



# Two Rock Union School District

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[www.trusd.org](http://www.trusd.org)

**AGENDA  
BOARD OF TRUSTEES  
TWO ROCK UNION SCHOOL DISTRICT  
REGULAR MEETING  
March 14, 2024**

**Closed Session 3:30 PM**

**Open Session 4:30 P.M.**

**STEAM Room 12**

**1. CALL TO ORDER**

**A. ROLL CALL**

**2. CLOSED SESSION**

**2.1 Announcement of Closed Session Items**

With respect to every item of business to be discussed in closed session

(Gov. Code §54957.6)

**2.2 Closed Session Agenda**

2.2A Evaluation of Superintendent/Principal (Pursuant to Government Code 54947)

2.2B Discussion of Certificated Personnel (Pursuant to Government Code 54947)b

**3. RECONVENE TO PUBLIC MEETING**

Report on any actions taken during Closed Session (if necessary).

**4. Adoption and Approval of Agenda**

**4.1** Approval of the Agenda for March 14, 2024.

**Action**

Motion:

Second:

Aye:

Nay:

**5. PUBLIC COMMENT**

Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

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**Board of Trustees**

John Martin, President ◊ Gayleen Maas, Clerk ◊ Nicolas Noyes ◊ John Silvestrini ◊ Joel Ruiz

Stephen Owens, Superintendent/Principal

**6. CONSENT ITEMS**

**ACTION**

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

**Background:** Routine items presented for approval.

**Plan:** Routine process.

**Public Comment:**

**Board Discussion:**

**Recommended motion:** Approval of Consent Agenda.

**6.1** Approval of the Accounts Payable Reports; February, 2024. **PG.**

**6.2** Review and Possible Approval of Minutes from meeting on February 8, 2024.

**Action**

Motion:                      Second:                      Aye:                      Nay:

**7. REPORTS/PRESENTATIONS:**

**7.1** TREA Representative

**7.2** CSEA Representative

**7.3** TRSEF Representative

**7.4** USCG Representative

**7.5** Superintendent's Report

Enrollment Update

Facilities Update

Curriculum Update

Other Updates

Upcoming Events

**PG.**

**8. DISCUSSION ITEMS**

**8.1** Review Preliminary Budget FY 2024-2025 **PG.**

**Background:** Chris Thomas to present on preliminary budget for FY 2024-2025.

**Plan:** Discuss and review or revise.

**Public Comment:**

**Board Discussion:**

**8.2** First Interim Certification from SCOE **PG.**

**Background:** Sonoma County Office of Education has certified Two Rock Union School District's First Interim Report for FY 2023-2024.

**Plan:** Discuss.

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**Public Comment:**  
**Board Discussion:**

**8.3 2024-2027 Local Control Accountability Plan (LCAP) Update PG.**

**Background:** Superintendent Stephen Owens will brief the Board of Trustees on progress, and any updates, to the 2024-24 LCAP.

**Plan:** Discuss

**Public Comment:**

**Board Discussion:**

**9. ACTION ITEMS**

**9.1 HR Staffing Report PG.**

**Background:** Each month, the Superintendent presents the Board with a current staffing update on certificated and classified members who are on leave, are new hires, and/or have resigned or are terminated.

**Plan:** Review March 2024 Staffing Report

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is recommended the board review and approve the March HR Staffing Report.

Motion:                      Second:                      Aye:                      Nay:

**9.2 APPROVAL – Second Interim and Budget Revision #3 for the Two Rock Union School District for the 2023-24 Fiscal Year PG.**

**Background:** The Second Interim Report is the second of two interim budget reports required by AB 1200, which was passed into law in 1991 and became effective on January 1, 1992. AB 1200 was enacted to establish a process of fiscal monitoring to ensure fiscal solvency for school districts and county offices. Districts are required by Education Code 42130 to submit a report on their financial status as of January 31. The purpose of this report is to provide the Board and COE with an update on the financial position of the District as of January 31 st and to determine an appropriate certification to the State of California regarding the District’s ability to meet its financial obligations for the current and two subsequent fiscal years. The Sonoma County Office of Education is responsible for either accepting or changing the District’s certification (positive, qualified or negative). Once the County Office completes their review, they forward to the California Department of Ed., a report confirming the certification of each District in the county.

