classroom #4 Carpet Area, and Rubber base.

SCOPE OF WORK:

1. Remove and dispose of existing carpet and wall base.
2. Prepare floor as needed for new flooring products.
3. Furnish & install Mohawk Learn and Live, Rise Up Tile Carpet 24" x 24" Modular color Douglas .
4. Furnish & install 4" Burke coved rubber wall base, color to be 727 Thunder.
5. California CARE mandatory non-tax fee of \$1.49 per square yard is applied.

EXCLUSIONS:

1. Non-standard work hours (beyond 5am - 5pm, Monday - Friday)
2. Furniture and equipment moving.
3. Borders, inlays, logos, or custom designs.
4. Extra; floor patch, repair, leveling compounds, and underlayment required to mitigate floor conditions beyond ASTM standards.
5. Testing and treatment of concrete for moisture emission rate and alkalinity beyond the manufacturer's allowable limits. Note: moisture testing may be required by manufacturer instructions.
6. Removal of materials containing asbestos or lead.
7. Final cleaning, wax or sealers, and protection of stored or installed products.
8. Performance and/or payment bonds are excluded.
9. OCIP/CCIP credit not included. Any OCIP/CCIP Off-Site GL/EL will not be covered for flooring work.
10. CPR submitted by any process other than direct DIR submission. Add 1% for any non-DIR compliance requirements or system, such as LCPTracter, Elations, etc.

Total Materials, Freight, Sales Tax and Installation Labor: \$ 6,542.08

NOTES:

1. Payment terms are net 30 days. Deposit or progress payment may be required for materials.
2. The prices listed on this proposal are valid for a period of 45 days from proposal date.
3. Prices are subject to change if applicable tariffs are enacted.
4. If this proposal is accepted, please submit a signed purchase order, or execute a contract to cover this proposal, or sign this proposal as accepted.
5. Payment or performance bonds are not included in price unless specifically noted above.
6. Unless itemized on this proposal, Ellis Flooring. is not responsible for the testing or treatment of concrete vapor emissions and alkalinity.
7. Ellis Flooring is not responsible for substrate failures (such as alkalinity and moisture) after the flooring installation is complete, unless a moisture protection system was sold, and the failed area is below the manufacturer's limits.
8. If existing flooring is to be removed, our price would include standard prep (scraping excess material, skim coat uneven areas, and primer if needed). Any floor patch required from removal of existing floor is not included in price. Our price does not include removal of asbestos tiles below existing carpet.

SUBMITTED BY Zach Ellis
Zach Ellis

TEL: (707) 792-2151
FAX: (707) 521-9333

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of January 8, 2026

ITEM: APPROVAL OF PROPOSAL FROM HENDRICKSON'S WINDOW FASHIONS & UPHOLSTERY FOR PURCHASE AND INSTALLATION OF ELECTRIC WINDOW COVERINGS FOR ROOMS 4, 8, 9 AND 10

PREPARED BY: SARAH DAUGHERTY, ASSISTANT BUSINESS MANAGER

TYPE OF ITEM: ACTION

PURPOSE: Approval of Proposal from Hendrickson's Window Fashions & Upholstery for Purchase and Installation of Electric Window Coverings for Rooms 4, 8, 9, and 10

BACKGROUND INFORMATION: In October, the YWCA gave notice to the District that they would be ending their program effective 12/31/2025, and would be moving out of Room 4. Since Room 4 was specifically designed to be a TK/Kindergarten classroom with built in student restrooms, it was determined that TK would be moved from Room 3 to Room 4. In preparation for that, the District assessed the needs of room 4 and identified that there was a need for new window coverings, flooring replacement, minor repairs, and interior paint. The District reached out to the vendor to provide a proposal to replace the existing YWCA curtains with electric window coverings. The District also identified 8,9, and 10 were also in need of replacement window coverings as the existing blinds were broken and disrepair. Having effective window coverings that can be closed at the push of a button creates an important safety upgrade for these classrooms.

