



**AGENDA**  
**BOARD OF TRUSTEES**  
**TWO ROCK UNION SCHOOL DISTRICT**  
**REGULAR MEETING**  
**February 12, 2026**  
**Closed Session 3:00 P.M.**  
**Open Session 4:00 P.M.**  
**Library Room 14**

1. **CALL TO ORDER 3:00pm**  
**A. ROLL CALL Present: John Silvestrini, John Martin, Nicolas Noyes, Joel Ruiz.**  
**Not Present: Gayleen Maas**
2. **CLOSED SESSION 3:01pm**
  - 2.1 **Announcement of Closed Session Items**
  - 2.2 **Closed Session Agenda**
    - 2.2A Public Employee Performance Evaluation (Pursuant to Government Code §54957)  
Superintendent/Principal
    - 2.2B Conference with Labor Negotiator (Pursuant to Government Code §54957.6)  
Name of Agency Negotiator: Josh Wilson  
Name of organization representing employees: TREA
    - 2.2C Conference with Labor Negotiator (Pursuant to Government Code §54957.6)  
Name of Agency Negotiator: Josh Wilson  
Name of organization representing employees: CSEA
    - 2.2D Public Employee Discipline/Dismissal/Release (Pursuant to Government Code §54957.6)
3. **RECONVENE TO PUBLIC MEETING 4:04pm**  
Report of any actions taken during Closed Session (if necessary).  
**No actions taken during Closed Session.**
4. **RECOGNITION**  
**Josephine Littleton, 6th grade student of the month was recognized by the Board and Superintendent Wilson.**
5. **ADOPTION AND APPROVAL OF AGENDA**
  - 5.1 Approval of the Agenda for February 12, 2026  
**Action**  
Motion: **JM**                      Second: **NN**                      Aye: **4**                      Nay: **0**

---

**Board of Trustees**

**6. PUBLIC COMMENT**

Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item. .

**7. CONSENT ITEMS**

**ACTION**

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

**Background:** Routine items presented for approval.  
**Plan:** Routine process.  
**Public Comment:**  
**Board Discussion:**  
**Recommended motion:** Approval of Consent Agenda.

- |     |   |                  |
|-----|---|------------------|
| 7.1 | Approval of the Accounts Payable Reports; January 2026          | <b>PG. 1-3</b>   |
| 7.2 | Review and Approval of Minutes from meeting on January 8, 2026  | <b>PG. 4-9</b>   |
| 7.3 | Personnel Addendum, February 2026                               | <b>PG. 10-11</b> |
| 7.4 | Revision of Extension Contract for SPED Director, June 30, 2026 | <b>PG. 12-13</b> |
| 7.6 | MOU with SCOE for Data Sharing Services                         | <b>PG. 14-30</b> |

**Action**

Motion: **JM**                      Second: **JR**                      Aye: **4**                      Nay: **0**

**7. REPORTS/PRESENTATIONS:**

- 7.1 TREA Representative- [Perry Gray- No report](#)
- 7.2 CSEA Representative [Marilee Gatlin- CSEA is getting ready for negotiations.](#)
- 7.3 TRSEF Representative [No Representative present.](#)
- 7.4 USCG Representative [Decision on second training center to be made soon. This will have some impacts on enrollment at Two Rock.](#)
- 7.5 Superintendent's Report
  - 7.5A Enrollment Update
  - 7.5B Facilities Update
  - 7.5C Curriculum Update
  - 7.5D Other Updates
  - 7.5E Upcoming Events [Basketball happening now, Westside Relays coming up in May.](#)

**8. DISCUSSION ITEMS**

**8.1 CSEA Notice of Negotiations Reopener Letter for 2025-2026 School Year      PG. 31**

**Background:** Pursuant to the provisions of the Educational Employment Relations Act, the California School Employees Association has hereby providing notice that it intends to

reopen the collective bargaining negotiations process for the 2025-2026 school year in order to address the following priorities:

- Article 7 – Compensation and Allowances
- Article 8 – Health and Welfare Benefits

[Discussion: Superintendent Wilson presented the letter.](#)

## **8.2 Two Rock Union School District’s Initial CSEA Negotiation letter for 2025–2026** **PG. 32**

**Background:** The Two Rock Union School District has received the California School Employees Association (CSEA) and Chapter 897’s initial bargaining proposals for the 2025–2026 contract negotiations, submitted pursuant to Government Code Section 3547. The District acknowledges receipt of these proposals and affirms its commitment to a collaborative, good-faith bargaining process.

