



**AGENDA  
BOARD OF TRUSTEES  
TWO ROCK UNION SCHOOL DISTRICT  
REGULAR MEETING**

**March 10, 2022  
Closed Session 4:00 P.M.  
Open Session 4:30 P.M.  
STEAM Room 12**

- 1. CALL TO ORDER**  
**A. ROLL CALL**
  
- 2. CLOSED SESSION**
  - 2.1 Announcement of Closed Session Items**
  - 2.2 Personnel - retirement of certificated staff member**
  - 2.3 Two Rock and TREA MOU**
  
- 3. RECONVENE TO PUBLIC MEETING**  
Report of any actions taken during Closed Session (if necessary).
  
- 4. Adoption and Approval of Agenda**
  - 4.1 Approval of the Agenda for March 10, 2022.**

**Action**

Motion:                      Second:                      Aye:                      Nay:

- 5. PUBLIC COMMENT**  
Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

- 6. CONSENT ITEMS** **ACTION**  
Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

**Background:** Routine items presented for approval.

**Plan:** Routine process.

**Public Comment:**

**Board Discussion:**

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**Board of Trustees**

John Silvestrini, President ◊ Ken Mazetta, Clerk ◊ Gayleen Maas ◊ Kathy Wilson ◊ John Martin  
Stephen Owens, Superintendent/Principal

**Recommended motion:** Approval of Consent Agenda.

- 6.1 Approval of the Accounts Payable Reports; February, 2022. **PG.**  
6.2 Review and Possible Approval of Minutes from meeting on February 10, 2022.

**Action**

Motion:                      Second:                      Aye:                      Nay:

**7. REPORTS/PRESENTATIONS:**

7.1 TREA Representative

7.2 CSEA Representative

7.3 TRSEF Representative

7.4 USCG Representative

7.5 Superintendent's Report

Enrollment Update

Facilities Update

Staffing Update

Curriculum Update

Other Updates

Upcoming Events

**PG.**

**8. DISCUSSION ITEMS**

**8.1 TR Educators Association Notice to Open Collective Bargaining Negotiations **PG.****

**Background:** Pursuant to the provisions of the Educational Employment Relations Act, the Two Rock Education Association is hereby providing notice that it intends to open the collective bargaining negotiations process for the 2022-2023 school year in order to address the following priorities: 1. Article 12: Class size and Teachers Responsibilities, 2. Article 15: Salaries, 3. Article 16: Fringe Benefits.

**Plan:** The Association requests the District also identify its bargaining priorities.

**Public Comment:**

**Board Discussion:**

**8.2 CDPH Masking Guidance **PG.****

**Background:** On February 28, 2022, Governor Newsom announced the masking mandated in public schools will be lifted on March 14, 2022 and is strongly recommended for students and staff to continue to wear masks.

**Plan:**

**Public Comment:**

**Board Discussion:**

**9. ACTION ITEMS**

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**Board of Trustees**

John Silvestrini, President ◊ Ken Mazetta, Clerk ◊ Gayleen Maas ◊ Kathy Wilson ◊ John Martin  
Stephen Owens, Superintendent/Principal

**9.1 2021/22 2nd Interim Financial Report PG.**

**Background:** Per California Education Code 42130, school districts must prepare two interim reports each year to provide the Board and community with an update of the district’s financial health. The 2nd Interim Report provides financial information as of January 31, 2022

**Plan:** To review, discuss and vote on adoption of the 2nd Interim Report.

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is recommended that the Board approve the 2nd Interim Budget Report.

Motion:                      Second:                      Aye:                      Nay:

**9.2 2022-2023 School Calendar PG.**

**Background:** School Districts are required to approve a school calendar for the upcoming school year. Two Rock Union School District follows the calendar adopted by Petaluma City Schools.

**Plan:**

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is recommended that the Board of Trustees approve the calendar for 2022-2023 school year.

Motion:                      Second:                      Aye:                      Nay:

**9.3 Job Description for Assistant Business Manager PG.**

**Background:** TRUSD has traditionally had a CBO for the business office. As a cost cutting measure the district is considering creating a new position for the business office, the Assistant Business Manager.

**Plan:**

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is recommended that the Board of Trustees approve the Assistant Business Manager position job description.

Motion:                      Second:                      Aye:                      Nay:

**9.4 Eucalyptus Tree Pruning and Clearing PG.**

**Background:** The eucalyptus tree grove adjacent to the school garden has overgrown and dead trees which can cause potential hazards. Atlas Tree has provided a bid for removal of certain trees and trimming other trees to prevent potential hazards.

**Plan:**

**Public Comment:**

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**Board of Trustees**

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Stephen Owens, Superintendent/Principal

**Board Discussion:**

**Recommended motion:** It is recommended that the Board of Trustees approve the bid of \$4, 400.00

Motion:                      Second:                      Aye:                      Nay:

**9.5 Antonis Construction Demo of SW Corridor Doors (Green) and Scope of Estimate**

**PG.**

**Background:** The corridor doors are failing, the framing is loose. Antonis Construction will need 40 hours of investigation work at \$140 per hour to demo the doors and create an estimate to replace the doors and stucco repairs around the window in the Multipurpose room.

**Plan:** To review the job outlined in the email, and vote on the approval of the funds.

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is recommended that the Board approve the costs to start the replacement project.

Motion:                      Second:                      Aye:                      Nay:

**10. ADJOURNMENT TO CLOSED SESSION (if necessary)**

**11. RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)

**12. DATES AND FUTURE AGENDA ITEMS**  
Next Regular Board Meeting - April 14, 2022.

**13. SIGNING OF PAPERS**

**14. ADJOURNMENT**

**ACTION**

Motion:                      Second:                      Aye:                      Nay:

Posted By:  \_\_\_\_\_

Stephen Owens, Superintendent

**Accessibility Accommodations**

*If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.*

**Public Records**

*In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.*

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**Board of Trustees**

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Stephen Owens, Superintendent/Principal