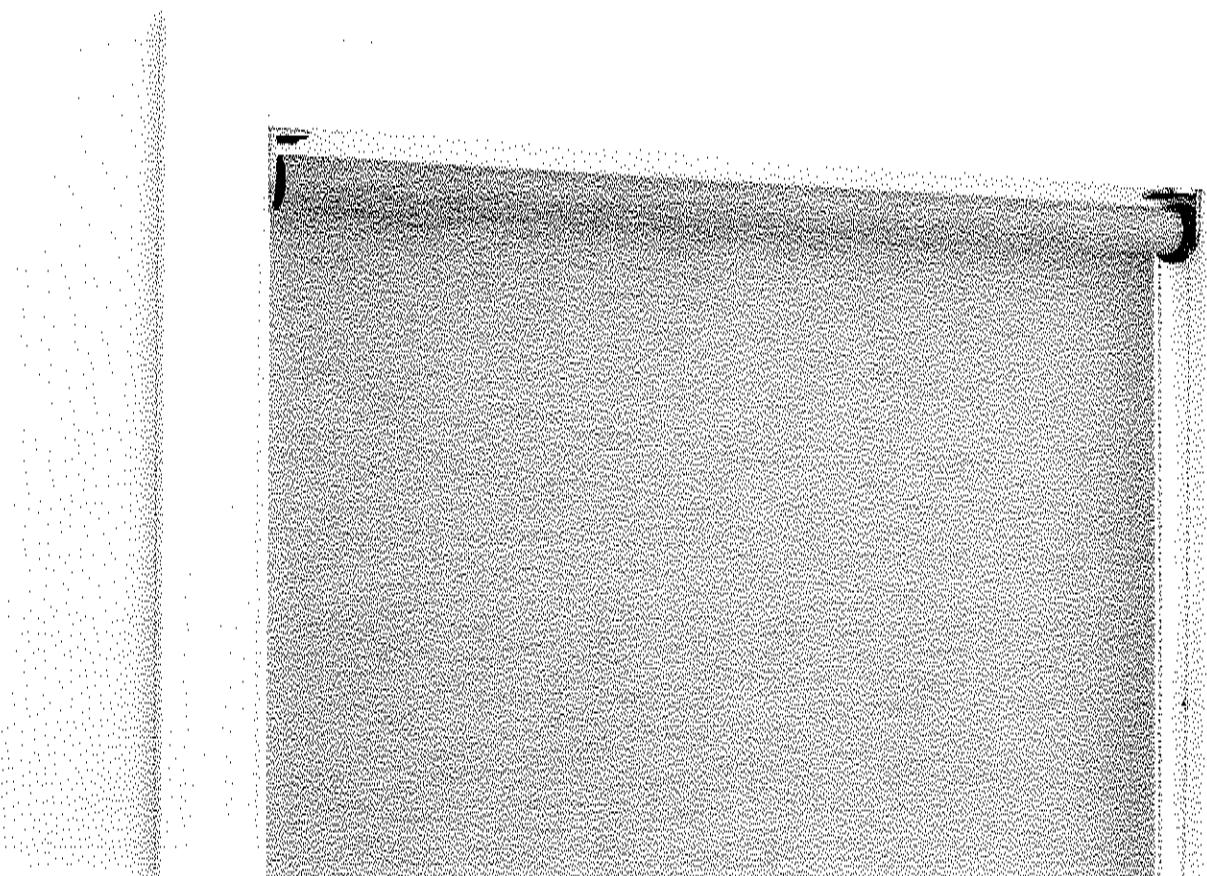
DETAILS: The District has received a proposal from Hendrickson's Window Fashions & Upholstery for the purchase and installation of electric coverings for rooms 4, 8, 9, and 10. The proposal has two options: one that does not include a valance (\$28,064.13), and one that does include a valance (\$33,108.34). Staff is recommending the purchase and installation of electric window coverings including the valances which will reduce light intrusion at the top of the window coverings. This will improve teachers' ability to darken the classroom for improved audio/visual quality. The District will evaluate the remaining classrooms for window coverings

Submitted/Recommended: Sarah Daugherty, Assistant Business Manager

Recommendation: Staff recommends the approval of proposal for electric window coverings for rooms 4, 8, 9, and 10.

FINANCIAL INFORMATION: Funded through Capitol Reserves (Fund 40)

RECOMMENDATION: That the Board of Trustees approve the proposal for electric window coverings for rooms 4, 8, 9, and 10.



Client Proposal

This offer is valid through: 01/16/2026

Hendrickson's Window Fashions

3800 Bodega Ave
Petaluma, CA 94952-8031
Phone: (707) 762-7241
Fax: (707) 762-7246
Email: hendricksonup@sbcglobal.net

Date	Quote
01/01/2026	21030208
PO Reference	
Rooms 4, 8, 9 & 10	
Salesperson	
HENDRICKSON'S UPHL & WND (TAP)	

Sold To:

Two Rock Elementary School
5001 Spring Hill Road
Petaluma, CA 94952
W: (707) 495-1477
Sidemark: Two Rock Elementary School

Item	Room Location	Description	Qty	MSRP	Each	Extended
1	Room 4-Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	734.00	493.38	493.38
2	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,047.00	703.77	703.77
3	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
4	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
5	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	908.00	610.33	610.33
6	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	908.00	610.33	610.33
7	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	908.00	610.33	610.33
8	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
9	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	908.00	610.33	610.33
10	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	908.00	610.33	610.33
11	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	908.00	610.33	610.33
12	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	908.00	610.33	610.33
13	Room 4-Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	734.00	493.38	493.38
14	Room 4-Bathroom	Hunter Douglas Designer Screen Roller LiteRise Bottom-Up MOR - Morocco 0% 113 - Bright White	1	458.00	307.86	307.86
15	Room 4-Bathroom	Hunter Douglas Designer Screen Roller LiteRise Bottom-Up MOR - Morocco 0% 113 - Bright White	1	366.00	246.02	246.02
16	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,129.00	758.89	758.89
17	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	905.00	608.32	608.32
18	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	844.00	567.31	567.31
19	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
20	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67

Client Proposal

This offer is valid through: 01/16/2026

Hendrickson's Window Fashions

3800 Bodega Ave
Petaluma, CA 94952-8031
Phone: (707) 762-7241
Fax: (707) 762-7246
Email: hendricksonsup@sbcglobal.net

Date	Quote
01/01/2026	21030208
PO Reference	
Rooms 4, 8, 9 & 10	
Salesperson	
HENDRICKSON'S UPHL & WND (TAP)	

Sold To:

Two Rock Elementary School
5001 Spring Hill Road
Petaluma, CA 94952
W: (707) 495-1477
Sidemark: Two Rock Elementary School

21	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
22	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
23	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
24	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	905.00	608.32	608.32
25	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	905.00	608.32	608.32
26	Room 9-Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	844.00	567.31	567.31
27	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
28	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
29	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
30	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
31	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	907.00	609.67	609.67
32	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	905.00	608.32	608.32
33	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	921.00	619.08	619.08
34	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	921.00	619.08	619.08
35	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	921.00	619.08	619.08
36	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	921.00	619.08	619.08
37	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	921.00	619.08	619.08
38	Room 10-Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	749.00	503.46	503.46
39		PowerView Gen 3 Rechargeable Accessories	1	295.01	221.38	221.38
40		Hunter Douglas PowerView Accessories Gen 3 Automation	1	360.01	270.16	270.16