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In addition, the Working Budget for all funds is monitored on a regular basis and adjusted for any new or additional information that becomes available. Budget revisions are taken to the Board of Trustees on a regular basis for review and approval. Included in the attached budget assumptions are details on some of the significant changes between Budget Revision #2 and Budget Revision #3. In addition, they include detailed assumptions for the Multi-Year Projections for the General Fund.

**Plan:** Review and Recommend Approval of 2nd Interim Report, and Budget Revision #3.

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is respectfully recommended that the Board approve the 2nd Interim Report and Budget Revision #3 with a positive certification for the Two Rock Union School District for the 2023-24 Fiscal Year.

Motion:                      Second:                      Aye:                      Nay:

**9.3 Susan Broderick Contract** **PG.**

**Background:** Susan Broderick, Two Rock Union School District’s contracted SPED Director, is overseeing the district’s IEPs, evaluations, and other pertinent aspects for Two Rock.

**Plan:** Review and Approve the MOU for Susan Broderick’s additional SPED support contract.

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is respectfully recommended that the Board approve the MOU for Susan Broderick.

Motion:              Second:              Aye:                      Nay:

**9.4 Home to School Transportation Plan** **PG.**

**Background:** Home-to-School (HTS) Transportation Reimbursement was implemented by Assembly Bill (AB) 181 (Chapter 52, Statutes of 2022) and amended by AB 185 (Chapter 571, Statutes of 2022). It provides for a limited amount of reimbursement (up to 60%) funding for school districts and county office of education based on a calculation that includes the prior year eligible transportation expenditures and prior year Local Control Funding Formula transportation related add-on funding. As a condition of receiving these reimbursements, and in accordance with California Education Code (EC) Section 39800, each Local Educational Agency (LEA) must develop and bring a Transportation Plan for review and approval by the Governing Board no later than April 1 of each year beginning in 2023.

**Plan:**

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is respectfully recommended that the Board reviews and approves the Home to School Transportation Plan for Two Rock Union School District.

Motion:              Second:              Aye:                      Nay:

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**9.5 APPROVAL OF 1.0 FTE Multiple Subject Credentialed Teacher for FY 2024-2025. PG.**

**Background:** Two Rock Union School District is requesting approval to add a 1.0 FTE Multiple Subject Credentialed Teacher for the 2024-2025 school year in order to eliminate combination classrooms.

**Plan:**

**Public Comment:**

**Board Discussion:**

**Recommended motion:** It is respectfully recommended that the Board approves the request for an additional 1.0 FTE Multiple Subject Credentialed teacher to the 2024-2025 school year.

Motion:            Second:            Aye:                            Nay:

**9.6 1st Reading of Board Member Fringe Benefits PG.**

**Background:** Review Board policy regarding fringe benefits for Board of Trustees and recommend any changes.

**Plan:** Read Board policy regarding bylaw 9250 for board member benefits

**Public Comment:**

**Board Discussion:**

**Recommended motion:** review for any changes and recommend second reading and approval at next board meeting.

Motion:            Second:            Aye:                            Nay:

**10. ADJOURNMENT TO CLOSED SESSION (if necessary)**

**11. RECONVENE TO PUBLIC MEETING Report of any actions taken during Closed Session (if necessary)**

**12. DATES AND FUTURE AGENDA ITEMS**  
Next Regular Board Meeting - April 11, 2024.

**13. SIGNING OF PAPERS**

**14. ADJOURNMENT**

**ACTION**

Motion:            Second:            Aye:                            Nay:

Posted By:



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Stephen Owens, Superintendent

**Accessibility Accommodations**

*If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.*

**Public Records**

*In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.*

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