In response to CSEA’s submission, the District is proposing the following articles for negotiation for the 2025–2026 contract year:

- Article 7 – Compensation and Allowances
- Article 8 – Health and Welfare Benefits.

[Discussion: Superintendent Wilson presented the district’s response letter to CSEA.](#)

## **8.3 Board Policy Update: 4119.24, 4219.24, 4319.24- Preventing Adult Sexual Misconduct & Child Sexual Abuses (first read)** **PG. 33**

**Background:** In accordance with state law, best practices, and guidance from the California School Boards Association (CSBA), the District has developed and updated Board Policies 4119.24, 4219.24, and 4319.24 to strengthen safeguards against adult sexual misconduct and child sexual abuse in schools.

[Discussion: None](#)

## **9. ACTION ITEMS**

### **9.1 Approval of AB 1200- Disclosure of Proposed Tentative Agreement to the Collective Bargaining Agreements between the Two Rock Union School District and the Two Rock Educators Association (TREA) for the 2025-2026 and 2026-2027 Fiscal Years** **PG. 34-51**

**Background:** To provide the required “Public Disclosure” of the proposed settlement between Two Rock Union School District and the Two Rock Educators Association (TREA) in order to be in compliance with AB 1200. Government Code 35547.5, CCR, Title V, Sections 15449 for the 2025-2026 and 2026-2027 Fiscal Years.

---

#### **Board of Trustees**

Gayleen Maas, President ◊ John Silvestrini , Clerk ◊ Nicholas Noyes ◊ John Martin ◊ Joel Ruiz  
Josh Wilson, Superintendent/Principal

Discussion: CBO Consultant Chris Thomas presented on AB1200 and the Tentative Agreement between TRUSD and TREA.

**Action**

Motion: JM                      Second: NN                      Aye: 4                      Nay: 0

**9.2 Approval of Tentative Agreement Between Two Rock Union School District and Two Rock Educators Association and 2025-2026 and 2026-2027 Certificated Salary Schedules** **PG. 52-60**

**Background:** To provide the proposed settlement between Two Rock Union School District and the Two Rock Educators Association (TREA) for 2025-2026 and 2026-2027 Fiscal Years.

Discussion: Superintendent Josh Wilson and CBO Consultant Chris Thomas presented on the Tentative Agreement between TRUSD and TREA for fiscal years 2025-26 and 2026-27.

**Action**

Motion: JR                      Second: NN                      Aye: 4                      Nay: 0

**9.3 Approval of the 2024-2025 District Annual Audit** **PG. 61-135**

**Background:** School districts are required to submit to a financial audit of the General Fund. The audit is conducted annually by an independent auditing firm. Christy White & Associates conducted an audit of Two Rock Union School District's General Fund for the 2024-2025 Fiscal Year.

Discussion: CBO Consultant Chris Thomas presented on the 2024-25 Annual District Audit. There were no audit findings.

**Action**

Motion: NN                      Second: JR                      Aye: 4                      Nay: 0

**9.4 Reduction in Force** **PG. 136-139**

**Background:** Two Rock Union School District maintains classified positions that support instruction, operations, and fiscal stewardship of the District. Due to declining and expiring federal and state funding sources, structural budget constraints, and the need to align staffing with current enrollment and programmatic needs, the District must consider a reduction in classified services.

Discussion: Superintendent Wilson presented on Resolution #2026-01, recommending the Board approve the recommended reduction in force of classified staff.