Client Proposal

This offer is valid through: 01/16/2026

Hendrickson's Window Fashions

3800 Bodega Ave
Petaluma, CA 94952-8031
Phone: (707) 762-7241
Fax: (707) 762-7246
Email: hendricksonsup@sbcglobal.net

Date	Quote
01/01/2026	21030208
PO Reference	
Rooms 4, 8, 9 & 10	
Salesperson	
HENDRICKSON'S UPHL & WND (TAP)	

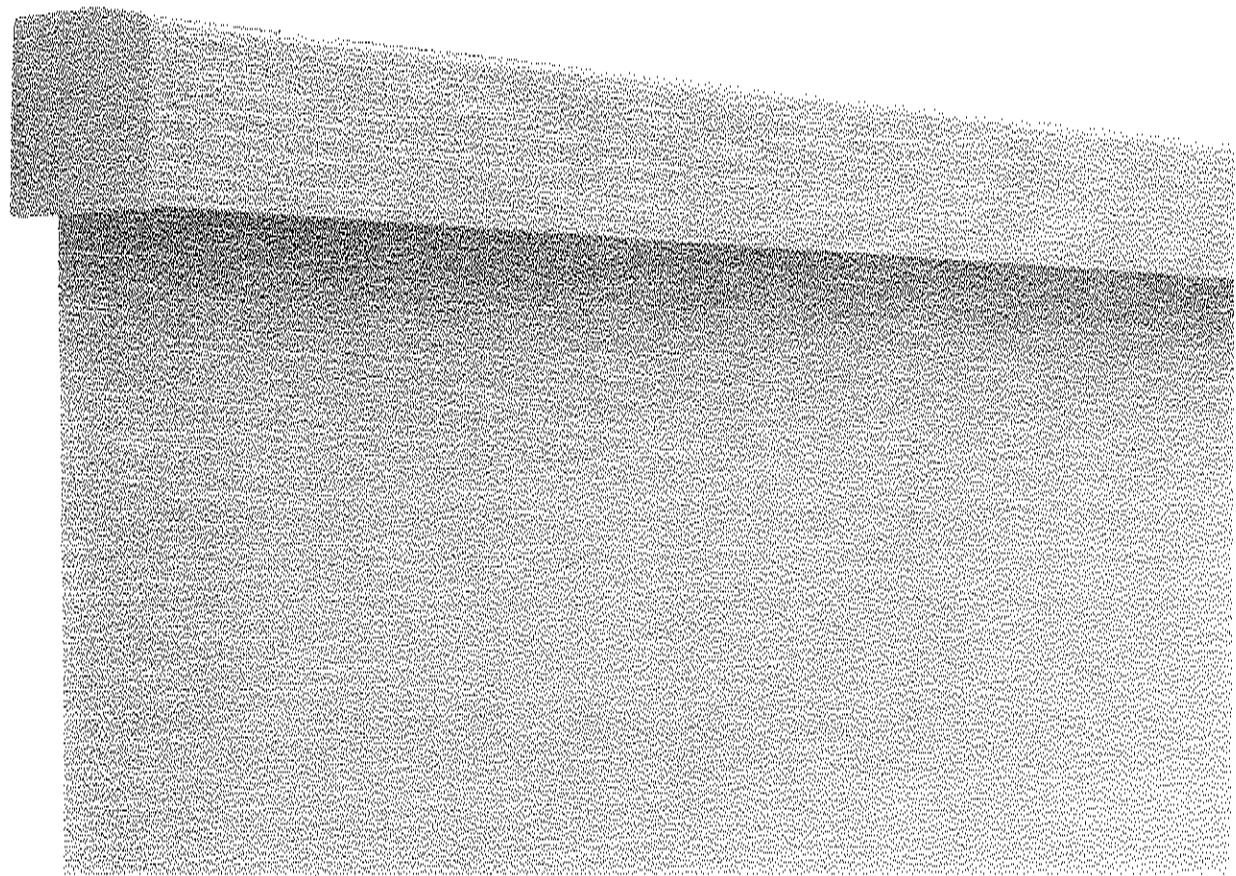
Sold To:

Two Rock Elementary School
5001 Spring Hill Road
Petaluma, CA 94952
W: (707) 495-1477
Sidemark: Two Rock Elementary School

MSRP Total	Discount Total	Product Total	Tax 9.2500%	Installation	Freight	Client Price
33,932.02	-11,072.40	22,859.62	2,114.51	2,310.00	780.00	28,064.13

Accepted By: _____

Date: _____



Client Proposal

This offer is valid through: 01/16/2026

Hendrickson's Window Fashions

3800 Bodega Ave
Petaluma, CA 94952-8031
Phone: (707) 762-7241
Fax: (707) 762-7246
Email: [hendricksonup@sbcglobal.net](mailto:hendricksonsup@sbcglobal.net)

Date	Quote
01/01/2026	21030316
PO Reference	
PV Screen w/Fascia	
Salesperson	
HENDRICKSON'S UPHL & WND (TAP)	

Sold To:

Two Rock Elementary School
5001 Spring Hill Road
Petaluma, CA 94952
W: (707) 495-1477
Sidemark: Two Rock Elementary School

