



Two Rock Union School District
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**AGENDA
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING**

**April 14th, 2022
Closed Session 3:30 P.M.
Open Session 4:30 P.M.
STEAM Room 12**

- 1. CALL TO ORDER**
A. ROLL CALL

- 2. CLOSED SESSION**
 - 2.1 Announcement of Closed Session Items**
 - 2.1a Negotiations with TREA and chief negotiator - Stephen Owens**
 - 2.1b Public Employee Performance - Superintendent**

- 3. RECONVENE TO PUBLIC MEETING**
Report of any actions taken during Closed Session (if necessary).

- 4. Adoption and Approval of Agenda**
 - 4.1 Approval of the Agenda for April 14, 2022.**

Action

Motion: Second: Aye: Nay:

- 5. PUBLIC COMMENT**
Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

- 6. CONSENT ITEMS** **ACTION**
Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

Board of Trustees

John Silvestrini, President ◊ Ken Mazetta, Clerk ◊ Gayleen Maas ◊ Kathy Wilson ◊ John Martin
Stephen Owens, Superintendent/Principal

Background: Routine items presented for approval.

Plan: Routine process.

Public Comment:

Board Discussion:

Recommended motion: Approval of Consent Agenda.

- 6.1 Approval of the Accounts Payable Reports; March, 2022. **PG.**
- 6.2 Review and Possible Approval of Minutes from meetings on March 10 & 14th, 2022.
- 6.3 Accept resignation of District Secretary effective 4/30/22.

Action

Motion: Second: Aye: Nay:

7. REPORTS/PRESENTATIONS:

7.1 TREA Representative

7.2 CSEA Representative

7.3 TRSEF Representative

7.4 USCG Representative

7.5 Superintendent's Report

 Enrollment Update

 Facilities Update

 Staffing Update

 Curriculum Update

 Other Updates

 Upcoming Events

PG.

8. DISCUSSION ITEMS

8.1 **Food Program Bids**

PG.

Background: The school will accept bids for the Food Service program for the following year. At this time the contact with Petaluma Schools does not include breakfast. Two Rock will need to offer a breakfast option along with lunch as part of the newly established California Universal Meals Program beginning in the School Year 2022-23.

Plan: Discuss

Public Comment:

Board Discussion:

Board of Trustees

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Stephen Owens, Superintendent/Principal

8.2 Parking lot Paving

PG.

Background: The lower parking lot needs to be repaved. It cracked and needs parking stalls painted due to fading. I would like to use money from the Fund 40 account.

Plan: Gobel Construction providing an estimate for repaving cost.

Public Comment:

Board Discussion:

9. ACTION ITEMS

9.1 Reorganization of the School and Business Offices

PG.

Background: With the recent departure of the Chief Business Official, the District would like to take this opportunity to reorganize the offices with the intent to continue to provide quality service and reduce overall cost.

Plan: This plan involves not filling the CBO position, not filling the District Secretary position, filing the Assistant Business Manager position, adding a .50 fte School Secretary position and contracting with Petaluma City Schools for the financial reporting. The contract with Petaluma City Schools will come under a separate Board Item for approval. Overall, this is a reduction of .5 fte. The cost savings is estimated to be \$65,572.

Public Comment:

Board Discussion:

Recommended motion: Approve the reorganization of the School and Business Office by authorizing the positions of Assistant Business Manager at 1.0 fte and an additional position of a .50 fte School Secretary. The current positions of Chief Business Official and District Secretary will not be filled.

Motion: Second: Aye: Nay:

9.2 Approval of Assistant Business Manager Salary Schedule

PG.

Background: Last month the Board approved a job description for an Assistant Business Manager position. The proposed schedule is in line with the job description. It is less than the Chief Business Official salary, as the job responsibilities are not the same.

Plan:

Public Comment:

Board Discussion:

Recommended motion: Approve the 2021-22 salary schedule for the Assistant Business Manager.

Motion: Second: Aye: Nay:

Board of Trustees

Background: No complaints were received during the January 1, 2022-March 31, 2022 timeframe.

Plan: The Board will review, discuss, and take public comments.

Public Comment:

Board Discussion:

Recommended motion: It is recommended that the Board consider approval of the Williams Quarterly report for January through March 2022.

Motion:

Second:

Aye:

Nay:

10. **ADJOURNMENT TO CLOSED SESSION** (if necessary)

11. **RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)

12. **DATES AND FUTURE AGENDA ITEMS**
Next Regular Board Meeting - May 12, 2022 .

13. **SIGNING OF PAPERS**

14. **ADJOURNMENT**

ACTION

Motion:

Second:

Aye:

Nay:

Posted By:



Stephen Owens, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the school office at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

Board of Trustees

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