**Action The Board approved Resolution #2026-01- Reduction in Force of classified personnel.**

Motion: NN                      Second: JM                      Aye: 4                      Nay: 0

---

**Board of Trustees**

Gayleen Maas, President ◊ John Silvestrini, Clerk ◊ Nicholas Noyes ◊ John Martin ◊ Joel Ruiz  
Josh Wilson, Superintendent/Principal

**9.5 Local Control And Accountability Plan (LCAP) Mid-Year Report PG. 140-156**

**Background:** Pursuant to California Education Code and State Board of Education requirements, school districts are required to provide the governing board with a mid-year update on progress toward implementation of the actions and services outlined in the approved LCAP. This report reflects data and implementation updates from the first half of the 2025–2026 school year and assesses progress toward meeting identified goals for all students, with particular attention to unduplicated student groups.

[Discussion: Superintendent Wilson presented on the LCAP Mid Year Report](#)

**Action**

Motion: [JM](#) Second: [JR](#) Aye: 4 Nay: 0

**9.6 Comprehensive School Safety Plan PG. 157-213**

**Background:** Pursuant to California Education Code Section 32280 et seq., each school site is required to develop and annually update a Comprehensive School Safety Plan (CSSP) in consultation with key stakeholders, including administrators, teachers, classified staff, parents/guardians, and local emergency responders. The plan must be reviewed and adopted by the Governing Board by March 1 of each year.

[Discussion: Superintendent Wilson presented on the Comprehensive School Safety Plan, recommending approval.](#)

**Action**

Motion: [NN](#) Second: [JR](#) Aye: 4 Nay: 0

**9.7 Revision Of 2025–2026 School Year Calendar - Emergency Closure Make-Up Day PG. 214-215**

**Background:** On September 18, 2025, Two Rock Union School District experienced an emergency school closure due to circumstances beyond the District’s control. In accordance with District policy and the adopted 2025–2026 school calendar, the District identified predesignated emergency make-up days to ensure compliance with required instructional minutes.

March 9, 2026, was previously designated in the adopted calendar as a potential emergency make-up day. Utilizing this date will allow the District to recover lost instructional time while minimizing disruption to the established school schedule.

[Discussion: Superintendent Wilson recommended the Board approve use of March 9, 2026 as an emergency make up day.](#)

**Action**

Motion: [JM](#) Second: [NN](#) Aye: 4 Nay: 0

**9.8 Revision of Board Calendar Meetings, June 2026 Regular Meetings PG. 216-218**

---

**Board of Trustees**

Gayleen Maas, President ◊ John Silvestrini, Clerk ◊ Nicholas Noyes ◊ John Martin ◊ Joel Ruiz  
Josh Wilson, Superintendent/Principal

**Background:** The Board of Trustees meet on the second Thursday of each month to hold a Regular Meeting. The District prepared and approved the Regular Board Meeting Calendar for the 2025-2026 Fiscal Year. The District is requesting to change the June Board Meeting dates from June 11<sup>th</sup> and June 18<sup>th</sup> to June 18<sup>th</sup> and June 25<sup>th</sup>, 2026.

[Discussion: Superintendent Wilson recommended the Board approve the changes to board meetings in June.](#)

**Action**

Motion: [JM](#)                      Second: [JR](#)                      Aye: 4                      Nay: 0

**9.9 Consolidated Application Part II Reporting Certification** **PG. 219-242**

**Background:** There are two parts to the Consolidated Application Reports System (CARS). This is part 2 and is for funding for critical federal categorical programs including:

- 2023-2024 Title II, Part A LEA Closeout Report.
- 2023-2024 Title III Immigrant LEA Closeout Report
- 2023-2024 Title IV, Part A LEA Closeout Report
- 2025-2026 Federal Transferability
- 2025-2026 Title II, Part A LEA Allocations
- 2025-2026 Title III Immigrant LEA Allocations and Reservations
- 2025-2026 Title III Immigrant YTD Expenditure Report, 6 months
- 2025-2026 Consolidation of Administrative Funds