Item	Room Location	Description	Qty	MSRP	Each	Extended
1	Room 4-Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	889.00	597.57	597.57
2	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,270.00	853.66	853.66
3	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
4	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
5	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,092.00	734.01	734.01
6	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,092.00	734.01	734.01
7	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,092.00	734.01	734.01
8	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
9	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,092.00	734.01	734.01
10	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,092.00	734.01	734.01
11	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,092.00	734.01	734.01
12	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,092.00	734.01	734.01
13	Room 4-Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	889.00	597.57	597.57
14	Room 4-Bathroom	Hunter Douglas Designer Screen Roller LiteRise Bottom-Up MOR - Morocco 0% 113 - Bright White	1	690.00	463.80	463.80
15	Room 4-Bathroom	Hunter Douglas Designer Screen Roller LiteRise Bottom-Up MOR - Morocco 0% 113 - Bright White	1	521.00	350.21	350.21
16	Room 4	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,360.00	914.16	914.16
17	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,078.00	724.60	724.60
18	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,007.00	676.88	676.88
19	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
20	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35

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PV Screen w/Fascia	
Salesperson	
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21	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
22	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
23	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
24	Room 8	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,078.00	724.60	724.60
25	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,078.00	724.60	724.60
26	Room 9-Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,007.00	676.88	676.88
27	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
28	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
29	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
30	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
31	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,091.00	733.35	733.35
32	Room 9	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,078.00	724.60	724.60
33	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,094.00	735.36	735.36
34	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,094.00	735.36	735.36
35	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,094.00	735.36	735.36
36	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,094.00	735.36	735.36
37	Room 10	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	1,094.00	735.36	735.36
38	Room 10-Door	Hunter Douglas Designer Screen Roller PowerView Gen 3 Automation Bottom-Up MOR - Morocco 0% 113 - Bright White	1	904.00	607.65	607.65
39		Hunter Douglas PowerView Accessories Gen 3 Automation	1	360.01	270.16	270.16
40		PowerView Gen 3 Rechargeable Accessories	1	295.01	221.38	221.38

Client Proposal

This offer is valid through: 01/16/2026

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Fax: (707) 762-7246
Email: [hendricksonup@sbcglobal.net](mailto:hendricksonsup@sbcglobal.net)

Date	Quote
01/01/2026	21030316
PO Reference	
PV Screen w/Fascia	
Salesperson	
HENDRICKSON'S UPHL & WND (TAP)	

Sold To:

Two Rock Elementary School
5001 Spring Hill Road
Petaluma, CA 94952
W: (707) 495-1477
Sidemark: Two Rock Elementary School

MSRP Total	Discount Total	Product Total	Tax 9.2500%	Installation	Freight	Client Price
40,801.02	-13,324.28	27,476.74	2,541.60	2,310.00	780.00	33,108.34

Accepted By: _____

Date: _____

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

REGULAR MEETING JANUARY 8, 2026

**ITEM: APPROVAL OF QUARTER 2 QUARTERLY REPORT- WILLIAMS
UNIFORM COMPLAINTS (ED CODE 35186)**

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: ACTION

PURPOSE: Approval the 2nd Quarter Williams Quarterly Report: October 2025 to December 2025.

BACKGROUND INFORMATION: On September 29, 2004, the Governor signed Senate Bill (SB) 550 (Chapter 900, Statutes of 2004). This urgency measure, which took effect immediately, implemented portions of the settlement agreement in the case of *Williams, et al. v. State of California, et al.* that impacted the School Accountability Report Card (SARC).

With respect to the SARCs published in the 2004–05 school year, SB 550 added additional reporting requirements relating to (1) any needed maintenance to ensure "good repair" of school facilities, (2) the number of teacher "misassignments" and "vacant teacher positions," and (3) the availability of "sufficient textbooks and other instructional materials."

California Department of Education staff developed reporting formats and data definitions to address the additional SARC requirements included in SB 550. The proposed reporting formats and data definitions were approved by the State Board of Education (SBE) at its November 2004 meeting and modified somewhat at the SBE's January 2005 meeting. The SARC template and data elements continue to be reviewed and approved by the SBE at their annual July board meeting.

DETAILS: The District is required to submit the 2nd Quarter Report for any complaints received from October 2025 to December 2025.

SUBMITTED BY: Josh Wilson, Principal/Superintendent

FINANCIAL INFORMATION: None

RECOMMENDATION: That the Board of Trustees approve 2nd Quarter Report for any complaints received from October 2025 to December 2025.



Quarterly Report – Williams Uniform Complaints [Education Code § 35186]

District: Two Rock Union School District

Name & Title of Preparer: Josh Wilson, Superintendent

Quarter Reported: 1st Quarter: July 2025 through September 2025 – Due October 2025
 2nd Quarter: October 2025 through December 2025 – Due January 2026
 3rd Quarter: January 2026 through March 2026 – Due April 2026
 4th Quarter: April 2026 through June 2026 – Due July 2026

Date for information to be reported publicly at governing board meeting: 01/08/2026

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be submitted along with this report.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks	0	0	0
Facility Conditions	0	0	0
Teacher Vacancy or Misassignment	0	0	0
TOTAL	0	0	0

Name & Signature of Superintendent

Date:

Sign and date the report after it is presented at your board meeting.
Please submit the executed report to SCOE EES via email at williams@scoe.org

**TWO ROCK UNION SCHOOL DISTRICT
BOARD AGENDA BACKUP**

REGULAR MEETING JANUARY 8, 2026

ITEM: APPROVAL OF THE 2024-2025 SCHOOL ACCOUNTABILITY REPORT CARD (SARC)

PREPARED BY: JOSH WILSON, PRINCIPAL/SUPERINTENDENT

TYPE OF ITEM: ACTION

PURPOSE: Approval of the 2024-2025 School Accountability Report Card for Two Rock Union School District.

