



Two Rock Union School District
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www.trusd.org

**AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING**

February 8, 2024
Closed Session 3:30 P.M.
Open Session 4:30 P.M.
[Zoom Link](#)
Meeting ID: 707 955 5705
Passcode: 4MfhPC

- 1. CALL TO ORDER**
A. ROLL CALL

- 2. CLOSED SESSION**
 - 2.1 Announcement of Closed Session Items**
 - 2.1a Negotiations with TREA and chief negotiator - Stephen Owens**
 - 2.1b Public Employee Performance - Superintendent**

- 3. RECONVENE TO PUBLIC MEETING**
Report of any actions taken during Closed Session (if necessary).

- 4. Adoption and Approval of Agenda**
 - 4.1 Approval of the Agenda for February 8, 2024.**

Action

Motion: Second: Aye: Nay:

- 5. PUBLIC COMMENT**
Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

Board of Trustees

John Martin, President ◊ Gayleen Maas, Clerk ◊ John Silvestrini ◊ Nicolas Noyes ◊ Joel Ruiz

Stephen Owens, Superintendent/Principal

6. CONSENT ITEMS

ACTION

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

Background: Routine items presented for approval.

Plan: Routine process.

Public Comment:

Board Discussion:

Recommended motion: Approval of Consent Agenda.

6.1 Approval of the Accounts Payable Reports; January 2024.

PG. 1

Action

Motion: Second: Aye: Nay:

6.2 Review and Possible Approval of Minutes from meeting on January 11, 2024.

PG. 5

Action

Motion: Second: Aye: Nay:

7. REPORTS/PRESENTATIONS:

7.1 TREA Representative-

7.2 CSEA Representative-

7.3 TRSEF Representative-

7.4 USCG Representative-

7.5 Superintendent's Report

PG.

Enrollment Update

Facilities Update

Staffing Update

Curriculum Update

Other Updates Upcoming Events

8. DISCUSSION ITEMS

8.1 LCAP Mid Year Reading

PG.

Background: The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for LEAs (county office of education [COE], school districts and charter schools) to share their stories of how, what, and why programs and services are selected to meet their local needs.

Plan: Discuss the LCAP

Public Comment:

Board Discussion:

8.2 Human Resources - Employment Report

Pg.

Background: Superintendent will discuss the Employment Report

Plan:

Public Comment:

Board Discussion:

9. ACTION ITEMS

9.1 2022-2023 District Audit

Pg.

Background: School districts are required to submit to a financial audit of the General Fund. The audit is conducted annually by an independent auditing firm. Christy White & Associates conducted an audit of Two Rock Union School District's General Fund.

Plan: Review the audit report by Christy White & Associates.

Public Comment:

Board Discussion:

Recommended motion: It is recommended that the Board of Trustees review and approve the 2022-2023 District Financial Audit.

Motion:

Second:

Aye:

Nay:

9.2 Consolidated Application Part II Reporting Certification

Pg.

Background: There are two parts to the Consolidated Application Reports System (CARS). This is part 2 and is for funding for critical federal categorical programs including:

- 2023-2024 Title II, Part A
- 2023-2024 Title III Immigrant LEA Allocations and Reservations
- 2023-2024 Title III Immigrant YTD Expenditure Report, 6 months
- 2023-2024 Title IV, Part A
 - We did not meet the minimum threshold of 10 students at poverty level, and will not receive funding for 2023-2024, as well as 2024-2025.

Plan:

Public Comment:

Board Discussion:

Recommended Action: Recommend vote

Motion:

Second:

Aye:

Nay:

9.3 Proposal of the 2024-2025 School Year Calendar

Pg.

Board of Trustees

John Martin, President ◇ Gayleen Maas, Clerk ◇ John Silvestrini ◇ Nicolas Noyes ◇ Joel Ruiz

Stephen Owens, Superintendent/Principal

Background: Each school year the Board of Trustees adopt a school calendar.

Plan: To review the proposed calendar for approval.

Public Comment:

Board Discussion:

Recommended Action:

Motion:

Second:

Aye:

Nay:

9.4 CAASPP Testing Window

Pg.

Background: The CAASPP is the state mandated annual assessment for grades 3-6. It is required to schedule a testing window for the annual assessment.

Plan: To review the proposed testing window for approval.

Public Comment:

Board Discussion:

Recommended Action: Approve the testing window

Motion:

Second:

Aye:

Nay:

9.5 Walker Creek Outdoor Education- 6th Grade Trip

Pg.

Background: Students will participate in an outdoor education program at Walker Creek outside of Marshall Ca. The program is sponsored by the Marin County Office of Education. Students from the sixth-grade will stay at the camp from March 26-28. The students have raised funds for the trip and donations will be solicited to cover the costs.

Public Comment:

Board Discussion:

Recommended Action: That the Board approve the Outdoor Education field trip.

Motion:

Second:

Aye:

Nay:

9.6 MOU- SPED Director Susan Radford

Pg.

Background: Susan Radford has agreed to consult as the RSP specialist with the long term substitute teacher in special education. She will work in this capacity through May 31, 2024.

Public Comment:

Board Discussion:

Recommended motion: It is recommended that the Board approve the MOU.

Motion:

Second:

Aye:

Nay:

9.7 Consideration of and Possible Action on Resolution Regarding Certificated Reduction in Reduction in Force (.4 F.T.E - Layoff)

Pg.

Board of Trustees

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Stephen Owens, Superintendent/Principal

Background: The Superintendent has determined and hereby recommends that at the end of the 2023-2024 school year, the following particular kind of services now being provided by the District be reduced or continued as follows:

- 1. Eliminate the equivalent of .4 (F.T.E) Resource Specialist

Plan: The Superintendent will present the Recommendation Concerning Reduction of Certificated Services for the 2024-2025 school year.

Public Comment:

Board Discussion:

Recommended motion: That the Board approve Resolution 2024-01, in the Matter of the Reduction or Discontinuance of Certain Kinds of Services for 2024-2025 school year.

Motion: Second: Aye: Nay:

- 10. **ADJOURNMENT TO CLOSED SESSION** (if necessary)
- 11. **RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)
- 12. **DATES AND FUTURE AGENDA ITEMS**
Next Regular Board Meeting - March 14, 2024
- 13. **SIGNING OF PAPERS**
- 14. **ADJOURNMENT**

ACTION
Motion: Second: Aye: Nay:

Posted By:  _____
Stephen Owens, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less

than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

Board of Trustees

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