[Discussion: CBO Consultant Chris Thomas presented on the CONAPP Part II Winter Reporting, recommending the board approve the reports.](#)

**Action**

Motion: [JR](#)                      Second: [NN](#)                      Aye: 4                      Nay: 0

**9.10 Proposal of the 2026-2027 School Year Calendar** **PG. 243-244**

**Background:** The proposed 2026–2027 School Year Calendar has been developed in alignment with state requirements for instructional days and minutes, collective bargaining agreements, and the District’s commitment to providing a high-quality instructional program for all students. The calendar reflects collaboration with district administrators, staff, and consideration of community needs.

[Discussion: Superintendent Wilson presented on the 2026-27 school year calendar and recommended approval. The Board asked to clarify “Potential/Possible Make Up Days” for emergency use days.](#)

**Action**

Motion: [NN](#)                      Second: [JM](#)                      Aye: 4                      Nay: 0

**9.11 CAASPP Testing Window for 2025–2026** **PG. 245**

**Background:** The California Assessment of Student Performance and Progress (CAASPP) is the state-mandated annual assessment administered to students in grades 3–6 to measure progress in English Language Arts, Mathematics, and Science (for applicable grades). State

requirements mandate that districts establish and publicly approve a local testing window within the statewide assessment period.

The proposed testing window of March 2, 2026 through June 5, 2026 allows the District flexibility to schedule assessments in a manner that minimizes instructional disruption while ensuring compliance with state timelines. This timeframe also provides opportunities for teachers to complete necessary instruction prior to testing and to accommodate student needs, technology access, and make-up testing as needed.

[Discussion: Superintendent Wilson presented on the CAASPP testing window dates of 3/2/26-6/5/26, seeking board approval.](#)

**Action**

Motion: [NN](#)                      Second: [JR](#)                      Aye: [4](#)                      Nay: [0](#)

**9.12 Approval of Director of Special Education Job Description and Salary Schedule  
PG. 246-251**

**Background:** Two Rock Union Elementary School District has historically contracted out for Director of Special Education services, and we require a comprehensive position to oversee special education programs, ensure compliance with federal and state law, and serve as the district’s SELPA-required Local Educational Agency (LEA) Administrative Representative.

The proposed Director of Special Education position will provide on-site districtwide oversight of special education services, coordination of contracted providers, and leadership in Individualized Education Program (IEP) implementation. In addition, the position will work collaboratively with the school’s Multi-Tiered System of Supports (MTSS)/Response to Intervention (RTI) program to assist struggling students through early identification, data-based decision making, and targeted interventions.

[Discussion: Superintendent Wilson recommended approval of the job description and salary schedule for 2026-2027 for SPED Director.](#)

**Action**

Motion: [JM](#)                      Second: [JR](#)                      Aye: [4](#)                      Nay: [0](#)

**10. ADJOURNMENT TO CLOSED SESSION (if necessary)**

[No closed session](#)

**11. RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)

**12. DATES AND FUTURE AGENDA ITEMS**  
Next Regular Board Meeting - March 12, 2026.

**13. SIGNING OF PAPERS**

**14. ADJOURNMENT [5:04pm](#)**

**ACTION**

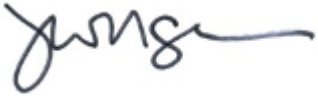
Motion: [JR](#)                      Second: [JM](#)                      Aye: [4](#)                      Nay: [0](#)

---

**Board of Trustees**

Gayleen Maas, President ◊ John Silvestrini , Clerk ◊ Nicholas Noyes ◊ John Martin ◊ Joel Ruiz  
Josh Wilson, Superintendent/Principal

Posted By:



Josh Wilson, Superintendent

***Accessibility Accommodations***

*If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.*

***Public Records***

*In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.*

---

**Board of Trustees**

Gayleen Maas, President ◊ John Silvestrini, Clerk ◊ Nicholas Noyes ◊ John Martin ◊ Joel Ruiz  
Josh Wilson, Superintendent/Principal