BACKGROUND INFORMATION: In November 1988, California voters passed Proposition 98, also known as *The Classroom Instructional Improvement and Accountability Act*. This ballot initiative provides California's public schools with a stable source of funding. In return, all public schools in California are required annually to prepare SARCs and disseminate them to the public. SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals.

In the years since the passage of Proposition 98, additional requirements for school accountability reporting and dissemination have been established through legislation. Most SARC requirements are codified in California *Education Code (EC)* sections 33126 and 33126.1. In addition, similar requirements are contained in the federal Elementary and Secondary Education Act (ESEA) legislation.

Pursuant to Chapter 914, Statutes of 2004 (Assembly Bill 1858), all nonpublic, nonsectarian schools are required to prepare a SARC in accordance with *EC* Section 33126. This requirement applies to non-public, non-sectarian schools but does **not** apply to non-public, non-sectarian agencies.

EC Section 35256 requires the governing school board of each school district to "develop and cause to be implemented" a SARC for each school within their district in which to report school conditions provided in *EC* Section 33126. To "develop and cause to be implemented" is to "approve." These must be issued annually. *EC* Section 35256(c).

DETAILS: The SARC contains information about Two Rock Elementary School such as funding, number of students and teachers, and the facilities. Note: Some information has not been provided by the state of California Department of Education. The CDE recommends that the Board of Trustees approve the SARC before the February 1, 2026, deadline and have information entered into the report once made available from CDE.

SUBMITTED BY: Josh Wilson, Principal/Superintendent

FINANCIAL INFORMATION: None

RECOMMENDATION: That the Board of Trustees approve the 2024-2025 School Accountability Report Card for Two Rock Union School District.

Two Rock Elementary School

2024-2025 School Accountability Report Card (Published During the 2025-2026 School Year)

General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>
- For more information about the LCFF or the LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fq/aa/lc/>
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest



DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

California School Dashboard



The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

2025-26 School Contact Information

School Name	Two Rock Elementary School
Street	5001 Spring Hill Road
City, State, Zip	Petaluma
Phone Number	7077626617
Principal	Josh Wilson
Email Address	jwilson@trusd.org
School Website	www.trusd.org
Grade Span	TK-6
County-District-School (CDS) Code	49-70979-605231

2025-26 District Contact Information

District Name	Two Rock Union Elementary School District
Phone Number	7077626617
Superintendent	Josh Wilson
Email Address	jwilson@trusd.org
District Website	www.trusd.org

2025-26 School Description and Mission Statement

Two Rock Elementary School is a single-school district located approximately seven miles west of Petaluma in rural Sonoma County. The school serves 147 students in grades Transitional Kindergarten through sixth grade. Our student population is drawn from the surrounding agricultural community as well as the adjacent U.S. Coast Guard Training Center (TRACEN Petaluma).

Approximately 61% of our students come from Coast Guard families stationed at TRACEN Petaluma. An additional 35% of students reside in the local farming and ranching community, including the children of ranch workers. The remaining students attend Two Rock Elementary School through approved inter-district transfers. This diverse composition contributes to a rich and inclusive learning environment that reflects both military and rural community values.

Mission Statement

"The Two Rock School community is committed to a shared responsibility for encouraging creativity while developing every child's academic and social skills as a foundation for lifelong learning."

Vision

"All Students will be challenged and prepared for rigorous standards in an environment of equity, respect, and responsibility."

To realize our vision, we commit to the following:

- Building upon our community's unique diversity and long-standing traditions
- Guiding students to meet and exceed academic challenges, become technologically literate, maintain physical well-being, and demonstrate initiative and positive social behavior
- Using multiple sources of data to inform decision-making and enhance learning opportunities for all students
- Developing resilient learners who can problem-solve, collaborate effectively, and think creatively and critically

About this School

2024-25 Student Enrollment by Grade Level

Grade Level	Number of Students
Transitional Kindergarten (TK)	10
Kindergarten	17
Grade 1	13
Grade 2	19
Grade 3	29
Grade 4	18
Grade 5	18
Grade 6	11
Total Enrollment	135

2024-25 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
Female	47.41
Male	52.59
Black or African American	5.9
Hispanic or Latino	54.8
Native Hawaiian or Pacific Islander	4.4
Two or More Races	15.6
White	88.1
English Learners	18.5
Migrant	1.4
Socioeconomically Disadvantaged	36.3
Students with Disabilities	11.1

A. Conditions of Learning State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

2021-22 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	5.9	85.69	5.9	85.69	234405.2	84
Intern Credential Holders Properly Assigned	0	0	0	0	4853	1.74
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0	0	0	0	12001.5	4.3
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0	0	0	0	11953.1	4.28
Unknown/Incomplete/NA	1	14.31	1	14.31	15831.9	5.67
Total Teaching Positions	6.9	100	6.9	100	279044.8	100

Note: The data in this table is based on full-time equivalent (FTE) status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2022-23 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	6	100	6	100	231142.4	83.24
Intern Credential Holders Properly Assigned	0	0	0	0	5566.4	2
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0	0	0	0	14938.3	5.38
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0	0	0	0	11746.9	4.23
Unknown/Incomplete/NA	0	0	0	0	14303.8	5.15
Total Teaching Positions	6	100	6	100	277698	100

Note: The data in this table is based on FTE status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2023-24 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	6	85.71	6	85.71	230039.4	100
Intern Credential Holders Properly Assigned	1	14.29	1	14.29	6213.8	2.23
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0	0	0	0	16855	6.04
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0	0	0	0	12112.8	4.34
Unknown/Incomplete/NA	0	0	0	0	13705.8	4.91
Total Teaching Positions	7	100	7	100	278927.1	100

Note: The data in this table is based on FTE status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

Teachers Without Credentials and Misassignments (considered "ineffective" under ESSA)

Authorization/Assignment	2021-22	2022-23	2023-24
Permits and Waivers	0.00	0	0
Misassignments	0.00	0	0
Vacant Positions	0.00	0	0
Total Teachers Without Credentials and Misassignments	0.00	0	0

Credentialed Teachers Assigned Out-of-Field (considered "out-of-field" under ESSA)

Indicator	2021-22	2022-23	2023-24
Credentialed Teachers Authorized on a Permit or Waiver	0.00	0	0
Local Assignment Options	0.00	0	0
Total Out-of-Field Teachers	0.00	0	0

Class Assignments

Indicator	2021-22	2022-23	2023-24
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	0	0	0
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	0	0	0

Note: For more information refer to the Updated Teacher Equity Definitions web page at <https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>.

2025-26 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Teaching staff are in the ninth year of a new Common Core math adoption. A Common Core aligned English Language Arts and English Language Development materials eight years ago. The district adopted Twig Science aligns with NGSS four years ago. The District adopted and implemented Teachers Curriculum Institute (TCI) for Social Sciences two years ago. Teachers supplement curriculum to include STEAM integration and PE.

Year and month in which the data were collected

12/2025

Subject	List of Textbooks and Other Instructional Materials / Indicate if from Most Recent Adoption / Year of Adoption	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	Wonders, McGraw-Hill, 2016-2017	0%
Mathematics	My Math, McGraw-Hill, 2015-2016	0%
Science	Twig Science, 2020-2021	0%
History-Social Science	TCI, 2023-2024	0%

Note: Cells with N/A values do not require data.

School Facility Conditions and Planned Improvements

Situated in a rural valley, the school campus includes 11 classrooms, a STEAM lab, a library, and a multipurpose room with a stage. Outdoor facilities feature an eating area, a large blacktop playground, an extensive play structure area that was replaced in spring 2023, a garden designed to support outdoor learning, an undeveloped field, and a designated play field.

The presence of a full-time, daily custodian and an ongoing maintenance program ensures that the campus is clean, well maintained, well lit, and in good repair. Modern, up-to-date lighting, heating, cooling, and fire suppression systems provide a safe and comfortable learning environment for students and staff.

Students are explicitly taught expectations around respect, responsibility, and safety for themselves, their property, and the school community. The teacher and staff parking lot was resurfaced in summer 2024, contributing to the overall upkeep of the campus and reinforcing a shared commitment to maintaining clean, graffiti-free grounds.

A new security camera system was installed in December 2022. Beginning in 2023, roof replacement work commenced on the wing of portable classrooms. During summer 2024, the roofs covering classrooms 4–7 were replaced. Due to the significant cost of this work, roof replacement for the remaining two classroom wings, the office, and the multipurpose room is scheduled to be completed over the next three summers.

School Facility Conditions and Planned Improvements

Year and month of the most recent FIT report

12/10/2025

System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			
Interior: Interior Surfaces	X			Hallways & walkways: Bird netting was added to help with seasonal migration in Spring 2025. Room 11 had new carpet installed in July 2025. Room 4 will have carpet installed in Dec 2025.
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	X			Hallways & walkways: Bird netting was added to help with seasonal migration in Spring 2025.
Electrical	X			
Restrooms/Fountains: Restrooms, Sinks/ Fountains	X			
Safety: Fire Safety, Hazardous Materials	X			
Structural: Structural Damage, Roofs	X			Beams by room 10 showing signs of rot; will be replaced this year. Bird netting was replaced throughout campus in Spring 2025. New roof on rooms 8a-10 installed in June 2025. Room 11 had dry rot repairs and external wall was resealed in July 2025. New roof and rain gutters on rooms 4-7 installed June 2024
External: Playground/School Grounds, Windows/Doors/Gates/Fences	X			Staff parking lot was resurfaced and striped in summer 2025. Play structures had new mulch and play sand installed in summer 2025. Tricycle track was installed in the TK playground in 2024. Hallways & walkways: Bird netting were added to help with seasonal migration.

Overall Facility Rate

Exemplary	Good	Fair	Poor
X			

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).

College and Career Ready

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

ELA and mathematics test results include the Smarter Balanced Summative Assessments and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

Subject	School 2023-24	School 2024-25	District 2023-24	District 2024-25	State 2023-24	State 2024-25
English Language Arts/Literacy (grades 3-8 and 11)	39	43	39	43	47	48
Mathematics (grades 3-8 and 11)	46	44	46	44	35	37

2024-25 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus

the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	74	72	97.30	2.70	43.06
Female	37	37	100.00	0.00	48.65
Male	37	35	94.59	5.41	37.14
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	40	39	97.50	2.50	25.64
Native Hawaiian or Pacific Islander	--	--	--	--	--
Two or More Races	--	--	--	--	--
White	25	25	100.00	0.00	64.00
English Learners	18	17	94.44	5.56	5.88
Foster Youth	0	0	0	0	0
Homeless	0	0	0	0	0
Military	44	44	100.00	0.00	56.82
Socioeconomically Disadvantaged	34	33	97.06	2.94	27.27
Students Receiving Migrant Education Services	--	--	--	--	--
Students with Disabilities	13	13	100.00	0.00	15.38

2024-25 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	74	73	98.65	1.35	43.84
Female	37	37	100.00	0.00	45.95
Male	37	36	97.30	2.70	41.67
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	40	40	100.00	0.00	27.50
Native Hawaiian or Pacific Islander	--	--	--	--	--
Two or More Races	--	--	--	--	--
White	25	25	100.00	0.00	68.00
English Learners	18	18	100.00	0.00	16.67
Foster Youth	0	0	0	0	0
Homeless	0	0	0	0	0
Military	44	44	100.00	0.00	56.82
Socioeconomically Disadvantaged	34	34	100.00	0.00	35.29
Students Receiving Migrant Education Services	--	--	--	--	--
Students with Disabilities	13	13	100.00	0.00	30.77

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

Science test results include the CAST and the CAA for Science. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3—Alternate) on the CAA for Science divided by the total number of students who participated in a science assessment.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

Subject	School 2023-24	School 2024-25	District 2023-24	District 2024-25	State 2023-24	State 2024-25
Science (grades 5, 8 and high school)	72.73	47.06	72.73	47.06	30.73	32.33

2024-25 CAASPP Test Results in Science by Student Group

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	17	17	100.00	0.00	47.06
Female	--	--	--	--	--
Male	--	--	--	--	--
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	11	11	100.00	0.00	36.36
Native Hawaiian or Pacific Islander	0	0	0	0	0
Two or More Races	--	--	--	--	--
White	--	--	--	--	--
English Learners	--	--	--	--	--
Foster Youth	0	0	0	0	0
Homeless	0	0	0	0	0
Military	--	--	--	--	--
Socioeconomically Disadvantaged	--	--	--	--	--
Students Receiving Migrant Education Services	0	0	0	0	0
Students with Disabilities	--	--	--	--	--

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2024-25 California Physical Fitness Test Participation Rates

This table displays the percentage of students participating in each of the five fitness components of the California Physical Fitness Test Results. The administration of the PFT requires only participation results for these five fitness areas. Percentages are not calculated and double dashes (--) appear in the table when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	Component 1: Aerobic Capacity	Component 2: Abdominal Strength and Endurance	Component 3: Trunk Extensor and Strength and Flexibility	Component 4: Upper Body Strength and Endurance	Component 5: Flexibility
Grade 5	94	100	100	100	100

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2025-26 Opportunities for Parental Involvement

Contact Person - Josh Wilson

Contact Person Phone Number 707-762-6617

Parents and guardians of Two Rock School students, along with community members from the Two Rock Valley, are integral partners in the school community. The Two Rock School Educational Foundation (TRSEF), the School Site Council/Local Control Accountability Plan (LCAP) Committee, and the English Learner Advisory Council (ELAC) all rely on the active participation of parent and community volunteers.

TRSEF plays a vital role in fundraising to support extracurricular activities for students, while the ELAC annually organizes a tamale fundraiser to help fund sixth-grade camp. The school also coordinates special events, such as Career Days, which provide parents and community members opportunities to share their expertise and engage with student learning.

Monthly parent volunteer days support campus projects and beautification efforts. Parent volunteers are also actively involved in classroom support, physical education, enrichment programs, and other special activities.

This is the second year the District has administered the YouthTruth Survey, with 77 percent of households participating. In 2024, the school hosted its second annual Family Literacy Night to promote reading and literacy across the student population. Additionally, the school relies heavily on parent involvement to support student field trips through transportation and supervision throughout the school year.

2024-25 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	138	135	8	5.9
Female	68	64	3	4.6
Male	70	71	5	7.0
Non-Binary	--	--	--	--
American Indian or Alaska Native	1	1	--	--
Asian	--	--	--	--
Black or African American	8	8	--	--
Filipino	--	--	--	--
Hispanic or Latino	74	74	8	11.3
Native Hawaiian or Pacific Islander	6	6	--	--
Two or More Races	21	21	0	0.0
White	119	119	0	0.0
English Learners	33	33	2	6.9
Foster Youth	--	--	--	--
Homeless	--	--	--	--
Socioeconomically Disadvantaged	49	49	6	8.5
Students Receiving Migrant Education Services	2	2	--	--
Students with Disabilities	15	15	0	0.0

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions data.

Suspensions								
School 2022-23	School 2023-24	School 2024-25	District 2022-23	District 2023-24	District 2024-25	State 2022-23	State 2023-24	State 2024-25
0	0	0	0	0	0	3.6	3.28	2.94

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

This table displays expulsions data.

Expulsions								
School 2022-23	School 2023-24	School 2024-25	District 2022-23	District 2023-24	District 2024-25	State 2022-23	State 2023-24	State 2024-25
0	0	0	0	0	0	0.08	0.07	0.06

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

2024-25 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students	0.00	0.00
Female	0.00	0.00
Male	0.00	0.00
Non-Binary	0.00	0.00
American Indian or Alaska Native	0.00	0.00
Asian	0.00	0.00
Black or African American	0.00	0.00
Filipino	0.00	0.00
Hispanic or Latino	0.00	0.00
Native Hawaiian or Pacific Islander	0.00	0.00
Two or More Races	0.00	0.00
White	0.00	0.00
English Learners	0.00	0.00
Foster Youth	0.00	0.00
Homeless	0.00	0.00
Socioeconomically Disadvantaged	0.00	0.00
Students Receiving Migrant Education Services	0.00	0.00
Students with Disabilities	0.00	0.00

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

2025-26 School Safety Plan

The Safe Schools/School Safety Plan is a document that is reviewed annually and revised on a regular basis. The staff members and Site Council members participate in a review of the plan for safety issues during the year. School Board members are kept apprised of the details of the plan, reviewing and approving it each year. The Safe Schools Plan was approved at Board of Governors Meeting in February 2026.

D. Other SARC Information Information Required in the SARC

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2022-23 Elementary Average Class Size and Class Size Distribution

This table displays the 2022-23 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
TK	8	1		
K	12	1	0	0
1	23	0	1	0
2	17	1	0	0
3	21	0	1	0
4	12	1	0	0
5	10	2	0	0
6	16	1	0	0
Other	0	0	0	0

2023-24 Elementary Average Class Size and Class Size Distribution

This table displays the 2023-24 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
TK	13	1		
K	14	1	0	0
1	14	1	0	0
2	24	0	1	0
3	17	1	0	0
4	20	1	0	0
5	12	1	0	0
6	14	1	0	0
Other	0	0	0	0

2024-25 Elementary Average Class Size and Class Size Distribution

This table displays the 2024-25 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
TK	15	1		
K	17	1		
1	13	1		
2	18	1		
3	15	1	1	
4	18	1		
5	18	1		
6	11	1		

2024-25 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	0

2024-25 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. The "Other" category is for all other student support services staff positions not listed.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	
Resource Specialist (non-teaching)	.60
Other	1.03

Fiscal Year 2023-24 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2023-24 expenditures per pupil and average teacher salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$18,989	\$6,056	\$12,933	\$69,864
District	N/A	N/A	\$12,933	
Percent Difference - School Site and District	N/A	N/A	0.0	0.0
State	N/A	N/A	\$11,146	\$85,291
Percent Difference - School Site and State	N/A	N/A	14.8	-19.9

Fiscal Year 2024-25 Types of Services Funded

The District contracts with a school psychologist to provide special education assessment services, including initial evaluations for eligibility, triennial reviews, and participation in Individualized Education Program (IEP) meetings. For students who qualify for related services, the District contracts with third-party providers to deliver occupational therapy and speech and language services.

The District also provides comprehensive social-emotional learning (SEL) supports and counseling services for students. These services are funded through a combination of general fund allocations and grant funding. A counseling intern is on site three days per week to support student needs.

Grant funding is utilized to support After School Education and Safety (ASES) and enrichment programming. Additionally, the school offers an after-school program operated by a third-party provider, Champions, funded through Expanded Learning Opportunities Program (ELOP) resources.

The part-time school nurse position is funded through general fund monies. Intervention services are provided both during and

Fiscal Year 2024-25 Types of Services Funded

after the school day for students performing below grade level, supported through grant funding. A portion of classroom instructional assistant positions are funded through base and supplemental Local Control Funding Formula (LCFF) funds.

To monitor the effectiveness of these supports, the District employs a Learning Loss Data Tracking/School Secretary who tracks student progress related to interventions and services provided throughout the school year.

Two Rock Union School District is a member of the South Sonoma County Special Education Consortium, through which several special education services are provided, including the preschool speech and language program and a full-inclusion student assistance program. Additional part-time services, such as physical therapy and occupational therapy, are coordinated through consortium partnerships or provided by Redwood Pediatrics.

Fiscal Year 2023-24 Teacher and Administrative Salaries

This table displays the 2023-24 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary	\$55,396	\$55,248
Mid-Range Teacher Salary	\$71,149	\$80,746
Highest Teacher Salary	\$93,734	\$109,655
Average Principal Salary (Elementary)	\$95,817	\$133,828
Average Principal Salary (Middle)		\$142,253
Average Principal Salary (High)		
Superintendent Salary	\$63,878	\$155,954
Percent of Budget for Teacher Salaries	19.11%	25.26%
Percent of Budget for Administrative Salaries	6.95%	6.12%

Professional Development

In alignment with the adoption of Common Core-aligned curriculum in mathematics, English Language Arts, and English Language Development, the school has implemented professional development focused on content integration, student engagement strategies, the incorporation of technology and 21st-century skills, and the use of student intervention systems. Teachers have also engaged in the development of standards-aligned assessments and report cards, with significant professional learning time dedicated to collaboration and the strengthening of a professional learning community.

During the current year, professional development has also included a focus on social-emotional learning, literacy, Thinking Maps, and adaptive physical education strategies. Professional learning opportunities are delivered through weekly after-school meetings and conference participation, with an ongoing emphasis on strengthening foundational mathematics skills and literacy instruction.

The district is currently implementing training for the newly adopted mathematics curriculum, Bridges. Social-emotional learning strategies that support student engagement and effective classroom management, and that promote a positive school culture, have been modeled and integrated into practice.

In the 2024–2025 school year, two teachers participated in Orton-Gillingham literacy professional development, and three teachers completed Guided Language Acquisition Design (GLAD) training to better support English learners. During the 2023–2024 school year, two teachers also completed GLAD training and attended the California Association for Bilingual Education (CABE) Conference. Additionally, the County Office of Education has provided multiple English Language Development training sessions for certificated staff. Both classified and certificated staff have participated in SIPPS training to support in-

Professional Development

school interventions through the Walk to Read program.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2023-24	2024-25	2025-26
Number of school days dedicated to Staff Development and Continuous Improvement	5	5	6